

JEFFERSON TOWNSHIP

REGULAR MEETING

Supervisor Regular Meeting – Dec 8, 2025

CALL TO ORDER:

The Jefferson Township Board of Supervisor regular meeting was called to order on Monday December 8, 2025 at 7:00 P.M. as advertised, by Chairman, John Cypher. All rose to pledge the flag.

ROLL CALL:

Those present were Chairman, John Cypher; Vice-Chair., Lois Rankin; Supervisor Braden Beblo; Manager, Leo Rosenbauer Sec/Treas. Lois Fennell and Assistant Sec/Treas Angel File.

ANNOUNCEMENT: None

PUBLIC BUSINESS or COMMENT: None.

MINUTES:

Motion by John Cypher approve the November 10, 2025, regular meeting minutes as written and distributed. *Second* by Braden Beblo. All agreed and *motion carried*.

FINANCIAL:

John Cypher read the financial report noting that the bills paid between meeting November 10, 2025 and December 8, 2025 meetings totaled \$22,700.18. Bills presented for payment from the General Fund this evening totaled \$14,265.34. No bills were presented for payment from ARPA PLGIT/Checking (which has been closed), State Fund, Impact Fee Fund, or Capital Reserve Fund. The balance of all funds after payment of the bills presented was \$3,621,199.18. *Motion* by John Cypher to pay the bills presented and any other bills that come and are due prior to the January 5, 2026 meeting. *Second* by Lois Rankin. All agreed and *motion carried*.

ROAD REPORT:

John Cypher read the report as follows:

- Road Crew serviced the MACK trucks and payloader.
- Removed the willow tree along Fisher rd. at Audrey Ln. due to roots clogging storm sewers.
- Removed five trees at 511 Freeport Rd. to increase sight distance, north of Rennick Rd.
- Winterized the restrooms and concession stand at the park.
- Working on leaf clean up at park, and throughout the Township.
- The trucks were prepped for winter maintenance, salt spreaders installed.
- The 2015 F550 was undercoated.
- The 2015 F550 six new tires were installed at Butler Tire for Less. \$1,442.40
- 11/28 first snow. Used approximately 14 tons of salt.

RECREATION BOARD REPORT:

The Recreation Committee has no meetings in November, December and January.

PLANNING COMMISSION:

P.C. members had a lengthy discussion with Rich Craft regarding the Wain Landscaping Land Development Plan.

Motion by Leo Rosenbauer to table the Wain Landscaping Land Development Plan due to the remaining outstanding items in the HRG review. Items discussed at tonight's meeting will be prepared by Vice – Chair, Brian Noah presented to the owner for review. The Board also agreed that the presenting engineer may contact the Township's Engineer directly regarding his question vs. Amid-submission meeting requested by Olsen Craft Engineering. *Second* by Bernie Shulik. All agreed and *motion carried*.

UNFINISHED BUSINESS:

–Markus property pin issue- no response from the owner to date after multiple attempts to contact owner by Braden Beblo.

Complaint of non-compliant setbacks for two sheds at 682 Saxonburg Road. Continued until January 7th summary hearing.

Chairman John Cypher reported on multi-municipality collaborative meeting held Nov. 19th.

OLD BUSINESS:

Supervisors had a discussion about the LTAP study from Sept 16, 2024, on the Great Belt Rd. and Bonniebrook Rd. Intersection. The Manager contacted LTAP following the Nov. 10th meeting as requested by the Supervisors inquiring if any new devices are available since 9/16/24 engineering study. The LTAP contact engineer emailed that no other devices have became available that he knows of but will check with other engineers.

NEW BUSSINESS:

Motion by John Cypher to pay the Application # 2 in the amount of \$32,917.05 upon production of correspondence of satisfaction from electric company that there will not be any request for reimbursement for the line damage for the Janice Lane and O’Hara Rd. project from the Township. *Second* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to pay the treasurer’s bond for the new full-time sec/treas. trainee in the amount of \$625.00 for 2026. *Second* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to pay the treasurer’s bond for the outgoing sec/treas. in the amount of \$650.00 (pro-rated until the audit is completed per the insurance company.) *Second* by Braden Beblo. All agreed and *motion carried*.

The audit on the 2025 books is set to begin the first week in January by Bonus Accounting. The cost of \$5,500 is already budgeted for 2026.

The 2026 Budget was introduced to the Board at the October 13th meeting and discussed at the continuation meeting on October 15th and a Budget Workshop meeting on October 27th. The ‘proposed’ budget (as authorized last month) was advertised for adoption this evening (resolution # 554 below) following any discussion this evening which included Manager, Leo J. Rosenbauer, III report on the SEBCO Pool Bids (a copy of the HRG letter with the bid results were distributed to the Supervisors). After significant discussion, John Cypher *moved* to revise the proposed budget to include the additional \$601,080 needed for the pool renovation project per the current bids IF the BOARD decides to proceed at the next meeting on Jan. 5, 2026 to ‘award the bid’ at \$2,701,080. *Second* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to adopt the 2026 Budget Resolution #554 as proposed with 1 mill general purpose real estate tax and with ½ mill EMS tax and the addition of \$601,080 expenditure for the pool renovations. *Second* by Braden Beblo. All agreed and *motion carried*

Motion by Braden Beblo to appoint Lois J. Rankin to the BCATO Advisory Board for 2026. *Second* by John Cypher. All agreed and *motion carried*.

Manager, Leo J. Rosenbauer, reported on a discussion and direction on the DEP General Permit Regulations for ‘Small Flow Treatment Facilitie’s.

Email received from Wendy Leslie CDBG Administrator regarding the 2026 CDBG Funding (copies were given to the Board) and Chairman John Cypher read the email.

NEW BUSINESS cont.:

Jefferson Township announced the retirement of Secretary/Treasurer Lois Fennell after 42 years of service, and a Fairwell to Jefferson Township, Chairman of the Board John Cypher after 25 years of service. State Certificates from State Representatives Marci Mustello's office and Pennsylvania Association of Township Supervisors were presented to both for their many years of dedicated service. Chairman Cypher read his Township farewell as well as a farewell to Secretary / Treasurer Lois Fennell.

PUBLIC BUSINESS OR COMMENT: Sue Hartzel offered her opinion to the board regarding the road crew removing trees at 511 Freeport Rd.

MISC. BUSINESS FROM TWP. OFFICIALS: None

ADJOURN:

Motion John Cypher to adjourn at 8:59 PM. *Second* by Braden Beblo. All agreed and *motion carried*.

ATTENDANCE:

Shelia Howard, Bob Veselich, Doug Lefever, Sue Hartzel, Carol Freehling, Jim Rankin, Marci Mustello, William Pitts, Bryan File, Evie Gross, Roger Cypher, Barb Cypher.

NEXT MEETING:

The next regular Supervisors' meeting is Monday, January 5, 2026, at 7 P.M. at the municipal building.

Prepared by Angel File.