

RESILIENCE GUILD GOVERNANCE AND COLLABORATION DOCUMENT SET

Revised baseline membership agreement, co-implementation framework, and Quest Registry form

Purpose. This document set separates Guild membership expectations, collaboration framework terms, and Quest-specific recordkeeping so that members share a common baseline while preserving autonomy and keeping project administration streamlined.

Prepared For	Resilience Guild
Date	March 24, 2026

DOCUMENT 1. RESILIENCE GUILD MEMBERSHIP AGREEMENT AND CODE OF CONDUCT

Baseline agreement for all Guild Members. This document governs membership expectations, shared principles, and conduct; it does not require participation in any particular Quest.

This Membership Agreement and Code of Conduct ("Agreement") sets forth the common principles, behavioral expectations, and basic operating understandings for participation in the Resilience Guild ("Guild"). By signing this Agreement, each Guild Member agrees to participate in the Guild in good faith, in a manner consistent with these shared expectations, while maintaining the autonomy of their own business, organization, or individual practice.

1. Purpose of the Guild

The Guild exists to connect skilled, values-aligned people and organizations for collaborative resilience work, with a focus on community benefit, practical implementation, and improvements to the built environment.

The Guild is intended to support a more streamlined approach to collaboration, knowledge sharing, and coordinated community action while remaining light-touch and respectful of member autonomy.

2. Core Principles

Community-First Approach

- Prioritize community needs, voices, and lived realities in collaborative work.
- Support at-risk and underserved communities in building climate resilience and long-term capacity.
- Respect local cultural values, context, and place-based knowledge.
- Contribute, where possible, to the shared long-range vision of a restored and intentionally modernized urban landscape by 2050.

Collaborative Spirit

- Work cooperatively and in a spirit of mutual reinforcement.
- Share knowledge, lessons, and resources when appropriate and when permitted.
- Communicate openly, directly, and respectfully with fellow Guild Members.
- Support the growth, dignity, and success of fellow members rather than undermining them.

Professional Excellence

- Maintain high standards of workmanship, professionalism, and follow-through.
- Stay reasonably current in relevant practices, especially sustainable and resilience-oriented practices in the built environment.
- Pursue continuous learning, improvement, and responsible self-development.

3. Membership Status and Autonomy

Each Guild Member remains an independent individual or entity and retains complete autonomy over its own operations, finances, staffing, licensing, contracts, and business decisions.

Membership in the Guild does not create a partnership, joint venture, franchise, employment relationship, fiduciary relationship, or agency relationship among members unless separately established in writing for a specific matter.

Guild membership does not guarantee referrals, work volume, compensation, exclusive territory, or participation in any specific Quest.

4. Expected Conduct

- Treat fellow Guild Members, clients, community partners, residents, and stakeholders with respect.
- Communicate honestly about capabilities, limitations, availability, risks, and concerns.
- Avoid conduct that is abusive, deceptive, discriminatory, harassing, exploitative, or knowingly harmful.
- Honor safety requirements, legal obligations, and reasonable community sensitivities.
- Respect the expertise, relationships, and legitimate business interests of fellow members.
- Raise concerns early when problems, misunderstandings, or conflicts arise.

5. Community and Cultural Commitments

Members should strive to listen before imposing solutions, especially in communities that have historically been underserved, overlooked, or burdened by external decision-making.

Members should take reasonable care to avoid disrespecting community priorities, cultural values, or local context.

Where relevant, members should consider accessibility, language access, and inclusive participation in collaborative work.

6. Information Sharing and Confidentiality

Members may share knowledge and lessons learned for the benefit of the Guild when appropriate.

Members shall not disclose confidential, proprietary, or sensitive information belonging to another member, client, partner, or community participant except as permitted or required.

Any project-specific confidentiality or intellectual property terms shall be handled in the relevant Quest Registry, separate contract, or other written agreement.

7. Use of Guild Framework Documents

All Guild Members may be asked to sign common Guild framework documents adopted by the Guild Hub, including this Agreement and the Guild Co-Implementation Agreement.

Specific collaborative Quests may also be documented through a Guild Quest Registry and, where needed, additional contracts or scopes of work.

This Agreement governs baseline membership expectations; project execution details belong in Quest-level documents.

8. Concerns, Review, and Membership Continuation

Concerns about conduct should first be raised directly and respectfully when feasible.

If direct resolution is not appropriate or does not resolve the matter, concerns may be brought to the Guild Hub for review.

The Guild Hub may pause, review, or discontinue membership participation where conduct is materially inconsistent with this Agreement or harmful to the Guild, community partners, or collaborative work.

9. Acknowledgment

By signing below, the undersigned acknowledge that they have read this Agreement, understand its purpose, and agree to abide by it as a condition of Guild participation.

Guild Hub

Resilience Developers LLC

Authorized Representative

Signature

Date

Guild Member Organization (if applicable)

Individual Guild Member Name

Authorized Representative / Title

Signature

Date

DRAFT

DOCUMENT 2. RESILIENCE GUILD CO-IMPLEMENTATION AGREEMENT

Framework agreement for Guild Members who choose to collaborate on a specific Quest. Project-specific details should be recorded in the Quest Registry and any directly applicable client or member-to-member agreements.

This Co-Implementation Agreement ("Agreement") establishes a shared framework for Guild Members who choose to collaborate on specific Quests. It is intended to streamline coordination while preserving the autonomy of each participating individual or organization. Project-specific roles, scopes, responsibilities, compensation terms, timelines, and updates shall be recorded in the Guild Quest Registry and, where applicable, in separate contracts.

1. Definitions and Scope

"Quest" means a Guild collaboration, project, initiative, pilot, event, assessment, or other coordinated effort undertaken by one or more Guild Members.

"Guild Hub" means Resilience Developers LLC in its administrative and stewarding role for Guild framework documents and submitted Quest records.

This Agreement provides common collaboration rules only. It does not, by itself, establish all commercial terms for any specific Quest.

2. Role Determination and Quest Leadership

For each Quest, participating members shall determine the Quest Lead, support roles, and any special coordination functions based on Quest requirements, expertise alignment, legal and insurance requirements, community needs, geographic considerations, resource availability, and client preferences where applicable.

Any Guild Member may serve as Quest Lead when appropriate and accepted by the participating team.

Resilience Developers LLC, acting as Guild Hub, maintains or facilitates the Guild Quest Registry for collaborative Quests. The Registry documents participating members, designated roles, responsibilities, timeline expectations, and agreed updates as the Quest evolves.

3. Responsibilities of the Quest Lead

The Quest Lead is generally responsible for primary coordination, client-facing communication unless otherwise assigned, overall timeline management, documentation oversight, quality coordination, and coordination of key decisions among the participating team.

The Quest Lead's authority is limited to the scope documented for the specific Quest and does not create general managerial control over another member's separate business or organization.

Where another arrangement is more appropriate, the Quest Registry may assign these functions differently.

4. Responsibilities of Support Members

Support Members are responsible for timely execution of their assigned scope elements, direct communication with the Quest Lead or other designated coordination lead, documentation of work performed when applicable, proactive issue identification, and adherence to applicable project, safety, and community requirements.

Each participating member remains responsible for the quality and legality of its own work unless otherwise expressly agreed in writing.

5. Communication and Coordination

Each Quest should identify the primary communication lead, reporting method, issue escalation path, and decision-making process in the Quest Registry.

Participating members agree to communicate material changes, risks, delays, and constraints promptly and in good faith.

Client communications should be handled in a coordinated way so that the Quest team presents a coherent and accurate understanding of status, responsibilities, and issues.

6. Compensation and Payment

Compensation terms may vary by Quest and shall be documented in the Quest Registry and/or related project contracts.

Nothing in this Agreement guarantees any minimum amount of work, revenue, or compensation.

Where open-book or transparent pricing is used, participating members should document the chosen approach clearly. Billing pathways, invoicing procedures, payment timing, retainage if any, and change-order handling should be specified at the Quest level.

7. Quality, Safety, and Community Care

Participating members agree to carry out their work in a professional manner consistent with agreed quality standards, applicable laws, and any Quest-specific requirements.

Each member remains responsible for maintaining required safety practices, applicable licenses, and regulatory compliance for its own scope.

Quest teams should also document key community-sensitivity, cultural-context, language-access, and sustainability considerations where relevant.

8. Insurance, Risk, and Liability

Each Guild Member remains responsible for its own legal compliance, licenses, insurance, taxes, personnel matters, equipment, and obligations unless otherwise expressly agreed in writing.

Required coverages, if any, should be confirmed for the specific Quest based on the work involved.

No Guild Member assumes liability for another member's acts, omissions, or obligations solely by virtue of Guild membership or participation in a Quest, except to the extent expressly agreed in writing or imposed by law.

9. Documentation and Recordkeeping

The Quest Registry serves as the official shared record of the Guild collaboration described therein and may be updated over time to reflect project evolution, decisions, outcomes, and lessons learned.

Additional records may include scopes of work, meeting notes, drawings, photographs, permits, reports, invoices, change logs, completion evidence, and close-out documentation.

Members should maintain reasonable records for their own scopes and share agreed documentation needed for coordination, compliance, and close-out.

10. Concerns and Dispute Resolution

Participating members should first attempt direct and good-faith resolution of disagreements.

If unresolved, the members may request informal Guild-member mediation or Guild Hub facilitation, provided all relevant parties agree.

Any formal mediation, arbitration, venue, or legal enforcement terms should be established in the Quest-specific contract documents if desired.

11. Completion and Lessons Learned

At the conclusion of a Quest, the participating team should update the Quest Registry to reflect completion status, close-out notes, outcomes, lessons learned, and reusable practices where appropriate.

Teams are encouraged to contribute non-confidential learning to the growing Guild body of knowledge.

12. Acknowledgment

By signing below, the undersigned acknowledge their willingness to use this framework to help organize and deploy collaborative resources to community improvement projects and other Guild efforts in a more streamlined and transparent way.

Guild Hub

Resilience Developers LLC

Authorized Representative

Jason Laros

Signature

Date

Notes

Legal counsel review may be applied before use on any specific Quest.

Guild Member Organization (if applicable)

Individual Guild Member Name

Authorized Representative / Title

Signature

Date

DOCUMENT 3. RESILIENCE GUILD QUEST REGISTRY

Living record for a specific Guild collaboration. This form is meant to be updated over time as the Quest evolves and may serve as a seed for future case studies and body-of-knowledge development.

Use note. This Registry is not project approval by the Guild Hub. It is an official record describing the team, roles, scope, decisions, and lessons learned for a given Guild collaboration ("Quest").

1. Quest Identification

Quest Title

Quest ID / Registry Number

Date Opened

Current Status

Proposed / Active / On Hold / Complete / Archived

Quest Type

Project / Pilot / Assessment / Training / Event / Community Initiative / Other

Primary Location

Community / Site Served

Client / Sponsor / Partner Organization

Last Updated

Registry Version

2. Quest Purpose and Context

Brief Quest Description

Community Need or Opportunity Addressed

Why this Quest is being undertaken through the

Guild

Desired Outcomes

**Known Constraints, Risks, or
Special Considerations**

3. Guild Participants

Quest Lead

Guild Hub Support (if any)

Resilience Developers LLC

Support Guild Members

Community Partners

**Client / Owner
Representatives**

Other Stakeholders

4. Role and Scope Assignments

Repeat the following row as needed for each participating member.

**Member /
Organization**

Role

**Scope of Work /
Contribution**

**Primary Point
of Contact**

**Start
Date**

**Dependencies /
Coordination
Needs**

5. Communication and Coordination

**Primary Communication
Lead**

Client Communication Lead

Community Liaison

Meeting Cadence

Reporting Method

File / Record Location

Decision-Making Process

Issue Escalation Process

6. Administrative and Commercial Framework

Related Client Contract(s)

Related Member-to-Member Agreement(s)

Compensation Structure

Billing / Invoicing Pathway

Payment Terms

Insurance Confirmations Received

Yes / No / Partial

Permitting / Regulatory Requirements

Confidentiality or Data-Sharing Considerations

7. Safety, Community, and Sustainability Considerations

Safety Lead / Responsible Party

Key Safety Requirements

**Community Sensitivity /
Cultural Considerations**

**Language Accessibility
Needs**

**Sustainability Requirements
or Intentions**

**Waste / Materials / Water /
Energy Considerations**

8. Quest Timeline and Milestones

Milestone	Target Date	Responsible Party	Status	Notes
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9. Key Decisions, Changes, and Issues Log

Date	Type	Description	Parties Involved	Resolution / Next Step
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10. Deliverables and Documentation

Expected Deliverables

Documentation Required

**Photos / Drawings / Reports /
Permits / Invoices / Other
Attachments**

**Completion Evidence
Location**

11. Outcomes and Lessons Learned

What was completed

**Observed outcomes or
impacts**

**Community feedback
received**

What worked well

What did not work well

**Recommended
improvements for future
Quests**

**Reusable best practices,
methods, or templates
identified**

**Follow-up opportunities /
next Quest ideas**

**Tags / Keywords for future
knowledge retrieval**

12. Close-Out

Final Status

Complete / Partially Complete / Paused / Transferred / Archived

Date Closed

Close-Out Summary

Registry Prepared By

Final Reviewed By

13. Acknowledgment

The undersigned acknowledge that this Quest Registry is an official record of the Guild collaboration described above and may be updated over time to reflect project evolution, decisions, outcomes, and lessons learned.

Quest Lead

Guild Hub (if applicable)

Additional Participating Guild Members

Date
