

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING
BLISSFIELD, MI 49228
MARCH 12, 2024
7:00 PM
AGENDA

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

PUBLIC COMMENT

COUNTY COMMISSIONER REPORT

MINUTES OF FEBRUARY 13, 2024 REGULAR BOARD MEETING

PAYMENT OF BILLS

Fire Fund Bills

General Fund Bills

TREASURER'S REPORT

FIRE DEPARTMENT

Monthly Report

UNFINISHED BUSINESS

Township Office—Property Listing

Office Telephones

Retention Records

Disposition of Surplus Township Property

NEW BUSINESS

Budget Amendments

Structure Violation—Amanda Deline

Cemetery Contract

Office Moving Date

Township Police Ordinances

2024 Road Projects

2024-2025 Budget Hearing

PLANNING COMMISSION

ADJOURN

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING.
120 S. LANE STREET
BLISSFIELD, MICHIGAN 49228
FEBRUARY 13, 2024 7:00 PM.

Meeting called to order by Diann Warner, Clerk, @ 7:00 PM. Members present: Wilson, Dickerson, Wynn, Warner.
Absent: Supervisor Navarro

MOTION: Dickerson second Warner to appoint Trustee Wilson as Acting Chairperson in Supervisor Navarro absence.

MOTION CARRIED.

MOTION: Wynn second Dickerson to approve minutes of the January 9, 2024 regular meeting as presented with amendments.

MOTION CARRIED.

MOTION: Dickerson second Wynn to approve Fire Fund bills for \$369,091.30 dated 1/10/2024 to 2/13/2024 as presented.

MOTION CARRIED.

MOTION: Dickerson second Wynn to approve the General Fund bills for \$ 33,289.47. dated 1/10/2024 to 2/13/2024 as presented.

MOTION CARRIED.

MOTION: Dickerson second Wynn to approve the Road Fund bills for \$643.25 dated 1/10/2024 to 2/13/2024 as presented.

MOTION CARRIED.

MOTION: Dickerson second Warner to accept the Treasurer report dated 2/13/2024 as presented.

MOTION CARRIED.

MOTION: Dickerson second Wynn to accept the Accumed fee schedule as presented.

MOTION CARRIED.

MOTION BY RESOLUTION: DICKERSON second Wynn to increase the cost of the computers, \$746.98 so the total purchase price of computers to be \$8696.98 to be taken from ARPA funds.

ROLL CALL: Wynn yes, Dickerson yes, Warner yes, Wilson yes.

MOTION BY RESOLUTION PASSED.

MOTION: Dickerson second Wynn to adjourn the meeting @ 9:25 PM.

MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner
Clerk

Steven Wilson
Acting Chairperson

CHECK REGISTER FOR TOWNSHIP OF BLISSFIELD

CHECK DATE 02/14/2024 - 03/12/2024

Check Date	Bank	Check	Vendor Name	Amount
Bank FIRE FIRE FUND CHECKING				
02/23/2024	FIRE	10(E)	PAYCHEX	85.24
03/12/2024	FIRE	4157	GILL-ROY'S HARDWARE	109.98
03/12/2024	FIRE	4158	VILLAGE OF BLISSFIELD	580.34
03/12/2024	FIRE	4159	AFLAC	481.26
03/12/2024	FIRE	4160	CONSUMERS	1,262.53
03/12/2024	FIRE	4161	TIME CLOCK PLUS LLC	4,800.00
03/12/2024	FIRE	4162	ESO SOLUTIONS	5,281.71
03/12/2024	FIRE	4163	GILL-ROY'S HARDWARE	41.47
03/12/2024	FIRE	4164	CHARTER TOWNSHIP OF MADISON	3,050.00
03/12/2024	FIRE	4165	THE ACCUMED GROUP	698.53
03/12/2024	FIRE	4166	FEDERAL FIRE EQUIPMENT	877.50
03/12/2024	FIRE	4167	MI DEPT OF HEALTH & HUMAN SER	150.23
03/12/2024	FIRE	4168	BREWER'S INC.	937.50
03/12/2024	FIRE	4169	BLISSFIELD AMOCO MINI MART	549.33
03/12/2024	FIRE	4170	D & P CABLE	143.22
03/12/2024	FIRE	4171	NAPA AUTO PARTS	518.32
FIRE TOTALS:				
Total of 16 Checks:				19,567.16
Less 0 Void Checks:				0.00
Total of 16 Disbursements:				19,567.16
Bank GEN GENERAL FUND CHECKING				
03/12/2024	GEN	10043	CONSUMERS	577.77
03/12/2024	GEN	10044	SPECTRUM PRINTING	40.00
03/12/2024	GEN	10045	D & P CABLE	357.80
03/12/2024	GEN	10046	JOHN HANCOCK	3,875.00
03/12/2024	GEN	10047	ELECTION SOURCE	1,540.00
03/12/2024	GEN	10048	FOSTER SWIFT	114.00
03/12/2024	GEN	10049	GTF3LLC	450.00
03/12/2024	GEN	10050	DIANN WARNER	105.40
03/12/2024	GEN	10051	THE ADVANCE	393.75
03/12/2024	GEN	10052	DAVE'S GRAPHIC DESIGN	60.00
03/12/2024	GEN	10054	RED LETTER	113.00
03/12/2024	GEN	10055	APPLE MAT RENTAL	99.00
03/12/2024	GEN	10056	US BANK EQUIPMENT FINANCE	95.99
03/12/2024	GEN	10057	VILLAGE OF BLISSFIELD	274.01
03/12/2024	GEN	10058	TLC VISA	481.13
GEN TOTALS:				
Total of 15 Checks:				8,576.85
Less 0 Void Checks:				0.00
Total of 15 Disbursements:				8,576.85
Bank TAX CURRENT TAX COLLECTION FUND CHECKING				
02/14/2024	TAX	392	LENAWEE COUNTY TREASURER	14,111.51
02/14/2024	TAX	393	BRIGGS, BLAIR	685.31
03/05/2024	TAX	394	LENAWEE COUNTY TREASURER	59,822.83
03/05/2024	TAX	395	BRITTON DEERFIELD SCHOOLS	138.55
03/05/2024	TAX	396	BLISSFIELD FIRE DEPARTMENT	126,902.39
03/05/2024	TAX	397	LISD	370,248.36
03/05/2024	TAX	398	BLISSFIELD TOWNSHIP	63,494.70
03/05/2024	TAX	399	TAX TWP ROAD	74,807.47
03/05/2024	TAX	400	BLISSFIELD COMMUNITY SCHOOLS	590,241.23
03/05/2024	TAX	401	GALLO, TODD	49.00
03/05/2024	TAX	402	GUMM, AMBER	1,598.02
03/05/2024	TAX	403	WITTSCHECK, JACQUELINE	20.00
03/05/2024	TAX	404	ADDEO, ZACHARY	1,388.96
TAX TOTALS:				
Total of 13 Checks:				1,303,508.33
Less 0 Void Checks:				0.00
Total of 13 Disbursements:				1,303,508.33
REPORT TOTALS:				
Total of 44 Checks:				1,331,652.34
Less 0 Void Checks:				0.00
Total of 44 Disbursements:				1,331,652.34

BALANCE SHEET REPORT FOR TOWNSHIP OF BLISSFIELD
Balance As of 03/31/2024

YTD Balance
03/31/2024
Normal (Abnormal)

GL Number	Description		
Fund: 101 GENERAL FUND			
*** Assets ***			
101-000-001.000	CHECKING	196,764.31	404,582.59
101-000-001.001	PERPETUAL CARE-HERMAN		1,811.12
101-000-001.002	PERPETUAL CARE-DREW		728.87
101-000-001.003	PERPETUAL CARE- KARNER-ZINDLER		419.46
101-000-001.004	PERPETUAL CARE-CLARK		739.95
101-000-001.005	CHECKING-OLD NATIONAL BANK		71,192.32
101-000-001.006	ARPA CHECKING		65,635.87
101-000-028.000	TAXES RECEIVABLE-DELINQ. PERSONAL PROP.		369.85
101-000-078.000	DUE FROM STATE		10,752.00
101-000-084.206	DUE FROM FIRE FUND		2,943.78
101-000-084.703	DUE FROM TAX COLLECTION		(44.45)
Total Assets		351,313.08	559,131.36
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE		2,503.34
101-000-231.000	PAYROLL DEDUCTIONS PAYABLE		604.18
101-000-339.000	UNEARNED REVENUE		65,365.18
Total Liabilities			68,472.70
*** Fund Equity ***			
101-000-375.000	FUND BALANCE-RESTRICT FOR PERPETUAL CARE		3,690.19
101-000-390.000	UNASSIGNED FUND BALANCE		540,653.47
Total Fund Equity			544,343.66
Total Fund 101:			
TOTAL ASSETS		559,131.36	
BEG. FUND BALANCE			0.00
+ NET OF REVENUES & EXPENDITURES			(53,685.00)
+ FUND BALANCE ADJUSTMENTS			544,343.66
= ENDING FUND BALANCE			490,658.66
+ LIABILITIES			68,472.70
= TOTAL LIABILITIES AND FUND BALANCE			559,131.36

BALANCE SHEET REPORT FOR TOWNSHIP OF BLISSFIELD
Balance As of 03/31/2024

YTD Balance
03/31/2024
Normal (Abnormal)

GL Number	Description	
Fund: 206 FIRE FUND		
*** Assets ***		
206-000-001.000	CHECKING	194,596.53
206-000-028.000	TAXES RECEIVABLE-DELIQ. PERSONAL PROP.	1,238.14
206-000-028.001	TAXES RECEIVABLE	628.48
206-000-084.703	DUE FROM TAX COLLECTION	7,438.23
Total Assets		<u>199,899.38</u>
*** Liabilities ***		
206-000-202.000	ACCOUNTS PAYABLE	14,923.07
206-000-214.101	DUE TO GENERAL FUND	2,943.78
206-000-228.000	DUE TO STATE OF MICHIGAN	105.71
206-000-229.000	DUE TO FEDERAL GOVERNMENT	419.34
Total Liabilities		<u>18,391.90</u>
*** Fund Equity ***		
206-000-375.100	FUND BALANCE-RESTRICT FOR FIRE OPER.	1,171,541.50
Total Fund Equity		<u>1,171,541.50</u>
Total Fund 206:		<u>203,901.38</u>
TOTAL ASSETS		<u>200,700.73</u>
BEG. FUND BALANCE		0.00
+ NET OF REVENUES & EXPENDITURES		(986,032.02)
+ FUND BALANCE ADJUSTMENTS		1,171,541.50
= ENDING FUND BALANCE		185,509.48
+ LIABILITIES		18,391.90
= TOTAL LIABILITIES AND FUND BALANCE		<u>203,901.38</u>

BALANCE SHEET REPORT FOR TOWNSHIP OF BLISSFIELD
Balance As Of 03/31/2024

GL Number	Description	YTD Balance 03/31/2024 Normal (Abnormal)
Fund: 245 ROAD IMPROVEMENT FUND		
*** Assets ***		
245-000-001.000	CHECKING	619,584.77
245-000-028.000	TAXES RECEIVABLE-DELINQ. PERSONAL PROP.	1,796.55
245-000-084.703	DUE FROM TAX COLLECTION	7,300.08
Total Assets		628,681.40
*** Fund Equity ***		
245-000-375.300	FUND BALANCE-RESTRICT FOR ROAD IMP.	903,669.51
Total Fund Equity		903,669.51
Total Fund 245:		
TOTAL ASSETS		628,681.40
BEG. FUND BALANCE		0.00
+ NET OF REVENUES & EXPENDITURES		(274,988.11)
+ FUND BALANCE ADJUSTMENTS		903,669.51
= ENDING FUND BALANCE		628,681.40
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		628,681.40

BALANCE SHEET REPORT FOR TOWNSHIP OF BLISSFIELD
Balance As Of 03/31/2024

YTD Balance
03/31/2024
Normal (Abnormal)

GL Number	Description	
Fund: 703 CURRENT TAX COLLECTION FUND		
*** Assets ***		
703-000-001.000	CHECKING	1,221,968.52
Total Assets		1,221,968.52
*** Liabilities ***		
703-000-218.000	DUE TO FIRE OPERATIONS	58,739.13
703-000-218.001	DUE TO FIRE OP/EQUIP	58,739.13
703-000-218.002	DUE TO FIRE EQUIP	22,665.88
703-000-219.000	DUE TO ROAD FUND	86,566.18
703-000-222.001	DUE TO DEPT OF AGING	31,230.90
703-000-222.002	DUE TO MEDICARE	11,131.04
703-000-222.003	DUE TO VET RELIEF	9,025.60
703-000-222.004	DUE TO DRAIN COMMISSION	3,834.10
703-000-222.005	DUE TO STATE ED	22,996.10
703-000-222.006	DUE TO COUNTY OP	20,696.34
703-000-222.007	DUE TO DOG LICENSE	870.00
703-000-222.008	DUE TO STATE ED INT/PENALTY	250.62
703-000-222.009	DUE TO COUNTY OP INT/PENALTY	247.48
703-000-225.000	DUE TO BLISSFIELD COMMUNITY SCHOOLS	(62,182.82)
703-000-225.001	DUE TO SINKING FUND	79,339.57
703-000-225.002	DUE TO SCH OPERATIONS	338,580.57
703-000-225.003	DUE TO SCHOOL BOND	190,910.92
703-000-226.000	DUE TO BLISSFIELD TOWNSHIP	4,239.02
703-000-226.001	DUE TO WINTER ADMIN FEE	12,331.24
703-000-226.002	DUE TO SUMMER ADMIN FEE	921.87
703-000-234.000	DUE TO LENAWEE INTERMEDIATE SCHOOLS	330,531.46
703-000-275.000	DUE TO TAXPAYERS	(790.75)
Total Liabilities		1,220,873.58
Total Fund 703:		
TOTAL ASSETS		1,221,968.52
BEG. FUND BALANCE		0.00
+ NET OF REVENUES & EXPENDITURES		1,094.94
= ENDING FUND BALANCE		1,094.94
+ LIABILITIES		1,220,873.58
= TOTAL LIABILITIES AND FUND BALANCE		1,221,968.52



Al Navarro <blisstwpsupervisor@gmail.com>

Blissfield Fire March Agenda

1 message

Dale Fruchey <dfruchey@blissfieldtwpfire.com>

Sun, Mar 10, 2024 at 8:10 PM

To: Adolio Navarro <blisstwpsupervisor@gmail.com>, Diann Paul-Warn <blisstwpclerk@gmail.com>, Tammy Wynn <blisstwptreasurer22@yahoo.com>

Cc: Steven Wilson <sew19577590@gmail.com>, Alan Dickerson <ADICKERSON@live.com>

Good Evening.

Blissfield Twp Fire Department March agenda for Tuesday 3-12-24.

- 1: Run Report for month of February. 38 Total (please see attachment)
- 2: New Hire Garret Sheldon. I will have app, back ground in office Tuesday morning. This app just come in over the weekend.
- 3: Update on the FEMA grant.
- 4: Station Update.

Any questions or concerns please contact me at any time.

Dale Fruchey
Fire Chief
Blissfield Twp. Fire Department.
734-972-2849

299 E. Adrian St
Blissfield MI. 49228
517-682-1212

 **Run Reports.xlsx**
51K

Blissfield Twp Fire Department
Run Report

2024

2024	Citizens Assist	BLS Transfer	Medical	Tree/Wires	CO Alarm	P/I	Wildand/Brush	Fire	Assist PD	Mutual Aid Rec	Mutual Aid Giv	Month Total
January	1	1	17	2	1	1	1	4	0	0	4	29
February	5	3	21	0	1	4	0	3	1	2	2	38
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												
Total	6	4	38	2	2	5	1	7	1	2	6	67