



APPOINTMENT

HAZARDOUS CHEMICAL SUBSTANCES CO-ORDINATOR IN TERMS OF THE HAZARDOUS CHEMICAL SUBSTANCES REGULATION OF THE OCCUPATIONAL HEALTH AND SAFETY ACT NO, 85, OF 1993

I, _____, designated as the _____ for
_____ hereby appoint you _____ as

HAZARDOUS CHEMICAL SUBSTANCES COORDINATOR.

This assignment is valid from date of signature until cancelled or amended in writing

Your area of responsibility will be _____

In this you will report to _____

For this position you will have the following duties and responsibilities:

1. Co-ordinate the compiling of all hazardous chemical substances into an alphabetical list and on a data sheet.
2. Ensure that these lists and data sheets are kept up to date.
3. Ensure that these data sheets are displayed in the department where the chemical is used and that the employees are familiar with these.
4. Ensure that the certified first aider receives a full set of these data sheets.
5. Ensure that during induction training employees are trained on these data sheets.
6. Ensure the safe stacking and storage of all hazardous chemical substances.

**Signature of CEO / Representative of
Employer**

Date

ACCEPTANCE

I, _____, hereby accept this appointment as detailed
above.

**Signature of
Appointment**

Date