## CINCINNATI DIVISION 7 - MCR - NMRA

## **Guidelines for Recognition of Outgoing Division 7 Leaders**

This sets guidelines for the Executive Committee to use when considering awards to Cincinnati Division 7 members in recognition of their years of service.

- A) Outgoing <u>elected officers</u> <u>shall</u> be awarded a personalized <u>plaque</u> to recognize their service,
  - upon completing at least 1 full term of service in one or more position
  - and if no longer serving in any elected position
  - public presentation of the plaque is preferred
- B) Outgoing <u>appointed officers</u> and <u>committee chairs</u> <u>shall</u> be awarded a personalized <u>plaque</u> to recognize their service,
  - upon having served at least 3 consecutive years of service in one such position (3 consecutive events meets this criteria for chairs of annual events)
  - public presentation of the plaque is preferred
- C) Any <u>other type</u> of service <u>may</u> be awarded a personalized <u>plaque</u> to recognize their longevity of service,
  - upon completion of at least 5 consecutive years of service in the same capacity
  - public presentation of the plaque is preferred
- D) Division 7 members <u>not qualifying for any of the above awards</u>, but whose service warrants recognition in the opinion of the Executive Committee,
  - shall be awarded a <u>Certificate of Appreciation</u>
  - public presentation of the certificate is optional.
- E) Exceptions to these guidelines,
  - should have the approval of the Board of Trustees
  - should be carefully considered to maximize equitable treatment for everyone