

# ROOSEVELT JUNCTION

An Urban Art, Beats, & Eats Festival for a Purpose

PRESENTED BY





**CALLING FOR  
ARTISTS, ENTERTAINERS,  
VENDORS, AND SPONSORS**

# ROOSEVELT JUNCTION

**AN ART, BEATS, AND EATS  
FESTIVAL FOR A PURPOSE**

PRESENTED BY BLACK FEMOPOLIS AND  
HIGHLAND PARK: A COMMUNITY FOUNDATION  
PROCEEDS TO BENEFIT THE UNITED FAMILY CLINIC WEST

**DEC 17TH**

5:00 -10:00 PM

747 WEST ROOSEVELT STREET



**TICKETS ON  
SALE NOW**

[WWW.ROOSEVELTJUNCTION.COM](http://WWW.ROOSEVELTJUNCTION.COM)



DISCLAIMER: ALL TICKET SALES ARE TAX DEDUCTIBLE. EIN: 84-3024917  
DESIGNED BY: IW.IYANA.WILLIAMS ON INSTA

# ROOSEVELT JUNCTION

## Roosevelt Junction: An Urban Art, Eats, and Beats Festival for a Purpose

Discover a kaleidoscope of creativity, a celebration of diversity, and a fusion of community spirit at the inaugural Roosevelt Junction: An Urban Art, Eats, and Beats Festival for a Purpose. Set against the dynamic backdrop of Walter Studios, this immersive event promises an unforgettable evening of artistic expression, delectable cuisine, and rhythmic beats—all united by a shared commitment to a noble cause.

### **Date & Time:**

December 17th, 5 PM - 10 PM

### **Location:**

Walter Studios, 747 West Roosevelt Street, Phoenix, Arizona 85007

### **About the Festival:**

#### *A Canvas of Creativity:*

Roosevelt Junction transforms Walter Studios into a living canvas, showcasing the works of local and emerging artists. From vibrant murals to thought-provoking sculptures, the festival serves as a testament to the power of art to inspire, provoke, and connect.

#### *Eats for Every Palate:*

Indulge your taste buds in a culinary journey through a diverse selection of food and beverage vendors. From gourmet delights to international flavors, Roosevelt Junction offers a feast for every palate. Savor the moment as you explore the intersection of food and community.

#### *Beats to Move Your Soul:*

Feel the rhythm pulse through the air as talented musicians and DJs take center stage. From soulful melodies to infectious beats, the festival's musical lineup promises an electrifying atmosphere that will have you dancing into the night.

#### *A Purposeful Cause:*

More than just a celebration, Roosevelt Junction is a festival with a purpose. Presented by Black Femopolis and Highland Park: A Community Foundation, the event aims to benefit the United Family Center West—a behavioral health facility in need of funds for rental assistance, gym memberships for the homeless, clothing, food, and hygiene products. Your participation directly contributes to building a stronger, more supportive community.

#### *Join Us in Making a Difference:*

Immerse yourself in the vibrant tapestry of Roosevelt Junction and become a part of a movement that transcends art, food, and music. Your attendance and support not only make this festival a success but also contribute to the betterment of the lives of those in need.

Mark your calendars and be part of the inaugural Roosevelt Junction: An Urban Art, Eats, and Beats Festival for a Purpose. An evening where creativity knows no bounds, flavors know no limits, and beats resonate with a purpose. Together, let's make art, eat well, dance freely, and make a positive impact in our community.

# ROOSEVELT JUNCTION

## Walter Studios: A Unique Art Haven in Phoenix, Arizona

Nestled in the heart of Phoenix, Arizona, Walter Studios emerges as a vibrant haven for artistic expression, a testament to the creative vision of its founder, Kirk Strawn. A sanctuary where imagination knows no bounds and where the spirit of innovation is woven into every corner, Walter Studios stands as a distinctive space designed to inspire, connect, and celebrate the diverse tapestry of the arts.

### Founder's Vision:

Founded by the visionary Kirk Strawn, Walter Studios was conceived as more than just a physical space; it embodies a vision to foster a community-driven by creativity. Kirk's commitment to supporting emerging artists and providing a platform for their voices to be heard permeates every inch of Walter Studios.

### Architectural Marvel:

Walter Studios is a harmonious blend of modern aesthetics and industrial chic, with its exposed brick walls, high ceilings, and ample natural light creating an atmosphere that effortlessly merges the contemporary with the timeless. The studio's architectural design serves as a canvas itself, complementing the myriad of artistic endeavors that find a home within its walls.

### Versatility and Flexibility:

What sets Walter Studios apart is its remarkable versatility. With adaptable spaces that can effortlessly transform to accommodate various artistic mediums, from visual arts to live performances, the studio provides an open canvas for creativity to thrive. Its dynamic layout and state-of-the-art facilities make it an ideal setting for events that celebrate the convergence of art, beats, and eats.

### Community-Centric Approach:

At Walter Studios, community lies at the core of its existence. It serves as a dynamic hub where artists, enthusiasts, and patrons converge, fostering a sense of unity and collaboration. Kirk Strawn's vision is realized through the various community-driven initiatives hosted within the space, creating an environment where creativity flourishes and connections are forged.

### Why It's Perfect for Roosevelt Junction:

Walter Studios provides the perfect backdrop for the Roosevelt Junction: An Urban Art, Beats, and Eats Festival. Its expansive, adaptable spaces allow for the seamless integration of diverse art forms, culinary delights, and musical performances. The studio's commitment to community aligns seamlessly with the festival's purpose, creating a symbiotic relationship that amplifies the impact of both entities.

As the venue for Roosevelt Junction, Walter Studios embodies the spirit of the festival—a place where art is not confined by boundaries, where flavors meld to create a culinary mosaic, and where beats resonate with purpose. Together, Walter Studios and Roosevelt Junction invite you to experience a celebration of creativity, community, and the boundless possibilities that arise when art and purpose converge.

# WALTER STUDIOS



**PRESS RELEASE**

# **ROOSEVELT JUNCTION**

**An Urban Art, Beats, & Eats Festival for a Purpose**

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# ROOSEVELT JUNCTION

## FOR IMMEDIATE RELEASE

Roosevelt Junction: An Urban Art, Beats, and Eats Festival for a Purpose

Presented by Black Femopolis and Highland Park: A Community Foundation

## Phoenix, AZ — November 20, 2023

Phoenix is set to come alive with a burst of creativity, diversity, and community spirit as Black Femopolis, a 501(c)3 non-profit dedicated to building marginalized communities, and Highland Park: A Community Foundation, a 501(c)3 organization focused on community resources and development, join forces to present the inaugural **Roosevelt Junction: An Urban Art, Beats, and Eats Festival**. This dynamic event is scheduled to take place at the inspiring Walter Studios on December 17th from 5 PM to 10 PM.

### **Celebrating Diversity Through Art:**

Roosevelt Junction is more than just a festival; it is a celebration of the rich tapestry of Phoenix's artistic community. Walter Studios, a versatile haven for creativity, will be transformed into an urban wonderland, featuring an array of visual arts, performances, and interactive installations that showcase the diversity and ingenuity of local artists.

### **Culinary Delights and Rhythmic Beats:**

The festival's beats and eats components promise an electrifying fusion of flavors and rhythms. Attendees can indulge in a culinary journey through diverse food and beverage vendors, while live musical performances and DJ sets will set the stage ablaze with infectious beats.

### **A Purposeful Cause:**

What sets Roosevelt Junction apart is its commitment to making a positive impact. The festival aims to benefit the *United Family Center West*, a behavioral health facility in desperate need of funds for rental assistance, gym memberships for the homeless, clothing, wood, and hygiene products. All proceeds from the event will directly contribute to these crucial initiatives.

### **Sponsorship Opportunities:**

Local businesses and organizations are invited to support this meaningful cause through various sponsorship tiers, starting at \$500. Your contribution will not only elevate the festival but will also be a direct investment in the betterment of our community. Sponsorship details can be found at [www.rooseveltjunction.com](http://www.rooseveltjunction.com).

### **Vendor Opportunities:**

Artists, fashion vendors, and community organizations are encouraged to be a part of this groundbreaking event. Applications for vendor participation are now open, and more information please email us at [getinvolved@rooseveltjunction.com](mailto:getinvolved@rooseveltjunction.com).

### **Join Us in Making a Difference:**

Roosevelt Junction is more than an event; it is a movement. By attending, sponsoring, or participating as a vendor, you are contributing to the creation of a stronger, more supportive community. Let us come together on December 17th at Walter Studios and make history while making a positive impact.

For media inquiries, please contact:

### **Ra'Desha Williams**

Founder

Black Femopolis

615-545-8683

[hello@rooseveltjunction.com](mailto:hello@rooseveltjunction.com)

# ROOSEVELT JUNCTION

**About Black Femopolis:**

Black Femopolis is a 501(c)3 non-profit organization for black women dedicated to building marginalized communities through innovative programs and initiatives that empower and uplift.

**About Highland Park: A Community Foundation:**

Highland Park is a 501(c)3 organization committed to community resources and development, striving to create positive change and growth within local communities.

**Event Details:**

- Date: December 17th, 5 PM - 10 PM
- Location: Walter Studios, 747 West Roosevelt Street, Phoenix, AZ 85007
- Website: <https://www.rooseveltjunction.com>

Sincerely,

*Que Quinn*

Que Quinn  
Founder  
Highland Park: A Community Foundation  
480-580-3996

*Ra'Desha Williams*

Ra'Desha Williams  
Founder  
Black Femopolis: Black Women Building Cities  
615-545-8683





# SPONSORSHIP FORM

# ROOSEVELT JUNCTION

An Urban Art, Beats, & Eats Festival for a Purpose

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# ROOSEVELT JUNCTION

November 12, 2023

## **Subject: Invitation to Sponsor the Inaugural Roosevelt Junction Festival**

Dear Prospective Sponsor,

We hope this letter finds you well. I hope this letter finds you well. I am writing to you on behalf of Black Femopolis, a 501(c)3 non-profit organization dedicated to building marginalized communities, and Highland Park: A Community Foundation, a 501(c)3 organization focused on community resources and development.

We are excited to announce the inaugural Roosevelt Junction: An Urban Art, Beats, and Eats Festival for a Purpose, taking place at Walter Studios on December 17th from 5PM - 10PM. Roosevelt Junction aims to celebrate the spirit of community while contributing to the greater good.

The event aims to raise funds for the United Family Center West, a behavioral health facility that is in critical need of financial support for various essential initiatives, including rental assistance, gym memberships for the homeless, clothing, wood, and hygiene products. By participating as a sponsor, your generous contribution will play a vital role in making a meaningful impact on the lives of those in need within our community.

### **Event Details:**

- Date: December 17th, 2023
- Time: 5:00 PM - 10:00 PM
- Venue: Walter Studios

### **Beneficiary**

The United Family Center West is a behavior healthy facility located in Phoenix, Arizona. The United Family Center is in need of funds for rental assistance, gym memberships for the homeless, clothing, wood, and hygiene products.

### **Sponsorship Tiers:**

To facilitate your involvement, we offer the following sponsorship tiers:

1. Bronze Sponsor - \$500:
  - Logo placement on event promotional materials.
  - Recognition during the event.
  - Acknowledgment on social media platforms.
2. Silver Sponsor - \$1,000:
  - All benefits of the Bronze Sponsorship.
  - Verbal acknowledgment during the event.
  - Opportunity to set up a promotional booth at the festival.

# ROOSEVELT JUNCTION

### 3. Gold Sponsor - \$2,500:

- All benefits of the Silver Sponsorship.
- Logo inclusion on event banners.
- Featured recognition in press releases and media coverage.

### 4. Platinum Sponsor - \$5,000 and above:

- All benefits of the Gold Sponsorship.
- Exclusive sponsorship of a festival area or activity.
- VIP access to the festival for your team.

#### **Your Donation is Tax Deductible:**

Black Femopolis and Highland Park: A Community Foundation are both registered 501(c)3 non-profit organizations, and your contribution is tax-deductible to the extent allowed by law.

By becoming a sponsor, you align your company with a cause that goes beyond the festival, demonstrating your commitment to corporate social responsibility and community engagement.

We are confident that your support will contribute significantly to the success of the inaugural Roosevelt Junction Festival and the positive impact it will have on our community.

To discuss sponsorship opportunities or to confirm your support, please contact Que Quinn at 480-580-3996 or Ra'Desha Williams at 615-545-8683 or email us at [getinvolved@rooseveltjunction.com](mailto:getinvolved@rooseveltjunction.com).

Thank you for considering this request, and we look forward to the possibility of your partnership.

Sincerely,

*Que Quinn*

Que Quinn  
Founder  
Highland Park: A Community Foundation  
480-580-3996

*Ra' Desha Williams*

Ra'Desha Williams  
Founder  
Black Femopolis: Black Women Building Cities  
615-545-8683



**CALL FOR ENTERTAINMENT**

# **ROOSEVELT JUNCTION**

**An Urban Art, Beats, & Eats Festival for a Purpose**

PRESENTED BY



# ROOSEVELT JUNCTION

November 12, 2023

## **Subject: Call for Entertainment Participation - Roosevelt Junction Festival**

Dear Prospective Entertainer,

We hope this letter finds you well. Black Femopolis, a 501(c)3 non-profit organization dedicated to building marginalized communities, and Highland Park: A Community Foundation, a 501(c)3 organization focused on community resources and development, are excited to invite you to participate in the inaugural Roosevelt Junction Festival—an art, beats, and eats festival with a purpose. The festival will be held at Walter Studios on December 17, 2023, from 5 PM to 10 PM.

The Roosevelt Junction Festival is not just an event; it's a platform for showcasing diverse talents while contributing to a meaningful cause. The festival aims to raise funds for the United Family Center West, a behavioral health facility in urgent need of support for rental assistance, gym memberships for the homeless, clothing, wood, and hygiene products.

We believe that your unique entertainment services would greatly enhance the vibrancy and success of this event. As a participant, you would have the opportunity to showcase your talent to a diverse and engaged audience while contributing to a noble cause.

### Event Details:

Date: December 17, 2023

Time: 5 PM - 10 PM

Location: Walter Studios

### **Beneficiary:**

The festival aims to benefit the United Family Center West, a behavioral health facility in critical need of funds for rental assistance, gym memberships for the homeless, clothing, wood, and hygiene products. Your involvement will contribute directly to supporting these essential initiatives and making a positive impact on the lives of those in need.

### **Why Participate:**

1. **Community Impact:** Your performance will play a crucial role in creating a vibrant and memorable atmosphere for attendees, fostering a sense of community and togetherness.
2. **Showcase Your Talent:** Roosevelt Junction Festival provides a platform for you to showcase your talent to a diverse and engaged audience.
3. **Tax Deductibility:** Your service amount is tax-deductible, providing an additional incentive to be a part of this meaningful event.

# ROOSEVELT JUNCTION

## How You Can Contribute:

We are seeking hosts, singers, djs, dancers, live art, and live bands for the festival and believe that your unique talent would be a fantastic addition to our lineup. By participating, you will not only be contributing to a worthy cause but also gaining exposure to a diverse audience.

## Next Steps:

If you are interested in being part of the inaugural Roosevelt Junction Festival, please contact Que Quinn at 480-580-3996 or Ra'Desha Williams at 615-545-8683 or email us at [getinvolved@rooseveltjunction.com](mailto:getinvolved@rooseveltjunction.com) to discuss further details, including compensation, logistics, and any specific requirements you may have.

Your participation would be a valuable contribution to the success of the festival and, more importantly, to the well-being of those in need within our community.

Furthermore, we want to highlight that your service amount will be considered a tax-deductible contribution. This is an excellent opportunity for your organization to align with a socially responsible cause and gain exposure to a diverse audience.

Thank you for considering this invitation. We look forward to the possibility of collaborating with you to make the Roosevelt Junction Festival a memorable and impactful occasion.

Sincerely,

*Que Quinn*

Que Quinn  
Founder  
Highland Park: A Community Foundation  
480-580-3996

*Ra' Desha Williams*

Ra'Desha Williams  
Founder  
Black Femopolis: Black Women Building Cities  
615-545-8683



# ROOSEVELT JUNCTION

## *Entertainment Application*

Name :

Contact :

Full Address :

City/State/Zip :

Email :

Phone Number :

Website :

Social Media :

Desired Set Time :

Entertainment Category (Select One):

Singer       DJ       Dancer       Live Band

Please email your completed entertainment form to  
**[getinvolved@rooseveltjunction.com](mailto:getinvolved@rooseveltjunction.com)**.

All applications must be received by *Friday, December 8, 2023.*

Thank you for vending at Roosevelt Junction to support the initiatives of Black Femopolis, Highland Park: A Community Foundation, and United Family Clinic West.

**OFFICE USE ONLY: SET TIME**

**DONATION REQUEST PACKET**

# **ROOSEVELT JUNCTION**

**An Urban Art, Beats, & Eats Festival for a Purpose**

PRESENTED BY





# ROOSEVELT JUNCTION

November 12, 2023

**Subject: Request for Donation to Roosevelt Junction: An Art, Beats, and Eats Festival for a Purpose**

Dear Donor's Name or Business,

I hope this letter finds you well. I am writing to you on behalf of Black Femopolis, a 501(c)3 non-profit organization dedicated to building marginalized communities, and Highland Park: A Community Foundation, a 501(c)3 organization focused on community resources and development.

We are excited to announce the inaugural Roosevelt Junction: An Art, Beats, and Eats Festival for a Purpose, taking place at Walter Studios on December 17th from 5 PM - 10 PM. The festival aims to celebrate diversity, creativity, and community spirit while supporting a noble cause – the United Family Center West, a behavior health facility in need of funds for rental assistance, gym memberships for the homeless, clothing, wood, and hygiene products.

Your generous support can make a significant impact on the success of this event and contribute to the well-being of those in need within our community. We kindly request your donation of [specific item or monetary amount] to be featured in our silent auction or used as a prize during the festival.

**Why Donate:**

- Showcase your commitment to corporate social responsibility.
- Gain visibility and positive recognition within the community.
- Your donation is tax-deductible.

**How to Donate:**

- If you wish to donate a physical item, please complete the attached donation form and deliver the item to United Family Clinic West located at 9520 West Palm Lane, Phoenix, Arizona 85037 by **Monday, December 11, 2023.**

- For monetary donations, kindly make checks payable to **Black Femopolis** and send them to:

**United Family Clinic West**  
**9520 West Palm Lane**  
**Suite 250**  
**Phoenix, Arizona 85037**

# ROOSEVELT JUNCTION

We appreciate your consideration of this request and look forward to the opportunity to highlight your generosity during the festival. If you have any questions or require further information, please do not hesitate to contact Que Quinn at 480-580-3996 or Ra'Desha Williams at 615-545-8683 or email us at [getinvolved@rooseveltjunction.com](mailto:getinvolved@rooseveltjunction.com).

Thank you for being an essential part of our community and supporting the Roosevelt Junction: An Art, Beats, and Eats Festival for a Purpose.

Sincerely,

*Que Quinn*

Que Quinn  
Founder  
Highland Park: A Community Foundation  
480-580-3996

*Ra' Desha Williams*

Ra'Desha Williams  
Founder  
Black Femopolis: Black Women Building Cities  
615-545-8683



# ROOSEVELT JUNCTION

## *Silent Auction Donation Form*

Company Name :

Contact :

Full Address :

City/State/Zip :

Email :

Phone Number :

## *Donation Item*

Item :

Fair Market Value :  Suggested Minimum Price :

Please email your completed donation form to  
**[getinvolved@rooseveltjunction.com](mailto:getinvolved@rooseveltjunction.com)**.

All donation items must be received by *Monday, December 11, 2023.*

Thank you for your donation to support the initiatives of Black Femopolis, Highland Park: A Community Foundation, and United Family Clinic West.

**CALL FOR VENDORS**

# **ROOSEVELT JUNCTION**

**An Urban Art, Beats, & Eats Festival for a Purpose**

PRESENTED BY



# ROOSEVELT JUNCTION

We are excited about the prospect of having your unique offerings contribute to the vibrant atmosphere of Roosevelt Junction. Should you have any questions or require additional information, please do not hesitate to contact contact Que Quinn at 480-580-3996 or Ra'Desha Williams at 615-545-8683 or email us at [getinvolved@rooseveltjunction.com](mailto:getinvolved@rooseveltjunction.com).

Thank you for considering this opportunity, and we look forward to the possibility of having you join us in making the Roosevelt Junction Arts, Beats, and Eats Festival a memorable and impactful event.

Sincerely,

*Que Quinn*

Que Quinn  
Founder  
Highland Park: A Community Foundation  
480-580-3996

*Ra' Desha Williams*

Ra'Desha Williams  
Founder  
Black Femopolis: Black Women Building Cities  
615-545-8683



# ROOSEVELT JUNCTION

November 12, 2023

**Subject: Invitation to Participate as a Vendor in Roosevelt Junction Arts, Beats, and Eats Festival**

Dear Business Owner,

I trust this letter finds you in good health and high spirits. I am reaching out to you on behalf of Black Femopolis, a 501(c)3 non-profit organization dedicated to building marginalized communities, and Highland Park: A Community Foundation, a 501(c)3 organization focused on community resources and development.

We are thrilled to invite you to participate as a vendor in the inaugural Roosevelt Junction Arts, Beats, and Eats Festival for a Purpose, which will be held at Walter Studios on December 17th from 5 PM - 10 PM. This event promises to be an exciting celebration of diversity, creativity, and community spirit, featuring a variety of artistic expressions, musical performances, and culinary delights.

**Why Become a Vendor:**

- Showcase your products or services to a diverse and engaged audience.
- Align your brand with a meaningful cause, as the festival aims to benefit the United Family Center West, a behavior health facility in need of funds for rental assistance, gym memberships for the homeless, clothing, food, and hygiene products.
- Enjoy the unique opportunity to contribute to the success of an inaugural event that aims to make a positive impact in our community.

**Event Details:**

- Date: December 17th, 5 PM - 10 PM
- Location: Walter Studios
- Address: 747 West Roosevelt Street, Phoenix, AZ 85007

**Vendor Categories:**

- Arts and Crafts
- Food and Beverage
- Fashion and Accessories
- Community Services
- Health and Wellness
- Local Merchants

**How to Apply:** Please find the attached Vendor Application Form, which includes details on the application process, booth sizes, and fees. We encourage you to review the application carefully and submit it by the deadline indicated.

**Vendor Fee: \$150 (Includes one (1) table and general admission (food included) for two (2) people.**

**Submission Deadline: December 8, 2023**

# ROOSEVELT JUNCTION

## *Vendor Application*

Company Name :

Contact :

Full Address :

City/State/Zip :

Email :

Phone Number :

Website :

Social Media :

Description of Products/Services:

Vendor Category (Select One):

Arts and Crafts       Fashion and Accessories       Community Services

Health and Wellness       Local Merchants

Please email your completed donation form to  
**[getinvolved@rooseveltjunction.com](mailto:getinvolved@rooseveltjunction.com)**.

All applications must be received by *Friday, December 8, 2023.*

Thank you for vending at Roosevelt Junction to support the initiatives of Black Femopolis, Highland Park: A Community Foundation, and United Family Clinic West.

**OFFICE USE ONLY:    PAYMENT RECEIVED    YES / NO                      VENDOR NO.**

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 30 2019**

BLACK FEMOPOLIS  
C/O RADESHA Q WILLIAMS  
4700 N 16TH ST APT 136  
PHOENIX, AZ 85016-0000

Employer Identification Number:  
84-3024917  
DLN:  
26053663003189  
Contact Person: ID# 31954  
CUSTOMER SERVICE  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
September 14, 2019  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947