



Washington Hunter Education Instructor's Association (WHEIA)

Meeting Minutes

January 31, 2021

(Virtual Board meeting)

11:00am-1:00pm

11:15am – Called meeting to Order.

Introduction of Officers Bob Palmer, Kelly Kussman, Sorine Price

2 visitors

President's report N/A

Membership Reports: Sent in report ahead of time.

54 Annual Members, 107 Life Members = 164 Members

Treasurer's Report of Finances. Sorine Price

Review of current account balances and approved recent invoices for Association operations.

Accepted Revised

Secretary's Report: Kelly Kussman

Review of previous meeting (9/27/2020) minutes.

Accepted Revised

WDFW Representative Report: Aaron Garcia and Steve Dazey

Aaron Garcia provided WDFW updates on:

- Online on classes.
 - Plans to phase out their use after in-person instruction resumes.
- Discussed potential concerns about a back log of classes needed.
- Traditional classes will be in demand when instruction resumes.
- Instruction efforts will resume based on statewide conditions not by county or region.
 - Instruction Teams will most likely need to perform health screenings (definitely at first) before students and instructors can be admitted into training events.
 - Will have safety and training supplies available for teams when instruction is getting ready to begin.
 - HE instruction is classified as a gathering not classroom events.
- Cancelled 2021 Statewide IST.
 - Plan on renewing efforts for future event.
- PST (new instructor) certifications has a backlog.
 - Looking at Kalakomey instructor online materials to keep volunteers interested until classroom effort start again.
- IAC updates
 - Virtual meeting was held on 1/30/2021.
 - Commitment made to get meeting agendas out early for IAC members to review and seek comments from instructors.
 - Commitment made to publish meeting minutes in a timely manner moving forward.
 - Suggested a book from NRA titled “How to Talk About Hunting”.

Committee Reports: (No Active Committees)

Old Business:

- a) WHEIA documentation
 - Officers still working through document edits and collating
 - Remove internal conflicts about auditing and reviews
 - Sorine proposed a professional third-party review and collation of the Association Bylaws and Operating procedures into a single cohesive document.
 - Motion was approved and passed.
 - Document will also remove language that creates challenges for auditing reviews and banking practices.
 - Draft document will be reviewed by Board members after it’s completion.

b) Website

- Website up to date.
- Posted Officer nomination period being open.

c) Social Media

- Kelly to check with one of the Facebook Administrators for gaining access to some current Board Memebers.

d) Logo

- Sorine is going to check with previous WHEIA member for updating to correct naming concerns.
 - My look a streamlining design for better embroidery and decal results.

e) Insurance

- Will need to look for new policy for events when instruction resumes.

f) Grants and financial records

- WHEIA's 2020 FORNA Grant was awarded.
 - 400 Student vests were received and stored with Kelly currently.
- 2021 FORNA grant processed was altered to reflect revenue declines.
- Funds were moved into their Endowment account for better balanced funding.

g) Bandana sales

- May look at future order once instruction resumes.
- Better cash handling practices to be addressed when sales continue.

h) Laser Shot system

- System has been replaced and used by WDFW under Association MOU.
- Will obtain and document new serial numbers for WHEIA inventory.

i) Banking change/options

- Looking at changing banking provider.
- Realize better returns.
- Add investment opportunities.
- Reduce assessed fees for access to banking information.

New Business:

- a) Recent member email and their membership status
 - a. Member was never removed from membership.
 - b. However, through investigation was found to have a restriction from holding a Board position.

- b) Future of Hunter Education
 - WDFW updates provided during Representative's report.

- c) Officer Election notification
 - Secretary Position
 - Kelly expressed his wishes to move away from the Secretary position.
 - Board members were asked to contact members that they think might be willing to run for a Board member position.
 - Kelly to ensure a smooth transition and will make software login information club not officer specific.
 - Looking to officially change hands on March 7th meeting.

Next meetings

- Virtual meeting Sunday March 7, 2021.

Parking Lot:

- Association inventory and liquidation of unused equipment.
- Newsletter,
- Legacy planning,
- Social Outing,
- Search for training materials, examples and aids.
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Meeting Adjournment 12:48pm