

**Peekskill City School District
Extracurricular Positions**

General Responsibilities

- Any club that is fundraising must attend a mandatory meeting with business office
- It is the responsibility of the advisors to ensure clubs that require charters are up to date
- Upon appointment, an administrator should meet with each club advisor to discuss the plan and direction of the club

***Note: A club MAY be dissolved in place of another one in the event of two consecutive school years where membership is below the required number.**

Level 1A Requirements (Stipend \$1,134)

- Minimum of 7 club members unless otherwise approved by building administration
- Minimum of 1 meeting per month
- Limited to no outside activities (other than regular meetings)
- No travel associated with the club
- Typically meets right before or just after school
- Attendance sheets and meeting agendas to be submitted at the end of the year
- Stipend verification form to be signed and submitted by building administrator

Gardening Advisor (Hillcrest)	Gardening Advisor (Oakside)	Gardening Advisor (Woodside)
Gardening Advisor (High School)	Gardening Advisor (Middle School)	

Level 1B Requirements (Stipend \$1,702)

- Minimum of 10 club members unless otherwise approved by building administration
- Minimum of 1 meeting per month
- Limited to no outside activities (other than regular meetings)
- Little to no travel associated with the club
- Typically meets right before or just after school
- Attendance sheets and meeting agendas to be submitted at the end of the year
- Stipend verification form to be signed and submitted by building administrator

High School

A cappella Group Advisor	National Honor Society Advisor	Social Studies National Honor Society Advisor
Art Club Advisor	English National Honor Society Advisor	Orchestra Club Advisor
Tri-M Music Honor Society Advisor	Foreign Language National Honor Society Advisor	PHS to Teacher Program (PHSTTP) Advisor
Gay Straight Alliance	Mathematics National Honor Society Advisor	Ski Club Advisor
Girls Who Code Club Advisor	Science National Honor Society Advisor	
Hiking Club Advisor	Sound A/V (Building Level) *Not a club	
Astronomy Club Advisor	Computer Science Club Advisor	

Middle School

A Capella Group Advisor	Girls On The Run (GOTR) Advisor
Art Club Advisor	Jazz Band Director
Crafts & Cooking Advisor	National Junior Honor Society Advisor
Chamber of Orchestra Advisor	Sound/AV (Building Level) *Not a club

Level 2A Requirements (Stipend \$2,269)

- Minimum of 10 club members unless otherwise approved by building administration
- Minimum of 2 meeting per month
- A minimum of 2 outside activities (other than regular meetings) or a plan agreed upon with an administrator.
- Occasional travel could be expected
- Some preparation/instructional time required of advisor
- Typically meets right before or just after school
- Attendance sheets and meeting agendas to be submitted at the end of the year
- Stipend verification form to be signed and submitted by building administrator

Robotics Advisor	Freshman Class Advisor	Math Competition Club Advisor
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Level 2B Requirements (Stipend \$2,836)

- Minimum of 10 club members unless otherwise approved by building administration
- Minimum of 2 meetings per month
- A minimum of 1-2 outside activities (other than regular meetings) or a plan agreed upon with an administrator.
- Limited travel could be expected
- Some preparation/instructional time required of advisor
- Typically meets right before or just after school
- Attendance sheets and meeting agendas to be submitted at the end of the year
- Stipend verification form to be signed and submitted by building administrator

High School

Academic Challenge Program Advisor	Science Research Competition Advisor
Debate Club Advisor	Sophomore Class Advisor
Environmental Awareness Advisor	Model U.N. Advisor
Interact Club Advisor	Dance Club Advisor

Middle School

Environmental Awareness Advisor	Literary Magazine Advisor	PKMS GO Treasurer *Not a club
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Level 3A Requirements (\$3,403 Stipend)

- Minimum of 10 club members unless otherwise approved by building administration
- Minimum of 2 meetings per month
- A minimum of 3 outside activities (other than regular meetings) or a plan agreed upon with an administrator
- Some travel could be expected
- Some preparation/instructional time required of advisor
- Meetings/activities can be before or after school or nights
- Attendance sheets and meeting agendas to be submitted at the end of the year
- Stipend verification form to be signed and submitted by building administrator

Currently No Clubs in Level 3A

Level 3B Requirements (\$3,970)

- Minimum of 10 club members unless otherwise approved by building administration
- Minimum of 2 meetings per month
- A minimum of 3 outside activities (other than regular meetings) or a plan agreed upon with an administrator
- Some travel could be expected
- Some preparation/instructional time required of advisor
- Meetings/activities can be before or after school or nights/weekends
- Attendance sheets and meeting agendas to be submitted at the end of the year
- Stipend verification form to be signed and submitted by building administrator

High School

Black Culture Club Advisor	Junior Class Advisor
City Singers Director	Latin Culture Club Advisor
Multicultural Club Advisor	

Level 4 Requirements

- Minimum of 10 club members unless otherwise approved by building administration
- Minimum of 3 meetings or activities per month
- Intensive time spent outside of regularly scheduled meetings
- Intensive planning and preparation time required
- Meetings/activities can be before or after school or nights/weekends
- Some events require travel
- Attendance sheets and meeting agendas to be submitted at the end of the year
- Stipend verification form to be signed and submitted by building administrator

High School

<u>Position</u>	<u>Stipend</u>		<u>Position</u>	<u>Stipend</u>
Newspaper Advisor	\$4,538		Band Director	\$6,239
GO Treasurer *Not a club	\$5,672		Yearbook Club Advisor	\$6,239
W.I.S.E Coordinator *Not a club	\$5,672		Yearbook Business Advisor	\$6,239
Senior Class Advisor	\$5,672		Student Council Advisor	\$7,941

Middle School

<u>Position</u>	<u>% of BA Step</u> <u>2</u>
Yearbook Advisor	\$4,538
Student Council Advisor	\$6,239