

JEFFERSON TOWNSHIP

REGULAR MEETING

March 11, 2019

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00P.M. on March 11, 2019. All rose to pledge the flag.

ROLL CALL:

Those present were Chairman John Cypher, Vice-Chair. Lois Rankin, Supervisor Braden Beblo, and Sec/Treas. Lois Fennell.

ANNOUNCEMENTS:

Chairman Cypher announced that the Supervisors met in executive session just prior to this meeting in regards to personnel matters. He also noted that he, Lois Rankin, Lois Fennell and William Foertsch attended an informational meeting on 2/13/19 with the Summit Township officials and PennDOT Municipal Services Representative Allen Williams regarding the Bonniebrook Road project. John Cypher attended flagger training with 4 road crew employees on 2/14/19.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

John Cypher *moved* to approve the Feb. 11, 2019 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

Bills paid between the Feb. 11th and March 11, 2019 meetings totaled \$9,865.27. Bills presented for payment from the General Fund this evening totaled \$60,915.20. No bills were presented from the State Fund. The total of all funds after payment of the bills reported is \$1,485,000.91. John Cypher *moved* to pay the bills plus any regular bills that may become due prior to the April 8, 2019 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

Glenn Farrell, Tim Verzelli and Kim Trofimuk were present to ask for 'guide rails' on O'Hara Rd. Chairman Cypher explained that after we received her phone inquiry, the road foreman contacted LTAP (PennDOT Local Technical Assistance Program) for them to view the site. Mr. Cypher said we have not received a formal written opinion yet from LTAP, but he anticipates they will recommend one of 2 things: 1) widen and move the road to the left or 2) place guiderail for a recommended distance. The property owners were satisfied that the Township has been looking into the matter.

Pat Knable, Darla Clark and Terry Becker were present to talk to the Board about the 'non-ending' junkyard problems on Victory Road. The fencing is 'down'; the house next door was purchased...there is more junk; they park a big dump truck partially on the road and feel it is dangerous. They added that there is a guiderail issue there; the gas well company filled in a drainage ditch; and people are dumping junk at the empty house - 181 Victory Rd. However, they did compliment the road crew for doing a 'fantastic job' !

RECREATION COMMITTEE:

Recreation Committee Chairman, Brian Patten, could not be present this evening. Chairman Cypher read from their March 6, 2019 draft minutes:

Baseball: www.saxonburgbaseball.com Field clean-up day is scheduled for March 16; rain date is March 30. Opening day is scheduled for May 4th.

RECREATION, cont.:

Pool: www.sebcopool.com Opening day will be May 25th. The Pool noticed damage to the bottom of the pool and repairs will need to be made this spring. They are planning a 2019 Community Day Celebration this summer (date to be determined.) They are looking for additional life guards for 2019 - see website for details.

Softball: www.sagsa.org Opening day is April 22nd for 10U and 12U teams. Clean-up Day is March 23 for field #4.

Soccer: www.knochsoccer.org Field Clean-up Day is slotted for March 23rd; rain make-up date is March 30th. The Season will begin the weekend of April 6 and will run through June 9th. Practices begin the week of March 18th, weather permitting.

Action Items: 1) Request from the Soccer Association for assistance in increasing the size of the upper parking lot. This was reported last month, but no plan has been presented. 2) Request the Township purchase and install security camera for Pool and for Softball areas. The response by Chairman Cypher again is that security upgrades are in-progress. 3) Request the Supervisors continue their review of the "Park Rules and Regs" so that revisions can be posted this spring or summer.

Misc. Business: The four organizations are to notify the township of all tournament dates for 2019 so as not to conflict with pavilion rental!

John Cypher reported that the revision to the Park Rules and Regulations need to be finalized. He and Danielle Sedlak had added several proposed changes to those already suggested by the Recreation Committee back in April 2017 (i.e. walking trail for 'walking only'; motorized vehicles that are legal for use of PA highways may use the roads, driveways and parking areas in the park; no operation of 'other' motor vehicles is permitted at any time (segways, snowmobiles, ATVs, etc.) John asked if the other Supervisors had any more to add; they did not. *Motion* by John Cypher to prepare a revised document for the Recreation Committee to re-review before the Board authorizes advertisement (Revised Ordinance). *Seconded* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to send a 'thank you' letter to Josh Goldscheitter who built to park benches along the walking trail as his Eagle Scout Project. *Seconded* by Lois Rankin. All agreed and *motion carried*.

ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. The Ferris zero-turn mower is to be ready for delivery by the end of March. *Motion* by John Cypher to authorize Bill Foertsch to sign paperwork as needed. *Seconded* by Lois Rankin. All agreed and *motion carried*. Total as quoted: \$14,400.

The 2019-2020 salt contract through CoStars is due to be completed by March 15th. The amount of 1,500 ton will be inserted, the same as this past season (2018/2019). Snow fence will start to come down as time and weather allows. The road crew will continue to address any pot holes throughout the Township, but the roads in the Township have survived the winter extremely well, so very little patching will be required.

We had two successful sales on Municibid: walk lights \$370 and used tractor tires \$860. Chairman Cypher said thanks to road foremen for his attention to this matter. The Supervisors would like to schedule a 'road inspection' with the road foremen, hopefully by the end of March.

Mr. Foertsch asked for approval to have Penn Sweeping use their Vac-truck to sweep all the housing plans after the winter weather ends. The road crew will then sweep all of the other roads. Estimated cost is \$3,000.00. *Motion* by John Cypher to proceed to use Penn Sweeping to sweep all of the housing plans. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Four phone quotes for tree cutting on Rennick and Alwine Roads have been obtained by the road foreman. They are: Cunningham \$13,200; Olar's \$15,000, Falling \$16,000 and Toth \$20,000. One 'quote' from Olar's indicates a height of 35 ft., while the others indicate 30 ft. height. After some discussion, John Cypher *moved* that Bill accept the lowest quote submitted by Cunningham unless the 35 ft. was 'requested' by the Township and then Olar's was the only one at 35 ft. trim height. Award is subject to submission of insurance certificate by the 'qualified vendor.' *Seconded* by Braden Beblo. Lois Rankin opposed. *Motion carried* 2 to 1.

All three full-time and one part-time road crew members (as well as Supervisor John Cypher) attended the flagger training at Saxonburg Borough on Feb. 14th and should be receiving their wallet cards soon.

ROAD REPORT, cont.:

Congratulations to Austin W. Taylor for successfully completing his probationary period and becoming a full-time road crew employee. He will be a real asset to the Township. *Motion* by John Cypher to ratify the approval to end the probationary period at 120 days (March 5, 2019) for Austin Taylor. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Jefferson Township officials met with Summit Township officials and Allen Williams on Wed., Feb. 13th to gather information for bidding for the Bonniebrook Rd. project. *Motion* by John Cypher to authorize Summit Township to place the bid notice in the Butler Eagle as soon as PennDOT has given final word that the "Multimodal Transportation Agreement" has been fully executed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PLANNING COMMISSION:

There was no meeting on Feb. 18, 2019, so no report. However, several weeks ago, we received a Floodplain Permit application for the pipeline project on Riemer Road received from Pine Run Midstream (Scot Sweder) was submitted. Danielle Sedlak had directed the application be forwarded to HRG, Inc. for review. HRG has submitted a letter recommending approval. *Motion* by John Cypher to approve the Building/Floodplain Permit subject to payment of the fees **including** reimbursement to the Township for HRG, Inc. review fees. Mr. Sweder indicated that the total cost should be forward to him and he will see that it is paid. *Seconded* by Lois Rankin. All agreed and *motion carried*.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Chairman Cypher announced receipt of a letter of resignation from Danielle Sedlak. *Motion* by John Cypher to accept her resignation and her offer to finish up loose ends and assist with training of new hire. *Seconded* by Braden Beblo. All agreed and *motion carried*.

MISC. BUSINESS:

Notice was received from Endeavor Professional Services that PennEnergy Resources is applying to DEP for a Permit to Drill and Operate an Unconventional Gas Well at 220 Neupert Rd., Cabot (*which is in Jefferson Twp*). However, the RE: refers to "West Franklin Township, Armstrong County", PA. Received corrected letter referring to Jefferson Township, Butler County as location.

Notice was received from Endeavor Professional Services that PennEnergy Resources is applying to DEP for a Permit to Drill and Operate an Unconventional Gas Well at 158 Bauer Rd., Cabot, (Winfield Twp) PER W60 1H Modification & 2H-7H well permits.

Notice was received from XTO Energy regarding application for a well permit for the proposed Bachelder 4HU and 5HU wells on Criswell Rd. in Penn Township.

The 2018 Audit was done by the CPA (Merge & Hill) on Feb. 11, 12, and 13. Mr. Hill indicated all was in order, but we have not received a copy of the submission or an exit letter yet. Copies will be given to the Board when they are received.

The CDC's (Community Development Corporation) 2019 Annual Meeting entitled "Collaborate" is scheduled for March 29, 2019 at 7:30 AM in Cranberry Township. Supervisors are invited at no cost. Lois Rankin said she is not sure, but may attend. No interest from the other Supervisors.

PSATS "Township Role in Emergency Management " & "NIMS and the Incident Command System" classes are available on May 2, 2019 at Penn Township, Butler Co. It is \$35 per person for each class for PSATS members. Lois Rankin said she may be interested. *Motion* by John Cypher to authorize registration and mileage for township officials wanting to attend. *Seconded* by Braden Beblo. All agreed and *motion carried*.

MISC. BUSINESS, cont.:

The 104th Annual Spring Convention of the Butler County Association of Township Officials is Thurs., May 16, 2019 at the Butler Country Club. Registration is \$30.00. *Motion* by John Cypher to authorize the usual township officials to attend and pay the registration and usual expenses. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Ken Hespenheide submitted a note indicating that he has completed repairs at 117 Bonniebrook Rd. (damaged internally by fire loss). *Motion* by John Cypher to release the insurance escrow check to Mr. Hespenheide. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Ken Shaffer called the office this afternoon. He is looking at the property at 210 Neupert Rd. He wants 'assurances' that he will be able to build a garage behind the house. The Supervisors said he must provide more information/drawing detail before anyone can give 'assurances'. There may be issues with the set-back and the sewage system/field location, etc. It is a long narrow lot with narrow frontage.

Sandra Ihlenfeld from the Butler YMCA called the office this afternoon. She was recently informed that they cannot have their 'day camp' at St. Lukes this year. She wants to talk to 'someone' about the feasibility of using the park pavilion for the day camp. The Supervisors said they need more information: Date(s) and time(s), how many people, etc. The secretary will call her back.

Chairman Cypher noted that the Board was to review the chart prepared by Danielle Sedlak in regards to 'lane naming' study. John and Danielle reviewed the information and visited the sites. Decisions need made as to allowing any exemptions and actual naming of the lanes. If the Supervisors want him to, John Cypher said he will contact the property owners and then 9-1-1 to complete the project. *Motion* by Lois Rankin to authorize John Cypher to complete this assignment. *Seconded* by Braden Beblo. All agreed and *motion carried*.

ATTENDANCE:

Tim Verzelli, Kim Trofimuk, Glenn Farrell, Sue Hartzell, Scot Sweder, Pat Knable, Darla Clark, and Terry Becker.

ADJOURN:

Motion by Lois Rankin to adjourn at 8:38 P.M. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The next regular meeting is scheduled for Monday, April 8, 2019 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

Respectfully submitted by Sec/Treas., Lois Fennell