

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING  
BLISSFIELD, MI 49228  
FEBRUARY 13, 2024  
7:00 PM  
AGENDA

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

PUBLIC COMMENT

MINUTES OF JANUARY 09, 2024 REGULAR BOARD MEETING

PAYMENT OF BILLS

Fire Fund Bills

General Fund Bills

Road Fund Bill

TREASURER'S REPORT

COUNTY COMMISSIONER REPORT

FIRE DEPARTMENT

Monthly Report

2024 AcuuMed Fee Schedule

Provident Firefighter Accident & Health Policy Renewal

UNFINISHED BUSINESS

Township Office—Property Listing

NEW BUSINESS

Renewable Energy Pilot Program

Office Telephones-New Office

PLANNING COMMISSION

ADJOURN

Blissfield Township Regular Board Meeting  
120 S. Lane Street  
Blissfield, Michigan 49228  
January 9, 2024

Meeting called to order by Diann Paul-Warner Clerk at 7:00 PM. Present: Dickerson, Wilson, Wynn, Warner. Absent: Navarro.

MOTION: Dickerson second Wynn to appoint Steve Wilson as Acting Chair Person in Supervisor Navarro absences.

MOTION CARRIED

MOTION: Wynn second Dickerson to move Premier Bank to the top of the agenda.

MOTION CARRIED.

MOTION: Warner second Wynn to approve the agenda dated January 9, 2024, with the corrections just made, as presented.

MOTION CARRIED.

MOTION: Wynn second Warner to move funds in Premier Bank into ICS Program at no cost to the Township.

MOTION CARRIED.

MOTION: Dickerson second Wynn to approve the minutes of the December 12, 2023 Regular Board Meeting as presented.

MOTION CARRIED.

MOTION: Dickerson second Wynn to approve Fire Fund bills for \$6975.13 dated 12/13/2023 to 1/9/2024 as presented.

MOTION CARRIED.

MOTION: Dickerson second Wynn to pay General Fund bills for \$9333.82 dated 12/13/2023 to 1/9/2024 as presented.

MOTION CARRIED.

MOTION: Dickerson second Wynn to pay Road Fund bills for \$1412.66 dated 12/13/2023 to 1/9/2024 as presented.

MOTION CARRIED.

MOTION: Dickerson second Warner to accept treasurer report dated 1/31/2024.

MOTION CARRIED.

MOTION BY RESOLUTION: Dickerson second Wynn to purchase 4 desk top computers and 2 lap top computers from Stratos Microsystems LLC not to exceed \$7950.00. Funding for computers is to be taken from ARPA FUNDS.

ROLL CALL: Wynn yes, Warner yes, Dickerson yes, Wilson yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Dickerson second Warner to list the building located at 120 S. Lane Street with Danbury Realty for \$ 155,900.00.

ROLL CALL: Dickerson yes, Wynn yes, Warner yes, Wilson yes.

MOTION BY RESOLUTION CARRIED.

MOTION: Dickerson second Wynn to take bids for cemeteries and township properties for lawn care. All bids are due in the Township Office by March 7, 2024 @ 12:00PM.

MOTION CARRIED.

MOTION: Dickerson second Wynn to adopt records Retention and Disposal Schedule for Michigan Township Clerks.

MOTION CARRIED.

MOTION: Warner second Wynn to adjourn at 10:03 PM.

MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner  
Clerk

Steven Wilson  
Acting Chairperson

CHECK REGISTER FOR TOWNSHIP OF BLISSFIELD

CHECK DATE 01/10/2024 - 02/13/2024

Check Date	Bank	Check	Vendor Name	Amount
<b>Bank FIRE FIRE FUND CHECKING</b>				
02/13/2024	FIRE	5(E)	ATT&T MOBILITY	299.38
01/15/2024	FIRE	4140	STEVENS DISPOSAL	63.25
01/30/2024	FIRE	4141	BLISSFIELD TOWNSHIP	300,000.00
02/13/2024	FIRE	4142	CONSUMERS	1,621.83
02/13/2024	FIRE	4143	BLISSFIELD AMOCO MINI MART	381.66
02/13/2024	FIRE	4144	BLISSFIELD FIRE FIGHTER ASSOC	402.39
02/13/2024	FIRE	4145	D & P CABLE	143.18
02/13/2024	FIRE	4146	VILLAGE OF BLISSFIELD	593.62
02/13/2024	FIRE	4147	NAPA AUTO PARTS	1,247.94
02/13/2024	FIRE	4148	CHARTER TOWNSHIP OF MADISON	4,250.00
02/12/2024	FIRE	4149	THE ACCUMED GROUP	818.62
02/12/2024	FIRE	4150	OVERHEAD INC.	872.50
02/13/2024	FIRE	4151	ARBOR PROFESSIONAL SOLUTIONS	308.61
02/13/2024	FIRE	4152	BLISSFIELD AMOCO MINI MART	407.99
02/13/2024	FIRE	4153	STEVENS DISPOSAL	74.75
02/13/2024	FIRE	4154	DECKER INSURANCE	4,835.00
02/13/2024	FIRE	4155	DECKER INSURANCE	51,231.00
02/13/2024	FIRE	4156	DECKER INSURANCE	1,539.58

FIRE TOTALS:

Total of 18 Checks:	369,091.30
Less 0 Void Checks:	0.00
Total of 18 Disbursements:	369,091.30

**Bank GEN GENERAL FUND CHECKING**

01/10/2024	GEN	10018	SPECTRUM PRINTING	1,384.00
01/10/2024	GEN	10019	TLC VISA	31.64
01/15/2024	GEN	10020	US BANK EQUIPMENT FINANCE	101.84
01/15/2024	GEN	10021	STEVENS DISPOSAL	69.00
01/29/2024	GEN	10022	JOHN HANCOCK	81.00
02/13/2024	GEN	10023	NEXT DAY SIGNS	88.00
02/13/2024	GEN	10024	US BANK EQUIPMENT FINANCE	96.92
02/13/2024	GEN	10025	THE ADVANCE	53.25
02/13/2024	GEN	10026	TRI COUNTY SUPPLY	825.55
02/13/2024	GEN	10027	VILLAGE OF BLISSFIELD	236.24
02/13/2024	GEN	10028	AMERICAN LEGION POST 325	82.40
02/13/2024	GEN	10029	DIANN WARNER	19.49
02/13/2024	GEN	10030	D & P CABLE	358.07
02/13/2024	GEN	10031	CHRISTOPHER RENIUS	157.50
02/13/2024	GEN	10032	FOSTER SWIFT	6,586.99
02/13/2024	GEN	10033	LENAAWEE COUNTY TREASURER	36.36
02/13/2024	GEN	10034	SPECTRUM PRINTING	1,992.14
02/13/2024	GEN	10035	RED LETTER	1,205.89
02/13/2024	GEN	10036	CONSUMERS	527.87
02/13/2024	GEN	10038	TLC VISA	1,743.90
02/12/2024	GEN	10039	DICKERSON, ALAN V	105.00
02/13/2024	GEN	10040	STEVENS DISPOSAL	69.00
02/13/2024	GEN	10041	DECKER INSURANCE	14,596.00
02/13/2024	GEN	10042	DECKER INSURANCE	2,841.42

GEN TOTALS:

Total of 24 Checks:	33,289.47
Less 0 Void Checks:	0.00
Total of 24 Disbursements:	33,289.47

**Bank ROAD ROAD IMPROVEMENT FUND - PREMIER**

02/13/2024	ROAD	123	LENAAWEE COUNTY ROAD COMMISSIO	643.25
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ROAD TOTALS:

Total of 1 Checks:	643.25
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	643.25

**Bank TAX CURRENT TAX COLLECTION FUND CHECKING**

01/11/2024	TAX	366	BLISSFIELD FIRE DEPARTMENT	9,721.20
01/11/2024	TAX	367	BLISSFIELD TOWNSHIP	5,730.58
01/11/2024	TAX	368	LENAAWEE INTERMEDIATE SCHOOL D	28,357.27
01/11/2024	TAX	369	LENAAWEE COUNTY TREASURER	5,102.99
01/11/2024	TAX	370	BLISSFIELD COMMUNITY SCHOOLS	20,968.94
01/11/2024	TAX	371	BLISSFIELD TOWNSHIP	4,625.26
01/11/2024	TAX	372	BLISSFIELD FIRE DEPARTMENT	80,935.16
01/11/2024	TAX	373	BLISSFIELD TOWNSHIP	40,057.49

CHECK REGISTER FOR TOWNSHIP OF BLISSFIELD  
CHECK DATE 01/10/2024 - 02/13/2024

Check Date	Bank	Check	Vendor Name	Amount
<b>Bank TAX CURRENT TAX COLLECTION FUND CHECKING</b>				
01/11/2024	TAX	374	BLISSFIELD TOWNSHIP	47,712.02
01/11/2024	TAX	375	LENAWEE INTERMEDIATE SCHOOL D	236,093.33
01/11/2024	TAX	376	LENAWEE COUNTY TREASURER	41,990.80
01/25/2024	TAX	378	BLISSFIELD COMMUNITY SCHOOLS	326,058.40
01/25/2024	TAX	379	CORELOGIC	1,882.77
01/25/2024	TAX	380	BLISSFIELD FIRE DEPARTMENT	33,525.81
01/25/2024	TAX	381	LISD	97,752.43
01/25/2024	TAX	382	LENAWEE COUNTY TREASURER	16,139.65
01/25/2024	TAX	383	BLISSFIELD COMMUNITY SCHOOLS	85,641.03
01/30/2024	TAX	385	BLISSFIELD TOWNSHIP	19,754.35
01/30/2024	TAX	386	BLISSFIELD TOWNSHIP	16,057.92
01/30/2024	TAX	387	BLISSFIELD TOWNSHIP	144.66
01/30/2024	TAX	388	BLISSFIELD TOWNSHIP	94.50
01/30/2024	TAX	390	BLISSFIELD TOWNSHIP	14.72
01/30/2024	TAX	391	BLISSFIELD TOWNSHIP	23.15
<b>TAX TOTALS:</b>				
Total of 23 Checks:				1,118,384.43
Less 0 Void Checks:				0.00
Total of 23 Disbursements:				1,118,384.43
 <b>REPORT TOTALS:</b>				
Total of 66 Checks:				1,521,408.45
Less 0 Void Checks:				0.00
Total of 66 Disbursements:				1,521,408.45

BALANCE SHEET REPORT FOR TOWNSHIP OF BLISSFIELD  
Balance As of 02/29/2024

YTD Balance  
02/29/2024  
Normal (Abnormal)

GL Number	Description		
<b>Fund: 101 GENERAL FUND</b>			
<b>*** Assets ***</b>			
101-000-001.000	CHECKING	209,130.48	<del>383,476.86</del>
101-000-001.001	PERPETUAL CARE-HERMAN		1,811.12
101-000-001.002	PERPETUAL CARE-DREW		728.87
101-000-001.003	PERPETUAL CARE- KARNER-ZINDLER		419.46
101-000-001.004	PERPETUAL CARE-CLARK		739.95
101-000-001.005	CHECKING-OLD NATIONAL BANK		71,192.32
101-000-001.006	ARPA CHECKING		65,635.87
101-000-028.000	TAXES RECEIVABLE-DELINQ. PERSONAL PROP.		369.85
101-000-078.000	DUE FROM STATE		10,752.00
101-000-084.206	DUE FROM FIRE FUND		2,943.78
101-000-084.703	DUE FROM TAX COLLECTION		(44.45)
<b>Total Assets</b>		<u>363,679.25</u>	<del>538,025.63</del>
<b>*** Liabilities ***</b>			
101-000-202.000	ACCOUNTS PAYABLE		2,503.34
101-000-231.000	PAYROLL DEDUCTIONS PAYABLE		604.18
101-000-339.000	UNEARNED REVENUE		65,365.18
<b>Total Liabilities</b>			<u>68,472.70</u>
<b>*** Fund Equity ***</b>			
101-000-375.000	FUND BALANCE-RESTRICT FOR PERPETUAL CARE		3,690.19
101-000-390.000	UNASSIGNED FUND BALANCE		540,653.47
<b>Total Fund Equity</b>			<u>544,343.66</u>
<b>Total Fund 101:</b>			
<b>TOTAL ASSETS</b>			538,025.63
<b>BEG. FUND BALANCE</b>			0.00
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>			(74,790.73)
<b>+ FUND BALANCE ADJUSTMENTS</b>			544,343.66
<b>= ENDING FUND BALANCE</b>			469,552.93
<b>+ LIABILITIES</b>			68,472.70
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>			<u>538,025.63</u>

BALANCE SHEET REPORT FOR TOWNSHIP OF BLISSFIELD  
Balance As Of 02/29/2024

YTD Balance  
02/29/2024  
Normal (Abnormal)

GL Number	Description	Normal	(Abnormal)
<b>Fund: 206 FIRE FUND</b>			
<b>*** Assets ***</b>			
206-000-001.000	CHECKING	222,346.25	178,037.75
206-000-028.000	TAXES RECEIVABLE-DELINQ. PERSONAL PROP.		1,238.14
206-000-028.001	TAXES RECEIVABLE		628.48
206-000-084.703	DUE FROM TAX COLLECTION		7,438.23
<b>Total Assets</b>		<b>231,651.10</b>	<b>187,342.60</b>
<b>*** Liabilities ***</b>			
206-000-202.000	ACCOUNTS PAYABLE		14,923.07
206-000-214.101	DUE TO GENERAL FUND		2,943.78
206-000-228.000	DUE TO STATE OF MICHIGAN		105.71
206-000-229.000	DUE TO FEDERAL GOVERNMENT		419.34
<b>Total Liabilities</b>			<b>18,391.90</b>
<b>*** Fund Equity ***</b>			
206-000-375.100	FUND BALANCE-RESTRICT FOR FIRE OPER.		1,171,541.50
<b>Total Fund Equity</b>			<b>1,171,541.50</b>
<b>Total Fund 206:</b>			
<b>TOTAL ASSETS</b>			<b>187,342.60</b>
<b>BEG. FUND BALANCE</b>			0.00
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>			(1,002,590.80)
<b>+ FUND BALANCE ADJUSTMENTS</b>			1,171,541.50
<b>= ENDING FUND BALANCE</b>			168,950.70
<b>+ LIABILITIES</b>			18,391.90
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>			<b>187,342.60</b>

BALANCE SHEET REPORT FOR TOWNSHIP OF BLISSFIELD  
Balance As of 02/29/2024

GL Number	Description	YTD Balance 02/29/2024 Normal (Abnormal)
<b>Fund: 245 ROAD IMPROVEMENT FUND</b>		
<b>*** Assets ***</b>		
245-000-001.000	CHECKING	619,584.77
245-000-028.000	TAXES RECEIVABLE-DELINQ. PERSONAL PROP.	1,796.55
245-000-084.703	DUE FROM TAX COLLECTION	7,300.08
<b>Total Assets</b>		628,681.40
<b>*** Fund Equity ***</b>		
245-000-375.300	FUND BALANCE-RESTRICT FOR ROAD IMP.	903,669.51
<b>Total Fund Equity</b>		903,669.51
<b>Total Fund 245:</b>		
<b>TOTAL ASSETS</b>		628,681.40
<b>BEG. FUND BALANCE</b>		0.00
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>		(274,988.11)
<b>+ FUND BALANCE ADJUSTMENTS</b>		903,669.51
<b>= ENDING FUND BALANCE</b>		628,681.40
<b>+ LIABILITIES</b>		0.00
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>		628,681.40

BALANCE SHEET REPORT FOR TOWNSHIP OF BLISSFIELD  
Balance As of 02/29/2024

GL Number	Description	YTD Balance 02/29/2024 Normal (Abnormal)
<b>Fund: 703 CURRENT TAX COLLECTION FUND</b>		
<b>*** Assets ***</b>		
703-000-001.000	CHECKING	1,963,827.48
<b>Total Assets</b>		1,963,827.48
<b>*** Liabilities ***</b>		
703-000-202.000	ACCOUNTS PAYABLE	30,242.60
703-000-218.000	DUE TO FIRE OPERATIONS	87,992.58
703-000-218.001	DUE TO FIRE OP/EQUIP	87,992.58
703-000-218.002	DUE TO FIRE EQUIP	37,292.30
703-000-219.000	DUE TO ROAD FUND	129,677.03
703-000-222.000	DUE TO LENAWEE COUNTY TREASURER	(12,690.32)
703-000-222.001	DUE TO DEPT OF AGING	65,796.54
703-000-222.002	DUE TO MEDICARE	16,676.49
703-000-222.003	DUE TO VET RELIEF	14,850.78
703-000-222.004	DUE TO DRAIN COMMISSION	2,770.33
703-000-222.005	DUE TO STATE ED	779.01
703-000-222.006	DUE TO COUNTY OP	701.01
703-000-222.007	DUE TO DOG LICENSE	(35.00)
703-000-222.008	DUE TO STATE ED INT/PENALTY	41.76
703-000-222.009	DUE TO COUNTY OP INT/PENALTY	37.57
703-000-225.000	DUE TO BLISSFIELD COMMUNITY SCHOOLS	(62,182.82)
703-000-225.001	DUE TO SINKING FUND	130,412.43
703-000-225.002	DUE TO SCH OPERATIONS	567,748.41
703-000-225.003	DUE TO SCHOOL BOND	285,761.31
703-000-226.000	DUE TO BLISSFIELD TOWNSHIP	20,087.98
703-000-226.001	DUE TO WINTER ADMIN FEE	16,542.16
703-000-226.002	DUE TO SUMMER ADMIN FEE	10.84
703-000-234.000	DUE TO LENAWEE INTERMEDIATE SCHOOLS	543,858.63
703-000-237.000	DUE TO DEERFIELD SCHOOLS	138.55
703-000-275.000	DUE TO TAXPAYERS	(770.75)
<b>Total Liabilities</b>		1,963,732.00
<b>Total Fund 703:</b>		
<b>TOTAL ASSETS</b>		1,963,827.48
<b>BEG. FUND BALANCE</b>		0.00
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>		95.48
<b>= ENDING FUND BALANCE</b>		95.48
<b>+ LIABILITIES</b>		1,963,732.00
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>		1,963,827.48