



Welcome to **Ivy Rock Farms**

Welcome and thank you for allowing the Ivy Rock family to care and provide for your horse(s). We are always excited about the continued growth of our farms and look forward to offering you and your horse(s) the quality care you deserve.

Below you will find a list of important telephone numbers as well as important things you need to know about our farms. Please retain this sheet as a reference for your information. Should you have any questions or suggestions contact Shelley Gray directly.

Owner:	Contact Numbers:
Shelley Gray	(w) 845-534-0365
	(c) 845-913-6385
	(h) 845-565-3274

Office:	
Jennifer Migdal	(c) 845-238-7719
	(w) 845-534-0365

Board is due by the 1st of every month. Payments received on or before the 26th will receive a \$25 discount. There is a \$25 penalty for board paid after the 15th. Payments can be made cash, check/check by phone or charge. Please write checks out to IVY ROCK FARMS. Payments can be dropped off in the boxes at either farm or mailed directly the farm business office. Those interested in getting on our charge program (with either a credit or debit card) or our ACH check by phone program will automatically receive the discount price.

Schunnemunk Shadow Stables

Board	\$790 + \$64.19tax = \$854.19
Discount	\$765 + \$62.16tax = \$827.16
Late Charge	\$805 + \$65.41tax = \$870.41

Turnout:

Horses are turned out everyday as weather permits. Your horse will be turned out alone at first and then be introduced to others once they comfortable with their new surroundings. SUMMER: horses are turned out at night due to the heat during the day and the presence of mosquitoes and flies. WINTER: horses are turned out daily when weather permits. They will be kept inside in the event of ice or inclement conditions.

Feed/Water:

Horses are grained and watered twice a day. If there are special instructions for your horse please make Shelley and the main office aware so the barn staff can adhere to your requests. There are no extra charges for giving *routine supplements or medication to your horse but you must provide a supply of the needed supplement and proper instructions. We will gladly assist in anyway we can. * Administering injections etc can be arranged for a small fee.

Night Check:

Your horse(s) will be checked every night and given water and/or hay if needed at no extra charge. We feel it is very important to look at every horse to make sure they are healthy and happy at the end of the day. Our night check staff live right on the farm premise so you can sleep well knowing your horse(s) is always being cared for.

Shoeing:

Steve Sherman is responsible for all shoeing every 6-8weeks or as needed. You will be invoiced accordingly when shoeing is done by Steve. If you have a farrier you wish to use, there is a \$15 dollar fee each visit. You must make the barn manager aware of all scheduled days at a minimum of 24 hour notice.

Vet:

Our farm vet is Advanced Equine. You will be invoiced accordingly. Please contact the office if you need to set an appointment with the vet. Sometimes we have other horses that need to be looked at and you can share the farm call. We also must be made aware of so that your horse is not out in the paddock when they arrive. You will be responsible to meet the vet at the barn unless you have arranged for Shelley or one of the staff to do so. We offer complimentary horse handling during vet visits.

Worming:

Your horse will be wormed on rotational basis at no extra charge.

Helmet Law:

All riders at both facilities are REQUIRED to wear an ASTM approved helmet while mounted. Absolutely NO EXCEPTIONS.

Barn Staff:

We have wonderful "horse" people at our facilities that are there to care for your horse. Do not hesitate to ask for help if you need it. Our capable staff is there to assist you at anytime. Our riding instructors are always on hand to help you with any horse related questions or concerns. Not only are they there to help you and your horse improve your riding skills but they are there to assist you if you are interested in learning a new discipline, looking for the perfect bit or saddle, or even if you are looking to purchase a new horse. Our instructors have years and years of experience to share with you. Let us know your needs and we will do what we can to accommodate you.

Please do not hesitate to contact me with ANY questions, concerns or suggestions. I love hearing from boarders so feel free to give me a call. I would much rather hear from you sooner than later with any concerns or problems you might be experiencing. We want everyone to be happy here and will do what we can to assist you.

Ivy Rock Farms Boarding Packet

Boarding Agreement

Operation Name _____
Operation Address _____
Contact Person _____

This Agreement, dated the _____ day of _____, 20____, is acknowledged and made by and between the following parties:

Operation Name & Agent _____
Owner Name _____
Owner Residence _____

The term "horse" as used throughout this agreement pertains not only to the animal commonly known as the horse, but to other members of the horse family (Equidae), such as mules and donkeys.

1) Fees, Terms, and Location

In consideration of \$ _____ per horse per month paid by Owner in advance on the 1st day of each month, Operation agrees to board the herein described (equine) _____ on a month to month basis commencing on _____, 20____. Partial months boarding shall be paid on a pro-rated basis based on number of days boarded. An additional 1 months board will be collected at the beginning of contract and serve as the Last Months board.

2) Description of Horse(s)/Equine

Name (s) _____ Age _____
Color & Markings _____
Breed _____ Sex _____

Registration/Tattoo/Brand/Microchip _____

This agreement provides the herein described boarding services for more than one horse, the same information, in the same format as above, shall be set in writing and attached.

3) Stable Health Requirements

Owner of said horse(s) shall provide proof to the Operation that all health requirements have been met prior to the time of arrival at Operation.

Operation agrees to provide the routine farrier services, deworming, dental care, and vaccinations as required for each horse. Expense for these services shall be the obligation of the listed Owner. Upon presentation by the Operation of the bill for any of these services rendered,

including service charges, Owner shall pay said bill immediately once bill has been submitted to Owner.

4) Housing, Turnout, and Exercise

Operation agrees to provide the following, in addition to normal and reasonable care and handling to maintain the health and well-being of the animal(s). The owner will be solely responsible for the exercise of the horse(s).

5) Stable Rules

Please initial after each rule. Minors should have parents/guardian also initial that you have read and understand the rules and regulations of the barn. The barn owner(s) reserves the right to change or add rules in individual situations at their own discrepancy.

1. SAFETY FIRST!!! _____
2. Riding without an ASTM approved helmet is strictly forbidden anywhere on the property (including trails). Absolutely NO HUNT CAPS. _____
3. Lessons take precedence in Indoor and Outdoor arenas – please be aware and courteous at all times if you are riding while a lesson is in progress. _____
4. Please announce yourself before you approach the Indoor arena gate. Some horses spook easily so let the rider know you are approaching the gate. Also, please be aware when walking behind the indoor arena. _____
5. Please avoid talking in the Indoor arena when lessons are in progress. _____
6. Please do not talk to/with the instructor during a lesson. The student(s) riding are entitled to the instructor's full attention. _____
7. The facilities are for the exclusive use of the clientele. Please keep it clean by picking up after yourself. _____
8. Keep aisles neat by cleaning up after grooming and picking your horses feet. _____
9. Please remove your horse's manure from the Indoor or Outdoor arenas after riding. _____
10. Be aware of the safety of the people you bring as guests. No guests (parents and sibling included) are allowed in the barns without supervision of an instructor or farm staff. Please have them watch lessons from the viewing room. This is for the safety of all the horses and guests. _____
11. If anyone other than yourself is riding your horse (including your spouse) they MUST sign a waiver. _____
12. Boarder horses are not to be leased (free or paid) without approval from Shelley or Alexis. If you allow someone to ride your horse you (the owner) MUST be present, the office should be notified and a waiver must be signed. NO EXCEPTIONS. _____
13. Do not apply Fly Spray to horses in the barn – please apply outside on the gravel. We have purchased Fly Predators, which are an organic solution to control the flies. These flies do not harm people or animals. They are in the horse stalls & barn area and are quite costly so we do not want to kill them with fly spray. _____
14. Horses must be cross-tied or on leads at all times. Absolutely NO loose horses _____
15. Do not leave horses unattended on crossties. Be prepared for your lesson with grooming supplies, helmet & tack. _____
16. When bathing your horses please use minimal amounts of water. If bathing outside, please do so on the grass. Empty water buckets and leave sponges and brushes to dry. _____
17. After using the barn's supplies please return everything where you found it. Bridles should be hung appropriately as well as girths and saddles put away properly.

- Grooming material should be put in corresponding numbered cubby. If empty or broken, notify barn staff. _____
18. If you need your horse medicated or given special supplements, please inform the office – not just barn staff. A check form will be drawn up to ensure medication is given. _____
 19. Riders under 18 years old must be in a lesson with an instructor in order to jump. _____
 20. Riding bareback on trails is strictly forbidden. _____
 21. **Trail riding is only allowed with the consent of your instructor (both young adults and adults). If you are going to ride on the trail, you must first notify somebody that you are out and have a cell phone on hand. Young adults (under 18) must notify instructors where you will be riding. This is for your safety. _____
 22. NO instructors or trainers except Christa, Kristy, Sammy, Jackie, Emma, Alexis _____
 23. Clients are not allowed to teach under ANY circumstances – this includes guests of clients, family friends and parents on the rail (especially during practice rides). _____
 24. NO appointments at the barn are to be made without contacting the office FIRST. This includes vetting, saddle fitters, etc. This is not a public park and we must be aware of all outside visitors. _____
 25. The Vet is scheduled by the office as needed. Contact the office if you wish to have a scheduled visit, we sometimes have horses that have appointments already, so we can combine the farm call. _____
 26. Please pick out your horses feet upon exiting the Indoor arena. The dust free footing is very costly. _____
 27. The barn is open 7 days a week. No one is allowed to ride if they are the only one present at the barn. Barn staff or adult supervision is required for the safety of all riders. _____
 28. Arena and barn lights, as well as heat must be turned off if you are the last person riding. _____
 29. Please do not put your horses in any stall except their own. _____
 30. If all horses are turned out while you are riding and barn staff has left, it is the responsibility of the rider to tell the instructor so that the horse can be turned out. No horses should be left in the barn unless they have medical condition or the owner is aware. _____
 31. Please do not feed horses treats (other than your own) without permission from the owner. Some horses require special diets and can become ill from treats. _____
 32. Please do not feed horses (other than your own) by hand. Please place treats in buckets – horses start to reach out and snatch people passing by looking for treats if they are used to getting fed by hand. _____
 33. It is preferred that board be paid through our credit card program or check by phone ACH program. If you would like to pay with monthly check please pay directly to the Ivy Rock Farms and put in the box at Schunnemunk (not be left on the desk) or sent to the business office at – 261 Otterkill Road, New Windsor, NY 12553. Checks must be received and ready to deposit by the 26th of each month to receive discounts. NO exceptions. ACH, Credit and Debit Card will automatically receive the monthly discounts. _____
 34. All checks (for lessons and board) MUST be made out to Ivy Rock Farms. _____
 35. If your horse destroys barn property (i.e. fences, boarding stalls, etc) you are responsible for paying the expenses to replace it. _____
 36. Dogs are not allowed on the premises _____

Please know that these rules are for your safety, which must be the first consideration around horses!

6) Emergency Veterinary Care

Operation is authorized to obtain veterinary care by any provider of such care as selected by Operation should the Operation decide that medical treatment is needed for listed horse(s) and Operation is unable to contact Owner within a reasonable time as determined by Operation. The cost of such care shall be due and payable by the Owner directly to the provider. For the safety of the horse, Operation has the right to not allow an Owner to stay at the facility if they are on COD with veterinarian for care.

7) Special Instructions to Operation

8) Risk of Loss

Operation shall not be liable for any sickness, disease, injury, death, or theft which may be suffered by the horse(s) during the time that the horse(s) is in the custody of the Operation. This includes any personal injury or disability the horse(s) may receive while on Operations premises. Owner understands and acknowledges that the Operation does not carry any insurance on any horse(s) not owned by Operation, including Insurance for boarding of any other purposes, for the horse(s) is covered under any public liability, accidental injury, theft, or equine mortality insurance, and that all risks relating to boarding of horse(s), of for any other reason, for which the horse(s) is in the possession of the Operation, are the responsibility of the Owner.

9) Hold Harmless

Owner agrees to hold Operation harmless from any claim resulting from damage or injury caused by listed horse(s), Owner or his guests, to anyone including but not limited to legal feed and/or expenses incurred by Operation in defense of such claims.

10) Liability Insurance

Owner warrants that he/she presently carries in full force and effect, and throughout the period this Agreement shall continue to carry and maintain in full force and effect, liability insurance protecting Owner and Operation from any and all claim(s) arising out of or relating to this Agreement.

11) Default

Operation or Owner may terminate this Agreement for failure by either to meet any terms as outlined. In the case of default by either Operation or Owner, the other shall have to right to recover legal fees and expenses incurred as a result said default. Any payment due Operation under this Agreement shall be due and payable by the 1st day of the month and immediately in the event of termination. Failure to make any payment by above due date shall place Owner in the default. Acceptance by Operation of any late payment shall not constitute a waiver of subsequent due dates or determination of default.

12) Assignment

This Agreement may not be assigned by Owner without the express written consent of Operation.

13) Notice of Termination

Owner agrees that 30 days notice shall be given to Operation prior to termination of this Agreement. Last Months board collected in the beginning of the contract will be used once termination notice is given.

14) Right of Lien

Operation has and may assert and exercise a right of lien, as provided for by laws of the State of New York, for any amount due for the board and keep of the horse(s), and also for any other charges due. Owner agrees Operation shall have the right, without process of law, to attach a lien to horse(s) after 2 months of non-payment or partial payment and Operation can sell horse(s) to recover its loss.

This Agreement is Subject to the Laws of the State of New York

Executed at _____

County _____ Town _____

Executed on _____ day of 20_____

Operation: Ivy Rock Farms, LLC

Agent: _____

Business Address: 261 Otterkill Road, New Windsor, NY 12553

Telephone: 845-534-0365

Owner: _____

Address: _____

Telephone: _____

Owner Signature: _____

Ivy Rock Farms Boarding Packet
HORSE PROFILE

Operation Name _____
Operation Address _____
Contact Person _____

Name _____ Age/DOB _____

Height _____ Weight _____ Breed _____

Color _____ Markings _____

Owner Name _____

Owner Address _____

Owner Phone _____ Cell _____

Personality

Likes _____

Dislikes _____

Body Language – Do’s and Don’ts _____

Grooming Likes and Dislikes _____

Tack Description

English:

Saddle(s) _____
Pads _____
Bridle _____
Wraps _____
Girths _____
Other _____

Western:

Saddle(s) _____
Pads _____
Bridle _____
Wraps _____
Girths _____
Other _____

Mounting Procedure _____

Stall Etiquette _____

Tack Box _____

Ivy Rock Farms Boarding Packet
HELMET INFORMATION

**All Riders MUST wear an approved ASTM 1163-00 Helmet while mounted.
The above named helmet must fit correctly and not have any cracks or
defects.**

Rider Name _____

Rider Address _____

Rider Phone _____

While mounted on any horse, I agree to wear an ASTM approved helmet

Brand Name and model

Signature

Date

If under 18, Parents or Guardian(s) signature

Signature

Date

Horse Information

Please take a moment to fill out the following. This form will help us better serve you and your horse. All information is for our records and will be kept in your file. Should any of this information change in the future it is your responsibility to contact us immediately to make the necessary adjustments.

Horse's Name _____ Age _____ Sex _____

Color and markings _____

Breed _____

Feed requirements (Type, amount, frequency) _____

Current vet _____

Current shoer _____

Recent shots and worming (include date administered and type) _____

Any medical history necessary for our care? _____

Horse's sociability. Does horse play well with others? Any problems for turn-outs? _____

Do you have horse insurance? If yes what is type? Please provide us with all insurance information

If owner is unavailable, who to contact in case of emergency (name, number & relationship)

BOARDING AT IVY ROCK FARMS

Ivy Rock Farms provides quality care to all its horses in a safe and pleasant atmosphere. All our animal residents receive quality care, hay, grain, and bedding. The horses are turned out daily weather permitting.

Please initial after each paragraph.

1. This is an educational facility to teach proper horsemanship. We are certified with the New York State Horse Health Assurance Program (NYSHHAP) for our exceptional care of our horses. We ask that all boarders help set good examples for our clients and students for the safety of all. If you practice unsafe horsemanship or handling, we will notify you immediately. ____
2. Boarders are required to pay the first months' and last months' board upon arrival. They are billed that amount on the first of each month, as well as any services or supplies that occurred the previous month. You are expected to make the agreed upon board payment by the 1st of the month even without receipt of a formal bill. A discount is given should payment be received prior to the 26th of the prior month. In the event payment is not received by the fifteenth of the month due, a late fee of \$25 will be added. Ivy Rock Farms reserves the right to ask an owner to remove his horse when either the rules and policies are not adhered to or when the charges resulting from boarding or services are not paid in accordance with the above. ____
3. Prior to arrival, all horses must have complete and current health records, to include a current coggins. We vaccinate our horses for Rabies, 4way, Rhino, West Nile virus and Strangles and will require boarders to do the same, unless medical reasons prevent these vaccinations. Further, owner warrants that horse has no known contagious disease at the time the horse enters the property. ____
4. Veterinarian services are usually billed directly to the owner. Farrier services will be paid in advance by the farm and boarders will be billed accordingly. ____
5. If the animal becomes seriously ill or injured, the owner/agent shall be notified. If owner/agent cannot be reached and the horse's condition requires immediate action, the representative of Ivy Rock Farms shall have the right to use his/her best judgment concerning measures to be taken for the welfare and health of the horse. If a horse is insured, Ivy Rock Farms must be given the appropriate information in case of emergency. Owners should have a plan in the unfortunate case of a death. ____
6. Tack box space, saddle racks and wash stalls are available for boarders in the Boarder Barn to use. It is requested these areas are kept neat, orderly, and workmanlike. ____
7. It is requested that halters, supplies and any equipment or tack be clearly marked and kept available for staff to use for turnout, etc. Any supplements or medications should be provided by owner. ____
8. Boarders are requested not to add shavings, hay or grain to stalls without consulting with management. There will be a charge for any additional shavings, hay, etc. not authorized. If you have a comment regarding any services please discuss with management so proper steps can be taken to correct the situation. ____
9. Owner agrees to pay for damage to stalls, or other property caused by Owner's horse(s), over and above normal wear and tear. ____
10. Proper protective headgear must be worn by all riders whenever mounted. ____
11. Prior to arrival, all horses must have COMPLETED all boarding information paperwork, including NYSHHAP papers. There will be NO exceptions. ____
12. This agreement may be ended by the Boarder with thirty (30) day written notice and with all outstanding charges paid in full prior to removing the horse(s). In the event that someone other than the owner/agent attempts to remove a horse, such person shall have written authorization signed by the owner and Ivy Rock Farms has to have advance notice as to who will be removing the horse. ____

I hereby hold harmless Ivy Rock Farms or any of its Owners, Employees, Volunteers and Land Owners for any loss or damage which may occur from any cause growing out of, or as the result of, the boarding of said horse, including but not limited to loss by fire, theft, running away, disease, death, injury to persons, other horses or property by the said horse. I also agree to sign a release if I expect to ride on Ivy Rock Farms property or in any lesson on Ivy Rock Farms property.

Signature of Owner/Agent Date