

MEETING AGENDA

7:00 P.M.

Sept 14, 2026

CALL TO ORDER:

By:

Time:

ROLL CALL:

LR ____ *BB* ____ *FS* ____ *LJR, Mgr.* ____ *AF, Sec/Treas* ____

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED:

ANNOUNCEMENTS: An executive session was held on Aug. 19th at 6:30 p.m. regarding personal. A Special meeting was held on September 1, 2026, at 5:15 p.m. regarding Urban County Cooperation Agreement.

MINUTES: Motion to approve Aug. 10, 2026, regular meeting minutes as written and distributed: Motion: Second: Agreed:
Motion to approve the September 1, 2026, Special meeting minutes as written and distributed: Motion: Second: Agreed:

FINANCIAL: List of Bills paid between August 11 and Sept 13, 2026.
List of Bills for payment from the *General Fund* this evening.
List of Bills for payment from the *State Fund, Impact Fee, & Cap. Res.*
Total of All Funds report (*including Sewage Escrows*) after payment of the bills presented a (copy of this report is offered at the meeting!)
Motion to pay the bills presented, plus any regular bills that may become due prior to the October 12, 2026, meeting: Second: Agreed:

RECREATION COMMITTEE: Sept 2, 2026, meeting report.

However, the Supervisors may have potential action items to be addressed and/or added to the next meeting.

ROAD FOREMAN REPORT:

Report to be given and the Supervisors may have potential action items to be addressed and/or added to the next meeting.

PLANNING COMMISSION: August 17th 2026, no meeting report.

UNFINISHED BUSINESS: (Continuing with matters currently not complete – action to be listed.)

Motion to adopt Resolution #555 setting the 2026 compensation for the township manager:

Motion: Second: Agreed:

Metal roof on the Baseball Restroom and Concession Stand: Scope of work documents being prepared.

Old Attorney files from Dillion McCandless, King, Coulter and Graham – Lois – update?

Update on Concordia Donation – the Township received \$100,000 recently from Concordia Lutheran.

Need the 2026 updated inventory list – Insurance Inventory List is provided; Maintenance Garage Inventory List will be update during the winter months.

UNFINISHED BUSINESS cont:

Update on encroachment Township Park Property – did any of the Supervisors verify encroachment?

Sidewalk at Township Building update – Contacted Ashlar Architects and Jamie Harshman CE Group.

Request from the Road Department for cleaning services for the Maintenance Garage – Office/Lunch Room/Storage Area/two Bathrooms. Supervisors to review two submitted proposals (copies provided).

Recommendation to retain Angel File as P.C. Clerk or Appoint Martha Fleming (current P.C. Secretary) to compile meeting minutes from the Planning Commission meetings.

Open fuel bids as authorized last month, as advertised.

NEW BUSINESS:

Payment application #1 for Newman Plumbing Inc. (copy provided) in the amount of \$13,788.00
Motion: Second: Agreed:

Payment Application #3 for Blackhawk Neff Electrical for work completed for the SEBCO Pool Renovation Project in the amount of \$14,099.85.
Motion: Second: Agreed:

SEBCO Pool Approval of Payment Application #6 to Mainline Commercial Pools in the amount of \$439,200.00 as presented.
Motion: Second: Agreed:

Motion to approve State Mileage rate increase to the agenda from 72.5 to .76 per mile (IRS increased mileage allowance for second half of 2026 notice provided).
Motion: Second: Agreed:

Quick Books Software is scheduled to be installed at the end of September for use starting in October.

Liberty Pointe requests that Jefferson Township agrees to Modify the existing “Phase II Developers Agreement” to allow the issuance of building permits prior to the entire Phase II completion (sketch included or to follow). The Manager recommends approval of revising the “Phase II Developers Agreement” to accommodate Phase II Building Permits contingent upon approval of the Solicitor and approval from the Fire Chief relative to Emergency Vehicle turning capabilities at the future intersection of Independence Drive and Freedom Court.

Motion to designate Trick or Treat on Halloween night, the same as prior years. This year will be Saturday, Oct. 31st, 2026, from 6 p.m. to 8 p.m.
Motion: Second: Agreed

OLD BUSINESS: (Reconsideration of Matters already disposed of – action to be listed.)

PUBLIC BUSINESS or COMMENT:

MISC. BUSINESS FROM TWP. OFFICIALS:

BCATO Safety Day is October 14, 2026, at the Herman Firehall. Details provided by Chairperson Rankin. Motion to attend BCATO Safety Day. Second: Agreed:

The next Southeast Collaboration meeting is scheduled for September 16, 2026, at the Saxonburg Museum.

ATTENDANCE:

ADJOURN: Motion: Second: Agreed: TIME:

NEXT MEETING:

The next regular meeting is scheduled for Monday, October 12, 2026, at 7 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002