

**1<sup>st</sup> Public Hearing on the 2026 CDBG Funds – advertised by Butler County for 6:45 PM prior to the township regular meeting**

**MEETING AGENDA**

**7:00 P.M.**

**MARCH 9, 2026**

**CALL TO ORDER:**

By:

Time:

**ROLL CALL:**

LR \_\_\_ BB \_\_\_ FS \_\_\_ LJR, Mgr. \_\_\_ AF Sec/Treas \_\_\_

**PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED:**

Mark Burd is coming with his annual report from Saxonburg Fire Department

**ANNOUNCEMENTS:** 1<sup>st</sup> Public Hearing on the 2026 CDBG Funds was held prior to this meeting.

**MINUTES:**

Motion to approve the Feb 9, 2026, regular meeting minutes and the Feb. 16, 2026, special meeting minutes as written and distributed: Second:  
Agreed:

**FINANCIAL:**

List of Bills paid between Feb 10<sup>h</sup> and March.8, 2026.  
List of Bills for payment from the *General Fund* this evening.  
List of Bills for payment from the *State Fund, Impact Fee, Cap. Res.*  
Total of All Funds report (*including Sewage Escrows*) after payment of the bills presented a (copy of this report is offered at the meeting!)  
Motion to pay the bills presented, plus any regular bills that may become due prior to the April 13, 2026, meeting: Second: Agreed:

**MISC. BUSINESS FROM TWP. OFFICIALS:**

C.J Burns (EMS Coordinator) provides information from the EMS Bootcamp

Notification received from Moody and Associates

Leo will update Penn Dot program Emergency Salt Supply

Penn Dot Traffic Count on municipal roads notice. Alana and Frazier Roads in Jefferson Township

Pennsylvania Sunshine Act – adding items to the Agenda – Supreme Court decision – “de minimis” items are allowed to be added to the Agenda following the requirements in the July 6, 2021 Memorandum for Dillion McCandless King Coulter & Graham L.L.P.

**RECREATION COMMITTEE:** March 4, 2026, meeting report.

However, the Supervisors may have potential action items to be addressed and/or added to the next meeting.

**ROAD FOREMAN REPORT:**

Report to be given and the Supervisors may have potential action items to be addressed and/or added to the next meeting.

**PLANNING COMMISSION:** Feb. 16<sup>th</sup>, 2026, meeting report.

A Revised Toth Subdivision Plan No. was received. P.C. members reviewed the letter received from the Township engineer, HRG, Inc., dated February 6, 2026. The P.C. discussed a proposed modification request for an existing barn located within the proposed 50-foot building line setback (Ordinance 22-904-2.B, setback requirements) from the proposed 50-foot Private Street right-of-way (Ordinance 22-903-14, private street requirements). *Motion* by Leo Rosenbauer to accept and recommend approval of the modification request contingent upon it being submitted on the appropriate form and payment of the \$40.00 application fee. *Second* by Jim Jones. All agreed and *motion carried*. *Motion* by Evie Gross to accept the Toth Subdivision Plan No. 2 contingent upon: 1) the Board of Supervisors granting the modification for Ordinances 22-904-2.B and 22-903-14, and 2) the labeling of the 50-foot Private Street right-of-way is clearly defined. *Second* by Leo Rosenbauer. All agreed and *motion carried*

*Motion* by Leo Rosenbauer to table the Benzinger Solar Land Development until the Township receives revisions to their plan from CVE USPA for review. *Second* by Evie Gross. All agreed and *motion carried*.

*Motion* by Leo Rosenbauer to recommend that the Board of Supervisors accepts Time Extension #3 for the Wain Landscaping Land Development. *Second* by Mike Gaston. All agreed and *motion carried*.

P.C. members discussed the Wiefeling Subdivision. *Motion* by Leo Rosenbauer to accept Lot 2 non-building waiver for the proposed subdivision. *Second* by Evie Gross. All agreed and *motion carried*. *Motion* by Leo Rosenbauer to table the subdivision plan until the items in the HRG letter dated February 5, 2026 are addressed. *Second* by Bernie Shulik. All agreed and *motion carried*.

P.C. members had a discussion regarding a possible subdivision for Joseph Trempus. Mr. Trempus owns +45 acres of land with an approximate 20-foot right-of-way off Tempus Lane. He would like to subdivide 1½ to 2 acres of the property for construction of a house. The P.C. discussed that if Mr. Trempus can document that a right-of-way exists from the portion of Tempus Lane located in Winfield Township to eastern side of his property, he could subdivide a lot to be located in Jefferson Township using said right-of-way as access and if Winfield Township is in agreement. The subdivision would not require conformance to Jefferson Township Ordinance 22-903-14.

**UNFINISHED BUSINESS:**

Complaint of non-compliant setbacks for two sheds at 682 Saxonburg Road.

Motion to adopt Resolution #555 setting the 2026 compensation for the township manager:

Second: \_\_\_\_\_ Agreed: \_\_\_\_\_.

**OLD BUSINESS:** (*Reconsideration of Matters already disposed of – action to be listed.*)

Amendment request for the pool was approved. The grant was increased to another \$138,750, total grant award is now \$693,750

**NEW BUSINESS:**

Adopt Annual Disposition of Records Resolution # 559 –  
Motion:                      Second:                      Agreed:

Motion to approve reimbursement to Nadine Grabe for membership dues for Pennsylvania State Tax Collectors Association, Inc. in the amount of \$50.00

Jeff from C. W. Howard Ins. Agency – meet with the Township Manager and Sec/Treasurer on Feb. 24<sup>th</sup> to review Commercial Ins. Policy renewal for 3-2026/3-2027 that total is \$35,966.00.

SEBCO Pool Improvements Supplement #2

Discuss adoption of a Mail Processing Policy

America 250PA – Local Saxonburg Parade – does Jefferson Township want to participate?

Review Suggested Vaulted Restroom Maintenance Agreement

**PUBLIC BUSINESS or COMMENT (RESIDENTS/PROPERTY OWNERS of JEFFERSON TWP):**

**ATTENDANCE:**

**ADJOURN:** Motion:                      Second:                      Agreed:                      TIME:

**NEXT MEETING:**

The next regular meeting is scheduled for Monday, April 13, 2026, at 7 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002