

## Cincinnati Division 7, MCR, NMRA Election Process and Timelines

JBB 12jun2023

1	March BOD Meeting	Division Superintendent appoints Nominating Committee (Chair and at least 2 others)	Article IV, Section 1
2	April Meeting & May Oil Can	Superintendent informs membership of formation of nominating committee and who is on it	-
3	Before May monthly meeting	Nominating Committee appoints a teller	Article IV, Section 5
4	June BOD Meeting	Nominating Chair and Teller report progress in setting election process and dates. BOD concurs or directs modifications.	-
5	June BOD meeting	BOD selects voting method, then later works with Teller to design the ballot and ballot instructions	Article IV, Sec's 4 & 10
6	July Oil Can (due June 20)	Nominating Committee, Teller and/or BOD explain nomination and election process in the Oil Can	-
7	Before Sept BOD Meeting	Nominating Committee deliberates, speaks with desired candidates and determines committee's slate	-
8	September BOD Meeting	Nominating Chair and Teller report any issues/changes in election process and dates	-
9	September Meeting	Nominating Committee reports their slate and explains process to make further nominations	-
10	Oct. Oil Can (due Sep. 20)	Nominating Committee's slate, and process to add others, must be published by the October Oil Can	Article IV, Section 6
11	Before End of Oct. Meeting	Other Nominees can be added via petition to the Nominating Committee, signed by 2 members	Article IV, Section 2
12	During October Meeting	Nominations from floor accepted at the meeting following publication of Nominating Committee slate in the Oct. Oil Can	Article IV, Section 7
13	End of October Meeting	Nomination by Petition Deadline (must be received by Nominating Committee by then)	Article IV, Section 2
14	Before October 20	Teller finalizes ballot and reviews with others for accuracy (candidate names, format, due dates, submittal instructions, etc.)	-
15	October 20	Bio Sketches from each candidate must be received by Oil Can Editor (and Teller if including with electronic ballots)	Article IV, Section 8
16	October 20	Nominating Committee reports all nominees to both the Division 7 and MCR Secretaries	Article IV, Section 1
17	Nov. Oil Can (due Oct. 20)	Ballots (or electronic voting procedure description) and bio sketches published in the Nov. Oil Can - Electronic ballots, if used, must be sent to all voting members (per the Oct. membership list) on same timing as publication of the Nov. Oil Can (Oct. 31)	Article IV, Section 8
18	November Meeting	Voting day, if BOD opts for conducting only at the November Meeting. Otherwise, Teller will accept marked ballots, if used.	Article IV, Section 4
19	November 28	Voting deadline if mailed or electronic ballots used (must be received by Teller by then)	-
20	Before December BOD	After tallying and certifying results, Teller gives advance notice to each candidate on their election result	Article IV, Section 8
21	December BOD Meeting	Teller reports results to the BOD for their review, with winning candidates invited to this BOD Meeting	Article IV, Section 8
22	December Meeting	Teller reports election results to attendees - Motion to destroy ballots is made	-
23	Jan. Oil Can (due Dec. 20)	Election results published in the first Oil Can after the results are certified	Article IV, Section 11
24	At least 3 days before Jan. Mtg	Teller reports and certifies election results to Div. Sec. at least 3 days before installation date (Jan. meeting) of new officers	Article IV, Sec's 5 & 8
25	January Meeting	New officers take office after the end of the January Meeting	Article III, Section V