

AGENDA

BLISSFIELD TOWNSHIP VIRTUAL BOARD MEETING
Blissfield, MI 49228
May 14, 2020

MEETING CALLED TO ORDER

MINUTES OF APRIL 14th, 2020 REGULAR BOARD MEETING

MINUTES of APRIL 23rd 2020 SPECIAL BUDGET MEETING

TREASURER'S REPORT

PAYMENT OF BILLS

COUNTY COMMISSIONER REPORT

PUBLIC COMMENT

FIRE DEPARTMENT

Monthly Report

UNFINISHED BUSINESS

NEW BUSINESS

Board of Review Compensation

Cemetery Contract

Cemetery Fence

Auditor

Office Glass Partition

PLANNING COMMISSION

ADJOURN

BLISSFIELD TOWNSHIP BOARD MEETING

APRIL14,2020

Virtual Meeting called to order by Supervisor Navarro @7:00 P.M. Members present: Cranor, Gritzmaker, Warner.
Absent: Gregg

MOTION: Gritzmaker second Warner to approve January 17,2020 special board meeting minutes.
MOTION: CARRIED

MOTION: Gritzmaker second Cranor to approve February 11,2020 regular board meeting minutes.
MOTION: CARRIED

MOTION: Gritzmaker second Warner to approve the treasurer's report dated March 31,2020 dated today April 14,2020.
MOTION: CARRIED

MOTION: Gritzmaker second Cranor for payment of February/March bills with the expectations to make amendments at the next special board meeting April 23,2020.
MOTION: CARRIED

MOTION: Gritzmaker second Cranor to approve two new applicants to the Blissfield Fire Department.
MOTION: CARRIED

MOTION: Gritzmaker second Cranor to approve MABAS Mutual and Box Cards Association Agreement for Blissfield Fire Department.
MOTION CARRIED

MOTION: Gritzmaker second Warner to approve the upgrade of Target Solutions Program for \$ 1028.00 for Blissfield Fire Department.
MOTION: CARRIED

MOTION: Gritzmaker second Cranor to reduce final payment to Webb Construction on the fire station by \$13,000.00. Navarro: yes, Gritzmaker: yes, Cranor: yes, Warner: yes
MOTION: CARRIED

MOTION REVISED: Gritzmaker second Cranor to reduce final payment to Webb Construction on the fire station by \$ 13,603.00. Navarro: yes, Gritzmaker: yes, Cranor: yes, Warner:yes.
MOTION: CARRIED

MOTION: Cranor second Gritzmaker to approve the 2020 road projects totaling \$ 199,124.69.
Navarro: yes, Gritzmaker: yes, Cranor: yes, Warner: yes
MOTION: CARRIED

MOTION: Gritzmaker second Cranor to adjourn the meeting @ 8:18.
MOTION: CARRIED

Respectfully submitted,

Diann Paul-Warner/Clerk

Adolio Q Navarro / Supervisor

BLISSFIELD TOWNSHIP BUDGET HEARING MEETING

APRIL 23, 2020

Meeting called to order by Supervisor, Navarro at 7:10 P.M. Members present: Gritzmaker, Cranor, Warner, and 7:24 P.M. Gregg

MOTION: Gritzmaker second Gregg to put clerk's salary from \$23,000.00 back to \$27,000.00.

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg yes, Cranor yes with reservation, Warner yes
MOTION CARRIED

MOTION: Gritzmaker second Cranor to accept 2020-2021 general fund amended budget.

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg yes Cranor yes Warner yes
MOTION CARRIED

MOTION: Gritzmaker second Gregg to accept 2020-2021 annual roads budget.

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg, yes, Cranor yes Warner yes
MOTION CARRIED

MOTION: Gregg second Gritzmaker to accept the 2020-2021 Blissfield Fire Department Operating budget with amendments.

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg yes, Cranor yes, Warner yes
MOTION CARRIED

MOTION: Gregg second Gritzmaker to accept the 2020-2021 Blissfield Fire Equipment budget as presented.

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg yes, Cranor yes, Warner yes
MOTION CARRIED

MOTION: Gregg second Gritzmaker to accept the 2019-2020 amendments to the annual roads budget

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg yes, Cranor yes, Warner yes
MOTION CARRIED

MOTION: Gritzmaker second Gregg to accept the 2019-2020 special fire equipment amendments as presented

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg yes, Cranor yes, Warner yes
MOTION CARRIED

MOTION: Gritzmaker second Warner to accept the 2019-2020 fire fund amendments as presented

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg yes, Cranor yes, Warner yes
MOTION CARRIED

MOTION: Gregg second Gritzmaker to accept the 2019-2020 general fund amendments as presented

ROLL CALL: Navarro yes, Gritzmaker yes, Gregg yes, Cranor yes Warner yes
MOTION CARRIED

MOTION: Cranor second Gritmaker to pay \$13,603 to Webb Builders to clear the account from Tokyo Marine.

ROLL CALL: Navarro yes, Gritmaker yes, Gregg yes, Cranor yes, Warner yes

MOTION CARRIED

MOTION: Gritmaker second Gregg to adjourn the meeting at 9:02 P.M.

MOTION: CARRIED

Respectfully submitted,

Diann Paul-Warner
Clerk

Adolio Q. Navarro
Supervisor

6:50 PM

05/13/20

Cash Basis

TOWNSHIP OF BLISSFIELD
BOARD MEETING BALANCE SHEET
As of April 30, 2020

Apr 30, 20

ASSETS

Current Assets

Checking/Savings

150 276 002.1 PERFECT- HERMAN	1,809.25
150 276 002.2 PERPECTUAL-C DREW	737.10
150 276 002.3 PERFECT-KARNER/Zi	436.10
150 276 002.4 PERFECT-J CLARK	756.61
701 000 001 TX COL CASH BNK-TLC	211,316.36
BLISS SB 101 340 002 FIRE FUND	436,293.63
BLISSFIELD STATE BANK	
101 103 002 GENERAL FUND	423,620.58
101 257 401 ADMINISTRATION FEE	92,707.81
101 340 002 FIRE FUND	7,841.94
206 340 002 EQUIP. FUND (FD)	319,713.82
401 444 002 ROAD FUND	557,250.80
BLISSFIELD STATE BANK - Other	19,837.86

Total BLISSFIELD STATE BANK 1,420,972.81

BSB DECKER INS 101 103 697 9.00

FIRST FEDERAL

401 444 002 ROAD FUND	183,124.95
FIRST FEDERAL - Other	2,855.27

Total FIRST FEDERAL 185,980.22

OLD NATIONAL BANK

101 103 001 GENERAL FUND	70,967.95
206 340 001 SP EQUIP	129,247.08
OLD NATIONAL BANK - Other	46.68

Total OLD NATIONAL BANK 200,261.71

Total Checking/Savings 2,458,572.79

Total Current Assets 2,458,572.79

TOTAL ASSETS 2,458,572.79

LIABILITIES & EQUITY 0.00

05/13/20

Accrual Basis

TOWNSHIP OF BLISSFIELD
Transaction Detail by Account
 April 1 through May 15, 2020

Type	Date	Num	Name	Amount
101 101 850 TELEPHONES				
Check	04/27/2020	9228	D & P Cable	198.10
Check	05/15/2020		D & P Cable	188.50
Total 101 101 850 TELEPHONES				386.60
101 101 900 PRINTING--PUBLICATI				
Check	04/27/2020	9229	BLISSFIELD ADVANCE	60.00
Check	05/15/2020		BLISSFIELD ADVANCE	244.47
Total 101 101 900 PRINTING--PUBLICATI				304.47
101 101 956 MISC				
Check	05/15/2020		BS & A SOFTWARE	729.00
Check	05/15/2020		TECUMSEH TROLLEY	2,225.00
Total 101 101 956 MISC				2,954.00
101 103 850 DDA				
Check	05/15/2020		VILLAGE OF BLISSFIELD	2,600.82
Total 101 103 850 DDA				2,600.82
101 209 702.1 Assessor Expenses				
Check	05/15/2020		BS & A SOFTWARE	908.00
Total 101 209 702.1 Assessor Expenses				908.00
101 247 956 BD OF REVIEW				
Check	04/27/2020	9229	BLISSFIELD ADVANCE	60.00
Total 101 247 956 BD OF REVIEW				60.00
101 252 833 TAX STMT PREP				
Check	05/15/2020		KCI	512.31
Total 101 252 833 TAX STMT PREP				512.31
101 262 920 CEMETERY UTILITIES				
Check	04/27/2020	9227	CONSUMERS	76.63
Check	05/15/2020		CONSUMERS	155.49
Total 101 262 920 CEMETERY UTILITIES				232.12
101 262 956 CEM MISC				
Check	04/27/2020	9229	BLISSFIELD ADVANCE	24.00
Check	05/15/2020		BLISSFIELD ADVANCE	75.00
Check	05/15/2020		AMERICAN LEGION POST 325	883.52
Total 101 262 956 CEM MISC				982.52
101 265 920 UTILITIES				
Check	04/27/2020	9227	CONSUMERS	202.85
Check	04/27/2020	9230	VILLAGE OF BLISSFIELD	60.71
Check	05/15/2020		VILLAGE OF BLISSFIELD	58.03
Check	05/15/2020		CONSUMERS	386.27
Total 101 265 920 UTILITIES				707.86

6:21 PM

05/13/20

Accrual Basis

TOWNSHIP OF BLISSFIELD
Transaction Detail by Account
 April 1 through May 15, 2020

Type	Date	Num	Name	Amount
101 266 817 ATTORNEY FEES				
Check	04/27/2020	3422	SCHAEDLER & LACASSE	500.00
Check	04/27/2020	9231	SCHAEDLER & LACASSE	387.50
Check	05/15/2020		SCHAEDLER & LACASSE	475.00
Check	05/15/2020		SCHAEDLER & LACASSE	1,725.00
Total 101 266 817 ATTORNEY FEES				3,087.50
101 302 634 MADISON/A2				
Check	04/27/2020	3431	MADISON TOWNSHIP	6,650.00
Total 101 302 634 MADISON/A2				6,650.00
101 302 740 OPERATING SUPPLIES				
Check	04/27/2020	3430	MCKESSON	228.46
Total 101 302 740 OPERATING SUPPLIES				228.46
101 302 850 DDA				
Check	05/15/2020		VILLAGE OF BLISSFIELD	2,600.83
Total 101 302 850 DDA				2,600.83
101 302 930 REPAIR/MAINTANCE				
Check	04/27/2020	3429	BP	0.00
Check	05/01/2020	3432	blissfield fire fighters assoc	227.00
Check	05/15/2020		BP	410.97
Total 101 302 930 REPAIR/MAINTANCE				637.97
101 302 956 ACCUMED				
Check	04/27/2020	3426	ACCUMED BILLING INC	638.08
Check	05/15/2020		ACCUMED BILLING INC	1,067.82
Total 101 302 956 ACCUMED				1,705.90
101 302 960 LIC/EDUCATION EMT				
Check	05/15/2020		STEVE MILETICH	25.00
Total 101 302 960 LIC/EDUCATION EMT				25.00
101 340 698 INSURANCE RECOVER				
Check	04/21/2020	0848...	WEBB CONSTRUCTION	277,183.00
Check	04/27/2020	0848...	WEBB CONSTRUCTION	13,600.49
Total 101 340 698 INSURANCE RECOVER				290,783.49
101 340 727 OFFICE SUPPLIES				
Check	04/27/2020	3421	IMPACT PRINTING SERVICES	100.00
Check	05/04/2020	3433	IMPACT PRINTING SERVICES	16.71
Total 101 340 727 OFFICE SUPPLIES				116.71
101 340 850 DDA				
Check	05/15/2020		VILLAGE OF BLISSFIELD	2,600.83
Total 101 340 850 DDA				2,600.83

TOWNSHIP OF BLISSFIELD
Transaction Detail by Account
April 1 through May 15, 2020

05/13/20
Accrual Basis

Type	Date	Num	Name	Amount
101 340 853 TELEPHONES				
Check	04/27/2020	3419	D & P Cable	133.41
Check	05/15/2020		D & P Cable	119.09
Total 101 340 853 TELEPHONES				252.50
101 340 920 UTILITIES				
Check	04/27/2020	3420	CONSUMERS	948.56
Check	04/27/2020	3428	VILLAGE OF BLISSFIELD	255.74
Check	05/15/2020		VILLAGE OF BLISSFIELD	237.86
Check	05/15/2020		CONSUMERS	1,688.46
Total 101 340 920 UTILITIES				3,130.62
101 340 930 REPAIR-MAINTENANCE				
Check	04/27/2020	3424	CONCORD INSPECTIONS	1,024.37
Check	04/27/2020	3425	FYR FYTER SALES	644.50
Check	04/27/2020	3427	ALL AMERICAN SERWER/DRAIN	466.98
Check	04/27/2020	3429	BP	0.00
Check	05/15/2020		BP	102.74
Total 101 340 930 REPAIR-MAINTENANCE				2,238.59
101 340 956 MISCELLANEOUS				
Check	04/27/2020	3423	PROJECT Z CONSULTING, LLC	96.00
Check	05/15/2020		DAVE'S GRAPHIC DESIGN	60.00
Total 101 340 956 MISCELLANEOUS				156.00
101 340 977 EQUIPMENT				
Check	05/01/2020	3432	blissfield fire fighters assoc	3,238.58
Total 101 340 977 EQUIPMENT				3,238.58
401 444 850 DDA				
Check	05/15/2020		VILLAGE OF BLISSFIELD	2,600.83
Total 401 444 850 DDA				2,600.83
TOTAL				329,702.51