

JEFFERSON TOWNSHIP

REGULAR MEETING

Supervisor Regular Meeting – April 13, 2026

CALL TO ORDER:

The Jefferson Township Board of Supervisor regular meeting was called to order on Monday, April 13, 2026, at 7:00 P.M. as advertised, by Chairperson, Lois Rankin. All rose to pledge the flag.

ROLL CALL:

Those present were Chairperson, Lois Rankin; Vice-Chair., Braden Beblo; Supervisor Ford Stepp; and Manager, Leo Rosenbauer III. and Sec/Treas Angel File.

ANNOUNCEMENT: A personnel meeting was held on April 6th, and a pool meeting was held on March 19th.

MINUTES:

Motion by Ford Stepp to approve the March 9, 2026, Regular meeting minutes contingent upon adding the actions by the Board of Supervisors on the agenda items presented in the P.C. meeting minutes. *Second* by Braden Beblo. All agreed and *motion carried*.

FINANCIAL:

Angel File read the financial report. Bills paid between the March 9, 2026, meeting and April 13, 2026, meeting totaled \$33,797.76. Bills presented for payment from the General Fund this evening totaled \$51,411.97. No bills were presented for payment from State, Impact Fee, or Capital Reserve Funds. The balance of all funds after payment of the bills presented was \$3,987,981.16. *Motion* by Lois Rankin to pay the bills presented and any other bills that come and are due prior to the May 11, 2026, meeting. *Second* by Braden Beblo. All agreed and *motion carried*.

PUBLIC BUSINESS or COMMENT: None.

ROAD REPORT:

Ford Stepp read the road report as follows:

- Winter maintenance, approximately 88 tons of salt was used for the month of March.
- Remainder of the salt order was delivered.
- Road crew has been maintaining equipment, street signs and keeping catch basin grates clear.
- Zero-turn is to be delivered April 10th following repairs \$765.09 (updated invoice to follow).
- The baseball and soccer parking lot reconfigurations are complete and wooden bump stops were placed in baseball parking area to help with parking arrangements.
- Picking up branches and leaves etc. at the park ongoing.
- Snow fence was removed and stored for the season.
- A large hole opened on Ohara bridge, county was contacted, and they installed a steel plate for a temporary repair.
- Tree clean up after wind damaged trees fell across Alwine Road and Keck Roads.
- Researched road conditions and past maintenance records to provide a 2026 road maintenance schedule. Worked with manager, PA Dot and consultant to prepare BID information.

RECREATION BOARD REPORT:

The Recreation Board met on Wed., April 1, 2026. Brian Patten was present to give a report.

BASEBALL ASSN.: Dave Eldridge – in place of Justin Thompson for this meeting

www.knochyouthbaseball.com

- Practices are now ongoing.
- Opening Day is scheduled for May 2nd.
- Baseball would like to place a 20' metal shipping container next to their existing equipment shed at their upper field (nearest the upper concession stand). They would like to place it next to the existing shed, between the shed and the woods so it would be mostly out of view. The purpose of the container is to use if for equipment storage as they have some equipment and supplies that they cannot currently fit in the existing shed, so they are just left outside.

POOL ASSN.: Greg Bauer

www.sebcopool.com

- The pool will not open this year due to pending renovations.
- It sounds like construction is planned to start around June 1.
- The Park Committee would like to be kept apprised of the maintenance routines for the pool once the renovation project is completed (inspections, upkeep requirements, etc.)- Greg is compiling a list of requirements
- The Pool Associations is continuing to work on fundraising for both the renovations and the pool's operational budget.

SOFTBALL ASSN.: Jim Jones

www.sagsa.org

- High School games and In-house league practices are now ongoing
- All preparations for the season have begun
- Knoch High School games in March. Home games: 1st scrimmage is March 11th & 1st game is March 18th
- SAGSA's tournament will be July 31st to August 1st.
- Jim reported that the changes to the parking area near Softball appear to be working as a nice improvement. They thank the TWP for these changes.

SOCCER ASSN.: Kody Durrett- Absent – No report

www.knochsoccer.org

NEW BUSINESS:

It was reported that there's a very wet spot that is beginning to affect the walking trail in the area between the baseball and softball fields. This area has been known trouble spot for drainage but there was concern that it may be getting worse. It was suggested to have the TWP inspect it for any necessary action.

OLD BUSINESS:

None

ACTION REQUEST:

Please consider Baseball's request regarding the placement of a 20' shipping container next to their shed to be used for additional storage.

Please inspect the wet drainage area between the lower baseball and softball fields as it meets the walking trail to determine if anything needs to be addressed.

PLANNING COMMISSION:

Leo Rosenbauer reported on the P.C. meeting of 3/16/2026.

Motion by Leo Rosenbauer to recommend that the Board of Supervisors accepts a 180-day time extension for the Benzinger Solar Land Development, CVE US PA Winfield 397 Project. *Second* by Jim Jones. All agreed and *motion carried*.

P.C. members had a discussion regarding SV CSG Jefferson 1, LLC (Nancy Jefferies, Community Solar Gardens) and the 4 modification requests submitted for Sections 22-1903 (B) (2) (c), 22-1903 (B) (4), 22-1903 (B) (6), and 22-1903 (A) (2). P.C. members requested clarification on four items on the modification requests:

- (1) Section 22-1903 (B), regarding “impervious cover”: specify the surface material beneath the solar panels
- (2) provide Sunvest’s definition of a “Robust Landscape Buffer”
- (3) update the northern front setback which has been labeled to the centerline of the road and not the edge of the road right-of-way
- (4) indicate the Municipal Line between Jefferson Township and Winfield Township. Show the entire property boundaries

SV CSG Jefferson 1, LLC requested the Land Development Plan be tabled for this month’s meeting.

Motion by Bernie Shulik to table the SV CSG Jefferson 1, LLC Land Development Plan. *Second* by Dan Driscoll. All agreed and *motion carried*.

P.C. members discussed a 60-day time extension received by Brian Wiefeling for the Wiefeling Plan of Subdivision. *Motion* by Leo Rosenbauer to recommend acceptance of the 60-day extension. *Second* by Jim Jones. All agreed and *motion carried*.

Toth verbally told Supervisor Beblo, that they may not proceed with their subdivision and installation of the Private street The Board of Supervisors requested that the Toth’s are notified they have 90 days from last meeting to record the plan, or the plan will be null and void.

UNFINISHED BUSINESS:

Motion by Lois Rankin to table Resolution #555 setting the 2026 compensation for the township manager. *Second* by Ford Stepp. All agreed and *motion carried*.

Motion by Lois Rankin to table old shed at 682 Saxonburg Road. *Second* by Braden Beblo. All agreed and *motion carried*.

Motion by Lois Rankin to table 503 Saxonburg Rd. for a shed without a building permit. *Second* by Ford Stepp. All agreed and *motion carried*.

NEW BUSINESS:

Butler Co. Tax Collection Committee – has renewed the contract with Berkheimer Tax Innovation for a 5-year extension to our current contract with a new date of expiration of December 31, 2031.

The Board of Supervisors had a discussion about possibility leaving Township heavy construction equipment on the job site vs. returning to the municipal garage on a daily basis. The Board of Supervisors decided it was okay to leave on a site.

The Board of Supervisors has a discussion about 1997 International Truck. No action was taken.

Chairperson Lois Rankin wanted an update on Township ceiling repairs. Would like to have some quotes.

NEW BUSINESS cont:

The Board of Supervisors discussed when they would receive BOS meeting minutes and P.C. minutes for review. It was decided that they would like to have them on the Monday following each meeting.

Audit by Bonus Approval was completed and put in the Butler Eagle.

Personal Codes Enforcement Update. (3-27-2026 previously distributed in folders, 4-9-2026 update to be distributed).

Chairperson Rankin inquired about the procedure for approval of personal and vacation time requests from the Road Department Employees per the Union Contract. Manager Rosenbauer explained the 2025 -2028 Union Contract was revised from the approval of the board for personal/vacation time to the manager in order not to delay these request for personnel as the board only meets once a month. .

The Manager approved vacation May 11th through May 15th for Road Crew employee #2.

Motion by Ford Stepp to appoint the Township Manager Leo Rosenbauer as Acting Foreman for the week of May 11th through May 15th. *Second* by Lois Rankin. All agreed and *motion carried*.

The Manager approved a vacation day May 15th for Road Crew employee #3.

The Board of Supervisors has agreed to permit the Road Crew to work through lunch and leave at 3:00 p.m. on certain occasions when they are working off site and it would be beneficial for them to remain on site and continue working. This would be at the Foreman's discretion but authorized by the Manager on a daily basis. This would not be a daily, weekly or monthly routine; only on an as needed basis. The Board of Supervisors would like a waiver signed by each employee that are in agreement to follow this procedure.

Motion by Braden Beblo to allow the Road Crew to work through Lunch and leave at 3:00 p.m. on certain occasions when authorized by the Manager. *Second* by Lois Rankin. All agreed and *motion carried*.

Mr. Michael Mullis was not present to address the board regarding Chapter 15 – Motor Vehicles & Traffic for Typers of vehicles allowed on Township Roads, and paving Alana Drive vs. Seal Coating.

Motion by Braden Beblo for approval of supplement #2 for the pool renovation project. The Township Engineer has informed Jefferson Township that the Non-Approval of this Supplement #2 is delaying the Electrical Submittal Reviews and the ordering of Materials for the Mechanical Building. Further delay may have additional project completion issues. *Second* by Ford Stepp. All agreed and *motion carried*.

Motion by Braden Beblo for approval of Drawdown #1 for the pool renovation project in the amount of \$75,000.00 for the Mainline Pool bonding requirement. Email from HRG provided. *Second* by Ford Stepp. All agreed and *motion carried*

NEW BUSINESS cont.:

Motion by Braden Beblo to approval of Intergovernmental agreement with Saxonburg Borough for the Maintenance of Constitution Avenue. *Second* by Ford Stepp. All agreed and *motion carried*

Motion by Braden Beblo for approval of the Vaulted Restroom Maintenance Agreement between the Baseball, Soccer and Softball Associations contingent upon the addition of signatures block for all parties. *Second* by Ford Stepp. All agreed and *motion carried*

Motion by Lois Rankin to Ratify the Advertisement for the Jefferson Township 2026 Road Maintenance Project: Becker Road (w/fiber), Burtner Road (w/Fog seal), Blakely Road (Mill & Fill only), Heller Road, Smith Road, Jones Road (w/Fog seal) , Creek Road, O'Hara Road (Mill & Fill only), Great Belt Road (w/Fog seal & fiber) (Summit Township Line to Nursery Lane) to be Seal Coated and sections to be Milled & Filled. *Second* by Ford Stepp. All agreed and *motion carried*.

The Supervisors were asked by the foreman to approve the 'completion of Daniel Ristity probationary period' on 4/25/26. Chairperson Rankin stated that this is what was discussed in the Executive Session. *Motion* by Ford Stepp to approve Daniel Ristity's completion date and consider him to be full-time with benefits as of 4/25/26. *Second* by Lois Rankin. All agreed and *motion carried*.

Motion by Braden Beblo for approval for obtaining additional quotes on a standing seam, or ribbed metal roof for the Baseball Restroom and Concession Stand. One quote was received and a copy is provided for discussion Manager has requested a second quote from a local contractor, but he has not received the quote to date. *Second* by Lois Rankin, all agreed and *motion carried*. Chairperson Rankin and other residents are to provide the Manager with contact information of Amish Contractors to quote these services.

The existing culvert (squash pipe) bottom is rotted out and needs replaced on Riemer Road. The Road Crew will be performing the work to replace the culvert There are three types of culverts that can be selected for this replacement. Quotes were provided for review. The replacement will also require a GP-7 from the Butler County Conservation District which will require submission from a licensed Engineer. Copies of engineering quotes were included for review.

Motion by Ford Stepp for approval of the installation of 71" x 47" aluminized arch pipe culvert on Riemer Road. *Second* by Braden Beblo. All agreed and *motion carried*.

Motion by Braden Beblo for approval of Gateway Engineering to prepare and submit the GP-7 for the Riemer Road culvert Replacement. *Second* by Ford Stepp. All agreed and *motion carried*.

Motion by Ford Stepp to table the request of Edward and Lorain Theile regarding correspondence from PADOT regarding the S.R. 00356 cross pipe north of the S.R. 00356 and Hannahstown Road intersection as per presented email form PennDOT Customer Care Center. *Second* by Braden Beblo. All agreed and *motion carried*.

NEW BUSINESS cont.:

License Agreements – update – Chairperson Rankin updated the board that while reviewing the old Attorney Files listed below, she found another License Agreement.

Chairperson Lois Rankin has been reviewing the 5 boxes of old Attorney files from Dillion McCandless, King, Coulter and Graham – they date back to 1984, some of the files are Primary Center in 2003, 2015 Union Contract, Stormwater, Concordia Taxes, Jim Jones in 2011, Wind energy in 2008, Cable Franchise in 2008, M in 2016, Phillips gas in 2010, Trinity well, Bonniebrook home in 2002, 1984 Flood plan, Dwellings in 1979, Zoning in 1982, and the Summit and Jefferson Township Line.

The Township was informed that the white light on the southbound approach to the S.R. 00356 / Marwood Road / Neupert Road intersection was not working. Investigation produced that the diamond shaped traffic signal ahead mounted on the overhead arm in between the two flashing yellow lights prior to the intersection has bars of white lights to luminate the signal ahead sign. These lights are no longer functioning. After talking to Traffic Control Equipment & Supplies I contacted PADOT regarding the replacement of this sign. The Township can either replace the lights (if possible) or remove the sign and replace it with a Reflective Traffic Sign Ahead sign. This would have some cost savings on the monthly electric bill. A copy of the cost estimate from Traffic Control Equipment & Supplies to replace the existing sign is \$7,475.00. The manager will request other quotes for this service and present them to the board.

OLD BUSINESS:

Supervisors will review the LTAP study from Sept 16, 2024, on the Great Belt Rd. and Bonniebrook Rd. Intersection.

Update on Great Belt Road and Bonniebrook Road Intersection – no accidents reported since last meeting.

Pool meeting update – Chairperson Lois Rankin attended the last pool meeting, and would like to know if there has been a update regarding donation from Keith Frndak, and the status of their 501C3.

PUBLIC BUSINESS OR COMMENT:

None

MISC. BUSINESS FROM TWP. OFFICIALS:

Motion by Lois Rankin for all interested township officials to attend the Butler County Assn. of Township Officials (BCATO) – Spring Convention is May 21, 2026, at the Butler Country Club. Authorize attendance and payment of \$40 registration /mileage reimbursement for township officials. *Second* by Braden Beblo. All agreed and *motion carried*.

ADJOURN:

Motion by Braden Beblo to continue the April 13th, 2026, Board of Supervisors meeting until April 27, 2026, at 6 P.M. for the sole purpose of opening the 2026 Jefferson Township Road Maintenance Project Bids. *Second* by Ford Stepp. All agreed and *motion carried*.

ATTENDANCE:

Sheila Howard, Sue & Paul Hartzell, Robert Veselich, Jim Rankin, Chrisse Keck, Carol Freehling, Doug Lefever, Brian Patten, Evie Gross, Brian Noah, Martha Fleming, Bryan File, Edward Theile, and Lorain Theile.

NEXT MEETING:

The next regular Supervisors' meeting is Monday, May 11, 2026, at 7 P.M. at the municipal building.

Prepared by Angel File and Leo J. Rosenbauer, III.