



DEF Micro Grants

Grant Application Packet for Teachers



Micro Teaching Grants

These grants will have a 45-day timeline to accommodate an opportunity that may arise either inside or outside of the grant cycle. The grant process is the same. Approval begins with a committee; then it goes to the DEF board, and finally to the school board for approval. The grant application is required.

This grant covers many things the teaching and club grants do not.

For elementary and intermediate, the field trips would be over and above what PTO provides.



**Micro Grant Application
Cover Page**

Project Title: _____

Check one: Single applicant Grade-level or department applicant Club Sponsor

Name of Applicant(s)	Signature of Applicant(s)
_____	_____
_____	_____
_____	_____
_____	_____

School(s) _____

Grade(s) _____

(list each grade level)

Subject(s) _____

Number of Students _____

Amount of Grant \$ _____

Primary target population to be served:

 ___ students (target group: _____)

 ___ parents

 ___ teachers

Implementation dates: _____

Signature of Campus CIS _____ Date _____

Signature of Principal _____ Date _____

Signature of Director of Instructional Technology* _____ Date _____

* *Required when funds will be used to purchase technology and/or media equipment.*

Signature of Director of Facilities* _____ Date _____

* *Required when funds will be used for construction or maintenance.*

Abstract (no more than 100 words)

(This page will not be seen by the Review Committee)

Note: All monies awarded stay in Devine ISD.

Micro Grant Application

IMPORTANT - Do not include the name of your campus in the Project Title or application

Project Title: _____

Grade(s) _____ Subject(s) _____ Number of Students _____
(List each grade level)

CHECK ONE: This project is:

- New to the district New to my campus New to me.

CHECK ONE: Have you received funds for this project from DISD previously?

- Yes No

DIRECTIONS: Please provide a summary for each area listed below.

Need: (Describe the area of student activity and achievement you wish to address and give any data that supports the need. Please include how this grant addresses district or campus goals. If this is a field trip, write where you are going. Is this your first field trip of year? If you are a club sponsor, have you had fundraisers to help pay for it?)

Objectives: (State measurable objectives in terms of student behavior or performance.)

Description of Proposed Project/Activity: (Describe what you want to do with the grant funds. List activities and timeline.)

Evaluation Strategy: (Describe how you will know if your objectives are met. How will you share your program's successes with your peers?)

Partners: (Identify any school and/or community partners involved in the project and their respective roles.)

DIRECTIONS: Note the budget distribution for each category. Be specific.

Budget Items	Amount	Vendor	Budget Code Business Office
Supplies/entry feels, etc. (please list)			
Equipment			
Student travel costs			
Other:			
TOTAL			