



Washington Hunter Education Instructor's Association (WHEIA)

Meeting Minutes

October 20th, 2019

Mill Creek, WA.

11:00am-1:00pm

11:09am – Call meeting to Order.

Pledge of Allegiance.

In Attendance:

3 Board members, 1 Regional coordinator, 1 WDFW representative, 1 Guest

President's report: Thomas Bryson

Membership Reports: Lyle & Alice Lewis. (Provide by Sornie)

205 Annual Members, 31 Life Members

Treasurer's Report of Finances. Sorine Price

Review of current account balances

Accepted Revised

Secretary's Report: Kelly Kussman

Review of previous meeting (7/28) minutes.

Accepted Revised

WDFW Representative Report: Steve Dazey in attendance on behalf of Aaron Garcia

- a) Steve provide thoughts about 2020 PST events
- b) Class records retention rules (6 years and then contact regional coordinator to dispose of)
- c)

Committee Reports: (No Active Committees)

Old Business:

- a) WHEIA documentation
 - Officers still working through document edits and collating
- b) Website
 - Update minutes and agendas needed
- c) Social Media
 - Contacted WHEIA Facebook administrator about potential change site administration to current officer. (Kelly to seek admin rights)
- d) Logo
 - Status update, awaiting a revised design for approval
- e) Insurance
 - Research alternative insurance carriers.
 - Contact: First Hunt organization
 - Update:
- f) Bylaws, policies and procedures documents
 - Discussion about membership coordination processes
 - Discussion about emails vs. mailings
 - Add a contact preference to the membership application (KK) send to WDWF
 - Contact WDFW and compare email listings
 - Thomas to draft document to combine the Policies and Procedures and the bylaws into a single cohesive document.
 - Remove internal conflicts about auditing and reviews
 - Officers will review this document and provide suggestions at future board meeting.

New Business:

Terry Hoffer Award nominations coming up nominate you fellow instructors

Grants and financial records

- Okay to proceed with FORNA grant to order student vests
- Motion to apply for FORNA grant;
 - Approved Jamie Price, Seconded by Kelly Kussman

Bow Hunter Association (BHA)

- Will liquidate and separate from WHEIA.

Bandana order/sales

- Okay to proceed now
- Need to develop process and procedure for sales and documentation

MOU Laser Shot system

- Reviewed MOU
- Equipment stolen during recent deployment at NHFD
- Discussion about its replacement and future

Banking change/options

- Might look at different bank system in future to provide addition options and features
- Square reader or similar technology

Officer Election

- Announce upcoming election date 2/2020 at next couple of meetings and website

Website

- Auto renewal setup? \$30.00 annual.

Next meetings

- 2/2020 Eastside General (TBD)
- 5/2020 Westside General (TBD)
- 6/20 Westside General 20 Eastside Board (TBD)

Parking Lot:

Newsletter, adding a grant fund for WHEIA instructors, Legacy planning, Social Outing, earch for 12ga barrels to be machined as training aids,

12:55 Meeting Adjournment