BLISSFIELD TOWNSHIP REGULAR BOARD MEETING
BLISSFIELD, MI 49228
JUNE 11, 2024
7:00 PM
AGENDA

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

PUBLIC COMMENT

COUNTY COMMISSIONER REPORT

MINUTES OF MAY 14, 2024 REGULAR BOARD MEETING

MINUTES OF JUNE 06, 2024 SPECIAL BOARD MEETING

PAYMENT OF BILLS

- Fire Fund Bills
- Fire Fund Payroll
- General Fund Bills
- General Fund Payroll
- Road Fund Bills

TREASURER'S REPORT

FIRE DEPARTMENT

- Monthly Report

UNFINISHED BUSINESS

- Zoning Violation-Deline
- Cemetery Historical Building Roof-Bids
- Police Ordinances
- Sale—Old Township Property
- Record Retention Disposal

NEW BUSINESS

BS&A On-Site Training

Enforcement Officer

PLANNING COMMISSION

Special Meeting Report

Resolution—Barn Events

Resolution—Correct Schedule of Regulations

ADJOURN

Blissfield Township Regular Board Meeting
177 W. Brooke Lane
Blissfield, Michigan 49228
May 14, 2024

Meeting called to order at 7:00 PM by Supervisor Navarro. All members present.

MOTION: Wilson second Dickerson to approve the amended agenda for May 14, 2024 with the addition of the Wotring monument.
MOTION CARRIED.

MOTION: Dickerson second Wilson to approve the minutes of the April 9, 2024 regular board meeting as presented.
MOTION CARRIED.

MOTION: Dickerson second Wilson to accept payment of Fire Fund Bills of $ 13, 903.59, including payroll, as presented.
MOTION CARRIED.

MOTION: Dickerson second Wilson to accept the payment of the General Fund Bills of $31,843.12, including payroll, as presented.
MOTION CARRIED.

MOTION: Wynn second Wilson to accept the payment of the Road Fund down payment for $138, 724.21 as presented.
MOTION CARRIED.

MTA requires a cash activity report be provided to the board by the Treasurer and one was presented at the May 14, 2024 meeting, however, no account balances from other financial institutions were presented.

MOTION: Wilson second Dickerson to hire Haley Stace as a one-year probationary fire fighter.
MOTION CARRIED.

MOTION: Dickerson second Wilson to hire Grady Merren as a one-year probationary fire fighter.
MOTION CARRIED.

MOTION: Wilson second Dickerson to purchase a wall mounted secure drop box for $54.95.
MOTION CARRIED.

MOTION: Warner second Dickerson to purchase a 20 cubic feet refrigerator from Jacob's Supply for $604.00.
MOTION CARRIED.

RESOLUTION: Wilson second Dickerson RECOMMENDING CONSIDERATION OF AN ORDINANCE AMENDING THE TOWNSHIP ZONING ORDINANCE REGARDING BARN EVENTS.
ROLL CALL: Dickerson yes, Wilson yes, Wynn yes, Warner yes, Navarro yes.
RESOLUTION PASSED.

MOTION: Wilson second Dickerson to adjourn @ 9:12 PM.
MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner	Adolio Q. Navarro
Clerk	Supervisor

Blissfield Township Special Board Meeting
177 West Brooke Lane
Blissfield, Michigan 49228
Thursday June 6, 2024
7:00 PM

Meeting called t order by Supervisor Navarro @ 7:00 PM. All members present.

MOTION: Dickerson second Wilson to approve the agenda as presented.
MOTION CARRIED.

The following ordinances were discussed by the Blissfield Township Board: Burn Ordinance, Noxious Weed Ordinance, Nuisance Ordinance, and Municipal Civil Infraction Ordinance.

Recommendations were made by the Board.

Supervisor Navarro will discuss recommendations with Township Attorney prior to adoption of proposed ordinances.

MOTION: Dickerson second Wilson to adjourn @ 8:11PM.
MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner
Clerk

Adolio Q. Navarro
Supervisor

CHECK REGISTER FOR TOWNSHIP OF BLISSFIELD

CHECK DATE 05/15/2024 - 06/11/2024

Check Date	Bank	Check	Vendor Name	Amount
Bank FIRE FIRE FUND CHECKING				
06/11/2024	FIRE	14(E)	ATT&T MOBILITY	299.38
05/16/2024	FIRE	4205	STEVENS DISPOSAL	74.75
06/11/2024	FIRE	4206	CONSUMERS	640.58
06/11/2024	FIRE	4207	VILLAGE OF BLISSFIELD	593.62
06/11/2024	FIRE	4208	AFLAC	481.26
06/11/2024	FIRE	4209	FSS TECH	240.00
06/11/2024	FIRE	4210	D & P CABLE	142.97
06/11/2024	FIRE	4211	SUPERIOR UNIFORM	136.00
06/11/2024	FIRE	4212	RELIANCE OXYGEN & EQUIPMENT	93.20
06/11/2024	FIRE	4213	THE ACCUMED GROUP	581.33
06/11/2024	FIRE	4214	BLISSFIELD FIRE FIGHTER ASSOC	150.00
06/11/2024	FIRE	4215	PATRIOTS FIRE SERVICE	1,802.84
06/11/2024	FIRE	4217	STATE OF MICHIGAN	150.23
06/11/2024	FIRE	4219	GILL-ROY'S HARDWARE	19.93

FIRE TOTALS:

Total of 14 Checks:	5,406.09
Less 0 Void Checks:	0.00
Total of 14 Disbursements:	5,406.09

TOWNSHIP OF BLISSFIELD
JOURNAL ENTRY
JE: 0000000084

Post Date: 05/17/2024
Entry Date: 05/16/2024
Description: FIREMEN PAYROLL

Entered By: DWARNER
Journal: GJ

GL #	Description	DR	CR
206-000-001.000	FIRE NET PAY	0.00	2,449.60
206-000-001.000	TOTAL LIABILITIES AND WITHHOLDIGS	0.00	812.22
206-336-704.005	FIRE PART TIME WAGES	3,030.00	0.00
206-336-715.000	FICA TOTAL EMPLOYER SOC/MEDICARE	231.82	0.00
206-000-001.000	PAYCHEX INVOICE	0.00	94.27
206-336-803.000	PAYROLL ADMINISTRATIVE SERVICES	94.27	0.00
	Journal Total:	3,356.09	3,356.09

APPROVED BY: ______________________________

TOWNSHIP OF BLISSFIELD
JOURNAL ENTRY
JE: 0000000114

Post Date: 05/31/2024
Entry Date: 06/03/2024
Description: FIRE DEPARTMENT PAYROLL

Entered By: DWARNER
Journal: GJ

GL #	Description	DR	CR
206-000-001.000	FIRE NET PAY	0.00	2,330.29
206-000-001.000	TOTAL LIABILITIES AND WITHHOLDINGS	0.00	737.75
206-336-704.005	FIRE PART TIME WAGES	2,850.00	0.00
206-336-715.000	FICA EMPLOYEER PD SOC/MEDICARE	218.04	0.00
206-000-001.000	PAYCHEX EXPENSE	0.00	94.27
206-336-803.000	PAYROLL ADMINISTRATIVE SERVICES	94.27	0.00
	Journal Total:	3,162.31	3,162.31

APPROVED BY: ____________________

Bank GEN GENERAL FUND CHECKING

05/16/2024	GEN	10093	STEVENS DISPOSAL	80.50
05/20/2024	GEN	10094	DAVE'S GRAPHIC DESIGN	60.00
05/28/2024	GEN	10095	CITIZEN PLANNER COORD MSU EXT	750.00
05/30/2024	GEN	10096	BLISSFIELD STATE BANK	3,700.00
06/03/2024	GEN	10097	D & P CABLE	366.97
06/11/2024	GEN	10098	JOHN HANCOCK	3,875.00
06/11/2024	GEN	10099	THE ADVANCE	185.85
06/11/2024	GEN	10100	FOSTER SWIFT	501.00
06/11/2024	GEN	10101	CONSUMERS	343.70
06/11/2024	GEN	10102	MTA	2,509.46
06/04/2024	GEN	10103	LENAWEE COUNTY TREASURER	11.85
06/11/2024	GEN	10104	VILLAGE OF BLISSFIELD	215.57
06/10/2024	GEN	10105	BLISSFIELD TOWNSHIP FIRE DEPA	3,573.72

GEN TOTALS:

Total of 13 Checks:	16,173.62
Less 0 Void Checks:	0.00
Total of 13 Disbursements:	16,173.62

REPORT TOTALS:

Total of 27 Checks:	21,579.71
Less 0 Void Checks:	0.00
Total of 27 Disbursements:	21,579.71

TOWNSHIP OF BLISSFIELD
JOURNAL ENTRY
JE: 0000000091

Post Date: 05/30/2024
Entry Date: 05/28/2024
Description: GENERAL PAYROLL

Entered By: DWARNER
Journal: GJ

GL #	Description	DR	CR
101-000-001.000	GENERAL NET PAY	0.00	14,998.01
101-000-001.000	TOTAL LIABILITIES AND WITHHOLDINGS	0.00	1,829.97
101-000-231.000	JOHN HANCOCK	0.00	322.92
101-567-801.000	CEMETERY KEEPER	2,500.00	0.00
101-567-801.001	CEMETERY SEXTON	2,100.00	0.00
101-257-801.000	ASSESSOR	4,033.25	0.00
101-101-703.000	TRUSTEE WAGES	300.00	0.00
101-171-703.000	SUPERVISOR WAGES	1,250.00	0.00
101-215-703.000	CLERK WAGES	2,666.67	0.00
101-215-704.000	DEPUTY CLERK WAGES	609.00	0.00
101-253-703.000	TREASURER WAGES	2,666.67	0.00
101-253-704.001	DEPUTY TREASURER WAGES	420.00	0.00
101-101-715.000	FICA EMPLOYER PAID SOCSEC/MEDICARE	605.31	0.00
	Journal Total:	17,150.90	17,150.90

APPROVED BY: ______________________________

CHECK REGISTER FOR TOWNSHIP OF BLISSFIELD
CHECK DATE 05/15/2024 - 06/11/2024

Check Date	Bank	Check	Vendor Name	Amount
Bank FIRE FIRE FUND CHECKING				
06/11/2024	FIRE	14(E)	ATT&T MOBILITY	299.38
05/16/2024	FIRE	4205	STEVENS DISPOSAL	74.75
06/11/2024	FIRE	4206	CONSUMERS	640.58
06/11/2024	FIRE	4207	VILLAGE OF BLISSFIELD	593.62
06/11/2024	FIRE	4208	AFLAC	481.26
06/11/2024	FIRE	4209	FSS TECH	240.00
06/11/2024	FIRE	4210	D & P CABLE	142.97
06/11/2024	FIRE	4211	SUPERIOR UNIFORM	136.00
06/11/2024	FIRE	4212	RELIANCE OXYGEN & EQUIPMENT	93.20
06/11/2024	FIRE	4213	THE ACCUMED GROUP	581.33
06/11/2024	FIRE	4214	BLISSFIELD FIRE FIGHTER ASSOC	150.00
06/11/2024	FIRE	4215	PATRIOTS FIRE SERVICE	1,802.84
06/11/2024	FIRE	4216	STATE OF MICHIGAN	~~150.23~~ V
06/11/2024	FIRE	4217	STATE OF MICHIGAN	150.23
06/11/2024	FIRE	4218	GILL-ROY'S HARDWARE	~~19.93~~ V
06/11/2024	FIRE	4219	GILL-ROY'S HARDWARE	19.93
06/11/2024	FIRE	4220	RELIANCE OXYGEN & EQUIPMENT	51.45
06/11/2024	FIRE	4221	BP	354.20
FIRE TOTALS:				
Total of 18 Checks:				5,981.90
Less 2 Void Checks:				170.16
Total of 16 Disbursements:				5,811.74
Bank GEN GENERAL FUND CHECKING				
06/11/2024	GEN	7(E)	RED LETTER	755.00
05/16/2024	GEN	10093	STEVENS DISPOSAL	80.50
05/20/2024	GEN	10094	DAVE'S GRAPHIC DESIGN	60.00
05/28/2024	GEN	10095	CITIZEN PLANNER COORD MSU EXT	750.00
05/30/2024	GEN	10096	BLISSFIELD STATE BANK	3,700.00
06/03/2024	GEN	10097	D & P CABLE	366.97
06/11/2024	GEN	10098	JOHN HANCOCK	3,875.00
06/11/2024	GEN	10099	THE ADVANCE	185.85
06/11/2024	GEN	10100	FOSTER SWIFT	501.00
06/11/2024	GEN	10101	CONSUMERS	343.70
06/11/2024	GEN	10102	MTA	2,509.46
06/04/2024	GEN	10103	LENAWEE COUNTY TREASURER	11.85
06/11/2024	GEN	10104	VILLAGE OF BLISSFIELD	215.57
06/10/2024	GEN	10105	BLISSFIELD TOWNSHIP FIRE DEPA	3,573.72
06/11/2024	GEN	10106	TLC VISA	1,596.59
06/11/2024	GEN	10107	US BANK EQUIPMENT FINANCE	154.74
06/11/2024	GEN	10108	BRANDON HUDSON	500.00
GEN TOTALS:				
Total of 17 Checks:				19,179.95
Less 0 Void Checks:				0.00
Total of 17 Disbursements:				19,179.95
REPORT TOTALS:				
Total of 35 Checks:				25,161.85
Less 2 Void Checks:				170.16
Total of 33 Disbursements:				24,991.69

CASH SUMMARY REPORT FOR TOWNSHIP OF BLISSFIELD

From 04/01/2024 to 06/11/2024
BANKS: TAX, GEN, FIRE, OLDN, PCHER (7 more)
ACCOUNTS: 001.000, 001.001, 001.002, 001.003, 001.004 (3 more)

Bank Code GL Number	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 06/11/2024
ARPA ARPA					
101-000-001.006	ARPA CHECKING	56,998.64	33.50	0.00	57,032.14
ARPA		56,998.64	33.50	0.00	57,032.14
TAX CURRENT TAX COLLECTION FUND CHECKING					
703-000-001.000	CHECKING	14,735.48	122.91	14.72	14,843.67
CURRENT TAX		14,735.48	122.91	14.72	14,843.67
FIRE FIRE FUND CHECKING					
206-000-001.000	CHECKING	449,057.93	31,638.89	39,327.16	441,369.66
FIRE FUND C		449,057.93	31,638.89	39,327.16	441,369.66
GEN GENERAL FUND CHECKING					
101-000-001.000	CHECKING	297,660.14	26,964.42	86,230.15	238,394.41
GENERAL FUN		297,660.14	26,964.42	86,230.15	238,394.41
OLDN OLD NATIONAL					
101-000-001.005	CHECKING-OLD NATIONAL BANK	71,194.04	1.74	0.56	71,195.22
OLD NATIONA		71,194.04	1.74	0.56	71,195.22
PCCLA PERPETUAL CARE - CLARK					
101-000-001.004	PERPETUAL CARE-CLARK	739.95	0.00	0.00	739.95
PERPETUAL C		739.95	0.00	0.00	739.95
PCDRE PERPETUAL CARE - DREW					
101-000-001.002	PERPETUAL CARE-DREW	729.51	0.58	0.00	730.09
PERPETUAL C		729.51	0.58	0.00	730.09
PCHER PERPETUAL CARE - HERMAN					
101-000-001.001	PERPETUAL CARE-HERMAN	1,812.70	1.46	0.00	1,814.16
PERPETUAL C		1,812.70	1.46	0.00	1,814.16
PCKZ PERPETUAL CARE - KARNER-ZINDLER					
101-000-001.003	PERPETUAL CARE- KARNER-ZINDLER	419.83	0.34	0.00	420.17
PERPETUAL C		419.83	0.34	0.00	420.17
PFIRE PREMIER BANK FIRE DEPT					
206-000-001.007	PREMIER BANK CHECKING	301,268.78	2,434.07	0.00	303,702.85
PREMIER BAN		301,268.78	2,434.07	0.00	303,702.85
PGEN PREMIER BANK GENERAL FUND					
101-000-001.007	PREMIER BANK CHECKING	97,882.08	3,188.99	56.00	101,015.07
PREMIER BAN		97,882.08	3,188.99	56.00	101,015.07
ROAD ROAD IMPROVEMENT FUND - PREMIER					
245-000-001.000	CHECKING	843,347.35	9,279.03	141,113.31	711,513.07
ROAD IMPROV		843,347.35	9,279.03	141,113.31	711,513.07
	REPORT TOTALS:	2,135,846.43	73,665.93	266,741.90	1,942,770.46

Blissfield Twp Fire Department
Run Report

2024	Citizens Assist	BLS Transfer	Medical	Tree/Wires	CO Alarm	P/I	Wildand/Fire	Fire	Assist PD	Mutual Aid Rec	Mutual Aid Giv	Month Total
January	1	1	17	2	1	1	1	4	0	0	4	29
February	5	3	21	0	1	4	0	3	1	2	2	37
March	2	0	21	1	1	1	1	5	0	8	1	32
April	2	0	22	2	0	1	0	1	1	1	1	29
May	2	1	26	4	2	1	0	3	0	0	0	39
June												
July												
August												
September												
October												
November												
December												
Total	12	5	107	9	5	8	2	16	2	11	8	166

Pay Roll for Paychecks

BLISSFIELD TWP.
FIRE DEPARTMENT

5-26 thru 6-8
2024/2025

Paid on Call/ Day Shift   Payroll for Paychecks

MEMBER	CERTIFICATION	Pay Rate		Day Shift Pay		Paid on Call		Total Pay Roll Pay Checks Pay
Dale Fruchey	Fire Chief FF/EMT	$14.00		$ 300.00		$ -		$ 300.00
Rodney Lippens	AsistChief FF/EMT	$14.00		$ 690.00		$ -		$ 690.00
Coty Lemley	Capt 1 FF/EMT	$14.00		$ -		$ -		$ -
Lucas Fruchey	Capt 2 FF/EMT	$14.00		$ 300.00		$ -		$ 300.00
Brandon Lidster	LT 1 FF/EMT	$14.00		$ -		$ -		$ -
David Teague	Prob	$11.00		$ -		$ -		$ -
Jeremy Davis	FF/EMT	$14.00		$ -		$ -		$ -
Kevin Harmes	FF/EMT	$14.00		$ -		$ -		$ -
Seth Gebert	FF	$12.00		$ -		$ -		$ -
Zach Solarek	FF/EMT	$14.00		$ -		$ -		$ -
Justin Miller	FF/EMT	$14.00		$ 480.00		$ -		$ 480.00
Haley Smith	FF/EMT	$14.00		$ -		$ -		$ -
Garrett Sheldon	Prob	$11.00		$ -		$ -		$ -
Steve Hephner	FF/MFR	$13.00		$ 855.00		$ -		$ 855.00
Shane Waigle	FF/MFR	$13.00		$ -		$ -		$ -
Christian Deaton	FF/EMT	$14.00		$ -		$ -		$ -
				TotalDay Shift pay		Total Paid on call		Total Pay Amount
				$ 2,625.00		$ -		$ 2,625.00