



JEFFERSON TOWNSHIP JANUARY 2026 NEWSLETTER

"ANNOUNCEMENTS" are at the end of the Newsletter!

Organization & Appointments – Jan. 5, 2026

As required by state law, all municipalities must hold their organization meeting on the first Monday of the year unless it is a holiday. The Jefferson Township Organization meeting was held on Tuesday, Jan. 6, 2026 followed immediately by the regular meeting *as advertised*.

The Supervisors voted to appoint Lois Rankin as Chairperson and to appoint Braden Beblo as Vice-Chairman. Other Township officials were appointed or re-appointed *as follows*: Angel File, Township Secretary/Treasurer, Planning Commission Clerk and Assistant Open Records (RTK) Officer; Lois Fennell, as consultant to Sec/Treas; Code.sys™ Code Consulting, Inc. as the building inspectors (including electric) for all permits under the PAUCC (residential, commercial & industrial) and BCO for all permits under the PAUCC with Dave McGuigan as our primary contact and BCO (building code officer); Leo J. Rosenbauer III, Township Manager, Codes Enforcement Officer, Building Permit/Site Inspector, Stormwater Manager, Flood Plain Administrator, and Open Records Officer (RTK); Saxonburg Volunteer Fire Dept. as fire marshal; Dillon, McCandless, King, Coulter & Graham as solicitors with Matt Marshall as our primary contact; Herbert, Rowland and Grubic, Inc. as the Township Engineers with Devin Dunwoody as our primary contact; the State Dog Warden will be our primary 'dog officer'; C. J. (Willard) Burns as the emergency management coordinator; Eric Butler as the assistant emergency management coordinator; Keith Bachman, Kevin Miller, Clinton Bonetti were reappointed as members to the Appeals Board Member for 2026; and TJB Consulting (Tammy Boice) was re-appointed as our 'webmaster' for 2026. Brian Patten was re-appointed as Chair. of the Recreation Committee. Angel File was appointed as primary delegate to the Butler Co. Tax Collection Committee, and Jaime VanLenten was appointed as alternate for 2026. Doug Duncan was appointed consulting sewage officer at the 2025 rate schedule and will appoint a Primary and alternate Sewage Officer (and Fees) at a later date. There are 3 Planning Commission Members terms expiring at the end of 2025. Martha Fleming, Dan Driscoll, and Leo Rosenbauer. All three were re-appointed for a four-year term. Evie Gross was re-appointed as 'vacancy board member' 2026.

Other decisions at the re-organization meeting included: re-appointment of the cleaning person (Lois Rankin - working-supervisor); keeping First Commonwealth Bank as our primary depository plus a CD at Nextier and savings accounts at PA Local Government Investment Trust (PLGIT); authorizing supervisors, sec/treas. and manager to attend the annual state convention in Hershey (if they so desire) and pay the usual expenses (Supervisor Lois Rankin was appointed the voting delegate); setting the mileage reimbursement at going IRS rate (\$.725 cents per mile); setting the treasurer's bond at \$750,000.00 (the manager's at \$750,000.00; and setting the monthly meetings on the second Monday monthly at 7:00 P.M. except Jan. 5, 2026.

The Supervisors confirmed the appointment of the sec/treas. consultant, Lois Fennell, at the rate of \$25.00 no to exceed 10 hours per week. The Supervisors tabled the Manager's 2026 salary. Raises Part-Time position at a rate of \$23.00. The road crew wages and benefits are subject to the union contract.

Road Foreman's Report

Lois Rankin read the report as follows:

- Winter maintenance, approximately 552 tons of salt was used for the month of December.
- Crack sealer was fully serviced by Air – Vac total cost of \$1,364.
- Road crew has been maintaining equipment and street signs.
- The stop signs on Bonniebrook and Great Belt was raised 18 inches for better visibility.
- Road department assisted the power company on Jones Rd. by removing a large oak tree.
- In any down time, road crew has been washing equipment and building stockpile blade for the purpose of pushing up salt.

Recreation Committee

The Recreation Committee has no meetings in November, December and January. There was no report this evening. Baseball: Website: www.knochyouthbaseball.com Pool: Website: www.sebcopool.com
Softball: Website: www.sagsa.org Soccer: Website: www.knochsoccer.org

Planning Commission

Leo Rosenbauer reported on the December 15, 2025 Planning Commission meeting. Planning commission members tabled the Toth Plan No. 2 due to the number of revision items still needed in HRG review letter. The Board of Supervisors discussed his plan with Evan Toth and *Motion* was made by Lois Rankin to table. *Second* by Braden Beblo. All agreed and *motion carried*.

Jan. 5, 2026 Unfinished Business

There is still no response from Markus regarding property pin issue. No action by the board.

Complaint of non-compliant setbacks for two sheds at 682 Saxonburg Road the Supervisors voted to table.

Supervisors had a discussion regarding the LTAP study from Sept. 16, 2024, on Great Belt and Bonniebrook Rd. intersection. The Supervisors voted to table any action so that Supervisor Ford Stepp can review the study.

Jan. 5, 2026 New Business

Update of Penn Dot request by John Moore for a speed and volume study for O'Hara Rd. to the Township Line was provided to the Supervisors. Letter from District Traffic Engineer, Kirk J. Schrecengost was provided to the Board which stated that a volume and speed study is not warranted at this time. The letter also stated that PennDOT will place a speed minder for a two-week period in the spring of 2026, and they will inform the PA State Police of the speeding concern in this area.

The Board of supervisors discussed the SEBCO Pool Bids. Lance Welliver, Director of Butler County Parks & Recreation, was present to review the project with the Board. The supervisors voted to table the SEBCO Pool project and schedule a public meeting on Jan 20, 2026, at 7 p.m.

The Supervisors voted to adopt the Revised PROFESSIONAL SERVICES FEE Resolution #557. There was no change to the Sewage Fee Resolution adopted in Jan. 2024.

The Supervisors voted to adopt the Fee Resolution #556 which includes various revisions plus adds references to the Revised Professional Fee Res. #557 (adopted 1/2/24) and the Sewage Fee Resolution adopted 1/2/2024.

The Supervisors voted to authorize sending the Delinquent Per Capita list from 2025 to Sharp Collections, *when received* from the tax collector.

The Supervisors voted to enter into agreement for RA Services to be our Third-Party Payroll processors for 2026 for approximately \$4,200.00 per year. This amount was included in the 'budget introduction' and in the 2026 payroll.

The Supervisors voted to approve the 60-day extension for Wain Landscaping Land Development Subdivision.

The Supervisors voted to approve the 90-day extension (April 12, 2026) for Terne Holding Land Development Submission.

Public Comment & Miscellaneous Business – Jan. 5, 2026

Manager Leo Rosenbauer presented a letter from Previous Chairman John Cypher on the Multi-Collaborative meeting. Chairperson Rankin read the letter.

Major Expenditures between the Dec. 9th meeting and Jan. 4, 2026

CRS Contracting LLC Payment App#2 - Janice & O'Hara	\$32,917.05
Teamsters #261 & Employers Ins. - Feb. 2026 health ins. premium	\$18,703.68
Purvis Brothers – gas and diesel fuel	\$1,978.50
PA State Assn. of Township Officials – 2026 Dues, etc.	\$1,833.00
Dillon, McCandless, King, Coulter & Graham – Dec. 2025 legal fees	\$1,773.25

MONTHLY MEETINGS

Board of Supervisors – 2nd Monday of each month at 7:00 P.M. (except Jan.)

Lois J. Rankin, Chairperson Braden Beblo, Vice-Chair. Ford Stepp, Supervisor

Planning Commission – 3rd Monday at 6:00 P.M.

Members: Leo J. Rosenbauer III (Chair.), Evelyn Gross, Mike Gaston, James Jones,
Brian Noah (Vice-Chair.), Martha Fleming (Secretary), Robert Williams, Dan Driscoll, and Bernie Shulik.
Robert Wetzel is an alternate P.C. member.

Recreation Board – 1st Wednesday at 8 P.M. Feb. to Oct. (No meetings Nov., Dec. & Jan.)

Members: Brian Patten (Chair.), Roger Cypher, Kristi Wise, Greg Bauer (Pool), Justin Thompson (Baseball),
James C. Jones (Softball), and Kody Durrett (Soccer)

Location for all meetings listed: 157 Great Belt Rd., Butler, PA 16002 - Any changes are advertised and posted.

Please see websites for the park associations under 'Recreation Committee' above.

TOWNSHIP OFFICE HOURS

REGULAR HOURS: Monday through Thursday - 7:30 AM to 4:30 PM (CLOSED on Fridays.)

Office phone #724-352-2324 - Fax #724-352-8850 Manager: Leo Rosenbauer

Sec/Treas.: Angel File

Holidays, Vacation, & other days off/office closures are posted on the door.

ANY QUESTIONS: email or call: jefftwpbutlerpa2@zoominternet.net – 724-352-2324

REAL ESTATE /PER CAPITA TAX COLLECTOR

Tax Collector Nadine Grabe, 245 Heller Rd, Butler, PA 16002 - 724-352-3288

By mail anytime. All other times by appointment only. Never leave unstamped envelopes in the Tax Collector's personal mailbox. Secure Drop Box located on the porch at 245 Heller Rd.

ANNOUNCEMENTS ↓↓

⇒ **NOTICE:** Jefferson Township's responsibility during & following storms and excessive rain events is to clear and protect the Township rights-of-way. The Township is NOT authorized to clean up any private property; the only exception would be for Emergency access for 9-1-1 responders! It is also not legal for property owners to place any storm/rain/wind debris from their property along the township road rights-of-way.

⇒ **NOTICE:** The Road Crew will be blowing leaves out of the ditch lines and storm sewers to keep them from clogging up. The rights-of-way will be blown out several times near the end of October through December as the leaves fall.

⇒ **During the upcoming WINTER months**, as per the Township Ordinances, NO ONE is to park on the cul-de-sacs or any public road so that the road can easily be cleaned of snow. Please DO NOT PUSH SNOW ONTO THE ROADS when plowing your driveway. Should this cause an accident, you could be named in a claim or lawsuit. In addition, this is a reminder that the Township is NOT responsible for replacing or repairing mailboxes damaged during the plowing/salting process. Mailbox installation guidelines are available at the USPS website - "Regulations for Installing a Mailbox."

Also, residents living along the Butler-Freeport Community Trail are asked to be considerate when plowing snow from their property. Some residents are plowing snow onto the trail and in front of the gates, which blocks emergency vehicle access. If there would be an emergency, Emergency Services / 1st Responders would have difficulty getting to the scene.



PA AMERICAN WATER – ‘WaterSource’

LIHWAP – Low Income Household Water Assistance Program – contact www.compass.state.pa.us or request an application by calling the Dept. of Human Services Customer Service at 877-395-8930 (or for the hearing-impaired call PA Relay at 711).



Jefferson Township Burning Ordinance

The Township Burning Ordinance limits burning of ‘ordinary’ (domestic) waste materials (paper, cartons, boxes, yard waste, wood, and other similar items) by residents to ‘dawn to dusk’; *see on-line ordinance for excluded items*. PLEASE use common sense! Many items that cannot be burned can be recycled. All fires are to be completely extinguished before leaving it unattended.

Recreational fires are permitted by Ordinance #459 (Chapter 7 of the Code of Ordinances.)

PLEASE be considerate of your neighbors and do NOT permit leaves and other ‘allowed’ materials to be left smoldering after dusk.

ALL COMMERCIAL/INDUSTRIAL BUSINESSES, NON-RESIDENTIAL and MULTI-FAMILY are PROHIBITED from ANY burning at ANY time per the Dept. of Environmental Protection.



NEED HELP during COVID19: Call (dial) 2-1-1 for help or Contact one of the ‘community resources’ below:

- **Food For Kids** Program information: <https://files.constantcontact.com/5061598a001/e62a6eb1-16b1-48d2-ad5c-349fc68f4395.pdf>
- **Food Bank** Information: <https://files.constantcontact.com/5061598a001/2d7ca64b-ee3d-4b4f-8ad9-45aa6cc125a3.pdf>
- **Link for Butler County Food Bank donations:** <https://anrinfo.org/product/butler-county-food-bank-donation/>
- **Butler County Health and Human Services** Resources are available 24 hours a day 7 days a week at, <http://pa211sw.org/> or by calling 211.
- **The Center for Community Resources** is also available 24 hours a day 7 days a week at (855)-284-2494. You can also chat with them at their website, <https://ccrinfo.org/>
- **24 Hour Crisis Services** Local Hotline (800) 292-3866
- **United Way of Butler County** – Check with them for help, but also to give donations that will help Butler County citizens. 724-283-4883 <https://www.butlerunitedway.org/butler-county-emergency-relief-initiative-beri>

Do you live in Jefferson Township?

You may be eligible to have your windows, furnace, roof or more replaced!



Don't miss your chance to make some home improvements before the cold weather hits!

The Owner Occupied Rehabilitation Program

assists homeowners in renovating their homes!

APPLY TODAY:

financial grants up to \$12,500 to assist eligible low to moderate income homeowners with home improvements including making your home more Energy Efficient. Also, if applicable, an additional \$2,500 is available to make handicap accessibility modifications to your home.



Call, Stop-in, or Email:

Redevelopment Authority County of Butler

114 Woody Drive □ Butler, PA 16001

724.287.6797/1.800.433.6327/TDD: 1.800.545.1833 x772



www.housingauthority.com