



## Washington Hunter Education Instructor's Association (WHEIA)

### Meeting Minutes

April 28, 2019

Kittitas Communications Center Ellensburg, WA.

11:00am-1:00pm

**11:05am – Called meeting to Order.**

**Pledge of Allegiance.**

**Attendance:**

4 Board members, 1 regional coordinator, 1 guest and WDFW representative in attendance

**Membership Reports:** Lyle & Alice Lewis. (Absent) Kelly Read

129 Annual Members, 105 Life Members = 225 Members

Several old applications were sent out recently. New forms have been forwarded to the coordinators that needed new forms.

**Treasurer's Report of Finances.** Sorine Price

Review of current balances in accounts

Accepted  Revised

**Secretary's Report:** Kelly Kussman

Review of previous meeting minutes.

Accepted  Revised

**WDFW Representative Report:** Aaron Garcia

Budget and Instructor Advisory Committee (IAC) updates provided

New WDFW Policy under development regarding comments a student made in a class.

Suggestion to setup meeting with WDFW administration to discuss pending items

New HE team being organized in Bellevue, WA. Contact Steve Dazey if interested in assisting.

## Old Business:

### a) WHEIA documentation

- Officers working on assembling or rebuilding WHEIA association documents
- Focus on documentation before event scheduling
- Discussion about WA. Bow Hunters account.
  - Sorine to contact WA. Bow Hunters
- Shooting Trailer:
  - Tents to be replaced and weights for tents have been built
  - Use, inventory and check out policy and process also under update
  - Kelly to obtain new license tabs for trailer and mail them
  - Laser Shot system to be purchased soon and it's use coordinated through WDFW

### b) Website

- Add volunteer events and IST information to website
  - i. Looking for WHEIA's help to staff upcoming events
    1. Moxee, WA. September 14, 2019
    2. Wenatchee, WA. September 21, 2019
    3. National Hunting and Fishing Day (NHFD), Tacoma Sportsman's Club September 28, 2019.
- Add Scarves and purchasing information to website
  - i. Bulk price break

### c) Social Media

- WHEIA Facebook page previous administrator contacted about potential change site administration to current officer.
  - Will Contact site admin again and seek permissions or new page will be created.

### d) Logo

- Contact WDFW about being able to use WHEIA logo while working WDFW events
- Thomas is working to refresh and update the logo

### e) Insurance

- Research alternative insurance carriers.
  - Initial contact made with rep from First Hunt Organization. Will contact again and seek their insurance information.

f) Bylaws, policies and procedures documents

- Kelly and Thomas to combine the Policies and Procedures and the bylaws into a single cohesive document.
- Officers will review this document and provide suggestions at future board meeting before being announced to membership for upcoming vote

g) IST Attendance

Hunter education In-Service trainings			
Region	Date	Location	
5	4-May	Ridgefield Office, 5525 S 11th Street, Ridgefield, WA 98642	Kelly to try and attend <a href="mailto:Amy.Elliott@dfw.wa.gov">Amy.Elliott@dfw.wa.gov</a>
4	5-May	Mill Creek Office, 16018 Mill Creek Boulevard, Mill Creek, WA 98012	Kelly and Bob to try and attend <a href="mailto:Steven.Dazey@dfw.wa.gov">Steven.Dazey@dfw.wa.gov</a>
1	11-May	Center Place, 2426 N. Discovery Place, Spokane Valley, WA	Kelly to try and attend <a href="mailto:Michael.Whorton@dfw.wa.gov">Michael.Whorton@dfw.wa.gov</a>
3	18-May	Pomona Gun Club, 441 Pomona Rd, Yakima, WA 98901	Kelly to try and attend <a href="mailto:Aaron.Garcia@dfw.wa.gov">Aaron.Garcia@dfw.wa.gov</a>
6	18-May	Sequim High School, 601 Sequim Ave, Sequim WA 98382	Thomas to try and attend <a href="mailto:William.Montgomery@dfw.wa.gov">William.Montgomery@dfw.wa.gov</a>
2	1-Jun	Wenatchee Public Works Department, 1350 McKittrick St A, Wenatchee, WA 98801	Sorine, Jamie, to try and attend <a href="mailto:Aaron.Garcia@dfw.wa.gov">Aaron.Garcia@dfw.wa.gov</a>

## **New Business:**

- a) Newsletter
  - Thomas to draft newsletter for membership to engage more of the membership
  
- b) Meetings
  - Time to open meetings back up to all members
  - Kelly to Research facilities that are cost effective and, in several locations
  - Discussion about rotating meetings east, west and in different areas on both sides of the pass
  
- c) WHEIA surplus
  - Look at potential for transfer of WHEIA items o WDFW for redistribution to HE Teams
  
- d) Dates for Next WHEIA meetings
  - June 2<sup>nd</sup>, Eastside (Ellensburg area)
  - July 21<sup>st</sup>, Westside (Central Puget sound area)
  - Sept 22<sup>nd</sup>, Eastside (possibly Spokane)
  - Oct 20<sup>th</sup>, Westside (possibly South sound or Clark County area)

## **Parking Lot Items:**

Adding a grant fund for WHEIA instructors, Legacy planning, Social Outing, search for 12ga barrels to be machined and become available as training aids,

Meeting Adjournment 1:20pm