

Sierra Heights Elementary PTSA Deposit Voucher

*****ALL PTSA monies must be counted by two (2) PTSA members while together*****

Date: _____

Committee / Event: _____

Cash

Qty							
_____	x	100	\$	_____			
_____	x	50	\$	_____			
_____	x	20	\$	_____			
_____	x	10	\$	_____			
_____	x	5	\$	_____			
_____	x	2	\$	_____			
_____	x	1	\$	_____			

Total Cash \$ _____

Coins

Qty							
_____	x	1.00	\$	_____			
_____	x	0.50	\$	_____			
_____	x	.25	\$	_____			
_____	x	.10	\$	_____			
_____	x	.05	\$	_____			
_____	x	.01	\$	_____			

Total Coins \$ _____

Checks

Qty _____

Total Checks \$ _____

Total Deposit \$ _____

Counted by:

Count #1 Signature: _____

Count #2 Signature: _____

Do not write below this line – Treasurer’s Use Only

Date Received: _____ Received By: _____

Date Deposited: _____ Transaction # _____ Deposited By: _____

Treasurer’s Signature: _____

Money Minder