

The Landing at Inverness Homeowner Association

PROCEDURES FOR SECURING ACC APPROVAL

Please read the Architectural Guidelines for The Landings before applying.

Apply to The Landings at Inverness HOA, Inc.

c/o Nature Coast Property Management, Jennifer Stauff

PO Box 687

Inverness, FL 34451

352.445.0783

e-mail: **ncpm.js@gmail.com**

Return the form and all additional paperwork to Jennifer Stauff, CAM. This will be forwarded to the chairman of the Architectural Control Committee (ACC) for approval.

You will receive a letter stating the committee's decision or asking for further requirements within 2 weeks of receiving the form.

If someone has been asked to submit documentation in addition to the preliminary request, the ACC will need further time to review the documentation.

Time-sensitive requests will be dealt with as soon as possible. If there are any questions or concerns, please contact Jennifer Stauff.

APPLICATION FORM FOR THE LANDINGS AT INVERNESS

ARCHECTURAL CONTROL COMMITTEE

Submit proposed additions, changes, modifications, etc., and where pertinent, exterior elevations (all views), color rendering and site plans (showing applicable setbacks, dimensions from property lines to proposed structures.)

Complete submissions will include materials and all information necessary for the ACC to make an informed decision.

If all required information is not received with this completed application, the application will be rejected until it is received.

You must have ACC approval for all outside changes; it is the homeowner's responsibility to know if a city permit is also required.

Date_____

Name_____

Address_____

Home Phone_____

Cell Phone_____

Signature of Homeowner: _____

DESCRIPTION OF ADDITION, CHANGE, or MODIFICATION (ATTACH PLANS IF APPLICABLE):