

CONIFER FESTIVAL
Music, Food, and Beer

Saturday August 13, 2022 - 11:30am–7:30pm

*Presented by the Rotary Club of Conifer (Conifer Rotary).
Benefiting our mountain community through the Conifer Rotary Foundation (501(c)(3)).*

2022 SPONSOR/VENDOR CONTRACT

VENDOR NAME (as you want it to be included in our event collateral):

CONTACT PERSON:

ADDRESS:

PHONE: _____

E-MAIL: _____

WEBSITE: _____

The Conifer Festival website will have a link to your website; **please create a link to the Conifer Festival website from your website!**

PLEASE PROVIDE A **10 WORD** EXPLANATION OF THE PRODUCTS AND/OR SERVICES YOUR COMPANY OFFERS TO BE LISTED ON THE CONIFER FEST WEBSITE:

LEVEL OF SPONSORSHIP
(please check applicable level)

- | | |
|---|---|
| <input type="checkbox"/> Presenting Exclusive Sponsor - \$2,500 | <input type="checkbox"/> Soda Booth Sponsor - \$500 |
| <input type="checkbox"/> Beer Garden Sponsor - \$2,000 | <input type="checkbox"/> In-Kind Sponsor - ~\$500 |
| <input type="checkbox"/> Stage Sponsor - \$1,000 | <input type="checkbox"/> Golf Cart Sponsor - \$250 |
| <input type="checkbox"/> Band Sponsor - \$750 | <input type="checkbox"/> Music Supporter - \$100 |
| <input type="checkbox"/> Wine Booth Sponsor - \$750 | <input type="checkbox"/> 10 by 20 booth - \$200 |
| <input type="checkbox"/> Entrance Sponsor - \$750 | <input type="checkbox"/> 10 by 10 booth - \$100 |

The benefits of sponsorship are described on the spreadsheet entitled Conifer Fest Sponsorship Opportunities, a copy of which is attached.

BOOTH AND CONTRACT RESERVATION POLICY:

- Please enclose full payment with completed contract.
- This signed contract constitutes your agreement to abide by all applicable rules and regulations.

NOTE: There is no power available at the site. If you need power, you will need to supply a generator.

PAYMENT INFORMATION:

Please make checks PAYABLE to “Conifer Rotary Foundation” and send to:

Conifer Rotary
P.O. Box 1430
Conifer, CO 80433

Upon receipt of completed contract and full payment, we will contact you with further details about the show,

HOW DID YOU LEARN ABOUT THE SHOW?

- Vendor from previous year
- Contacted by someone from the home show committee
- Contacted by a Rotarian
- Web search
- Email notification from whom _____
- Referred by: name of other vendor _____
- Other _____

Rules and Regulations for Booths

1. Set Up – All vendors must set up Saturday between **9:00 a.m. and 11:30 a.m.**
2. Take Down – Booths must be dismantled Saturday, beginning NO EARLIER than show closing to the general public at 7:30 p.m. Booths and displays must be completely dismantled and all property removed by 9:30 p.m. on Saturday. Any booth not removed from the church premises by 9:30 p.m. will be charged a late fee of \$50 for a single booth or \$100 for a double booth.
3. Booth Space – No signs or display materials may protrude beyond the boundaries of the rented display area. All vendor activities must be restricted to the rented display area, unless Conifer Rotary has granted permission otherwise. NO damage of any nature may be done to the premises. Vendors will be held responsible for any and all damage they cause. Use of sound equipment, such as microphones or any audio equipment, will be permitted where appropriate to the display so long as sound is maintained at “conversational” level; provided, however, that Conifer Rotary reserves the right to restrict vendor’s use of sound and other devices.
4. Food and Balloons - Only food vendors may sell food and beverages for consumption at the event. Vendors may give away candies (or similar tokens) in original wrappers. **No Balloons** are allowed at the event.
5. Booth Staffing – Exhibit booths must be staffed during show hours, unless otherwise agreed in writing by Conifer Rotary. If your booth is not staffed, you may be charged a \$50 fee and your booth area may be given to another vendor. We will have volunteers who can give you a brief break to leave your booth, if necessary.
6. Indemnification by Vendor – Vendor shall indemnify and hold Conifer Rotary harmless from and against any and all claims, suits, actions, losses, liability, damages, and causes of action for personal injury, loss of life or damage to property sustained as a result of vendor’s presence at the event, unless caused by the gross negligence or willful misconduct of Conifer Rotary. Vendor agrees that Conifer Rotary shall not be liable to vendor for any damage whatsoever or loss of any kind to its exhibit or products.
7. Licenses/Permits – Vendor shall be responsible for obtaining any licenses, permits or approvals required under local or state law applicable to their activity at the Conifer Festival.
8. Subletting/Sharing Booth Space – Subletting of contracted exhibit space is NOT permitted. Special arrangements must be made in advance for two or more vendors to share the same booth space.
9. Cancellation – Should any contingency prevent holding the show, Conifer Rotary shall not be held liable for any expenses incurred by the vendor.
10. Booth Location
 - a. Conifer Rotary shall use reasonable efforts to honor a request by vendor for a particular location of its booth; provided, however, that Conifer Rotary reserves the right to assign a different but comparable booth location at any time before or during the event.
 - b. Full payment of the booth fee must be enclosed with this contract. Booth assignments will be made only after full and complete payments are received.
 - c. Cancellation – if a vendor must cancel its space for good and sufficient reasons, and written notice of such cancellation is delivered to Conifer Rotary on or before **August 1**, Conifer Rotary shall refund any booth fees paid except for **\$25** which will be used as a tax deductible donation to the Conifer Rotary Foundation. If vendor cancels after August 1, Conifer Rotary shall not refund any amount of its booth fee.
11. Right of Refusal – Conifer Rotary reserves the right to refuse entry to any vendor for any reason. In that event, Conifer Rotary shall refund the vendor’s booth fee.

Vendor Signature X _____ Date _____