



Elliott Ranch Elementary Parent Teacher Organization
Meeting Minutes
Tuesday April 6, 2026

Meeting called to order at 6:05 by Vice President

Quorum met

Minutes

- Minutes housekeeping
 - Newly established binders for current academic year and six previous years
 - Aligns with new bylaw requirement to keep current and six previous years of financial records
 - Outlined procedure for minute taking, editing, disbursement and approval
 - Outlined secretary responsibility for minute record keeping
- Passing the minutes
 - Several month's minutes need to be approved due to lack of quorum and need for edits: October 2025, December 2025 and January 2026
 - Need to approve minutes for the last meeting: March 2026
 - Motion to approve minutes for October 2025, December 2025, January 2026 and March 2026
 - Seconded and passed unanimous

Budget

- Recent changes to budget numbers:
 - Tile painting:
 - Income increased it from \$300 to approx \$2000
 - Currently no expense item for tile painting
 - Need to account for possible expenses
 - Motion make \$300 expense budget line item for paint supplies
 - Seconded and passed unanimous
 - School supplies:
 - Primarily used to buy paper for the classrooms
 - Order paper three times a year
 - Every year the office supplements with district funds for third order
 - The \$1500 third order for academic year 24-25 was placed in June
 - Order went on 25-26 academic year budget
 - Increased paper cost this year and next
 - Currently \$4600 for school supplies in budget
 - Cost of paper spending has increased from \$5000 to \$5100 for 25-26 academic year

- Elliott Ranch will increase by 4 classes in 26-27 academic year
 - Will increase amount of paper needed
- Need to increase expense for School Supplies
 - Recommend increase by \$1500 of 25-26 academic year to cover third paper order
 - Additional \$1500 can be supplied from the Big Project budget line item
 - Big Project is intended to benefit all students and pulling funds to provide paper to classes aligns with intent
 - Motion to increase office supplies for this year by \$1500
 - Seconded, passed unanimous
- Potential changes to budget line items in preparation for budget vote at the last meeting in April:
 - ER Eats Out budget line item
 - Not making as much as last year
 - Only about \$400 so far this year
 - Recommend change income from \$2000 to \$1000
 - Tile Painting budget line item
 - Fundraiser will be over this year so remove next year
 - Membership: change income to \$12000
 - Staff Appreciation: change income to \$3750
 - Rocket Run: change expense change to about \$4000
 - So far this year costs \$2000 for pay site and \$1000 for event supplies
 - Expenses also include percentage of raised funds disbursed back to classrooms
 - 5% evenly allocated to all classes
 - 5% allocated based on participation
 - Art Docent: remove the one time \$5000 expense for this year to buy new curriculum for TK and overhaul program
 - Sports Budget: still need funds?
 - Previously used for jerseys but probably wont need to buy again
 - Used for end of season banquets for volleyball, basketball and track
 - Important to celebrate season because sports both help kids academically and give them another way to achieve
- Change to PTO bank account
 - Need to remove former treasurer from bank account
 - Motion to remove Lindsey Washburn from the Elliott Ranch Elementary Parent Teacher Organization account at Wells Fargo Bank
 - Seconded and approved unanimous

Principal's Update

- Rocket Run this week
- Standardized assessments in 3 weeks

- Go over data with all the participating students
- Only 5th grade takes cast, the science test
 - Using augmented reality for science lesson, all kids engaged
- Summer School:
 - First session is 6/8-7/8 with EXL
 - Second session is 7/6-7/31 with teachers in the morning and EXL in the afternoon
 - Signups open until Friday 4/24
- Teacher Appreciation Week of 5/4-8
- Open House Thursday 5/21 5:30-6:30
 - Includes Art Docent Gallery Night and Tile Painting
- Book Faire & Lunch in the Quad the week of 4/27-5/1
- Parent Surveys went out this week
 - Want to get responses by the last week of April

Events Recap

- Yearbook
 - Cover winner was in first grade with third grader brother helping
 - Super cute video of them working together
 - Four runner ups on the back cover
 - Everyone who buys a yearbook gets two free pages for you to add to
 - Submissions for photos and ads due Friday 4/17
 - Receive proof of yearbook next Friday 4/17

Upcoming Events

- Rocket Run
 - This Thursday 4/9
 - Run schedule emailed to all families
 - Need volunteers on day of run
 - Fruit stand and water station
 - Second year of the PTO doing Rocket Run
 - Still use a third party portal website but don't pay the 50% of fundraising companies
 - Rocket the Dino is well loved by all the classes he visits
 - Fundraising goals:
 - Last year managed to hit our goal of \$3500
 - Right now at \$1500
 - Number is lower than it was last year
 - Next couple of days get bigger numbers, hoping for \$500 tomorrow and Thursday
 - Shut down fundraiser on Tuesday 4/14
 - Incentives:
 - If you register you get a treat

- If you donate \$20 you get a Rocket Run hat
- Every \$20 raised you get a rocket ticket to spend at the student store
- Pizza party for highest earning class
- Pancake breakfast for students who raise \$200
- Spring Fling
 - Friday 5/8 5:30-8 in the Quad
 - Just finalized site reservation
 - Have coordinators for Food and Bake Sale
 - Have DJ
 - Still working to get teacher games repaired
 - Still need volunteers for event
 - Need make sign for display at Rocket Run
- Teacher Appreciation
 - Brainstorming ideas:
 - Each student bring a flower from their home for their teacher
 - Personalized Starbucks orders
 - Potluck of food from families
 - Handwritten notes from students
 - To share ideas or help out contact vicepresidet@elliotranchpto.com
- Flock Your Neighbor tabled to next meeting
- Big Project is the track
 - Undecided whether a fix or replacement project
 - Still need to look into cost options
 - Jason Jackson of EGUSD Facilities is willing to come out to meet and talk about working on it
 - Help to find the vendor for track
 - Check quicken for 2011-2015 to find the vendor

Next meeting is Tuesday 5/5 at 6pm in the Library

Meeting adjourned at 7:03pm

PTO Meeting Highlights:

- Rocket Run Fundraising is open until Tuesday 4/14
 - We are raising money to fix the school track
 - Go to elliotranchpto.com/rocket-run to support your student!
- Yearbook submissions for photos and ads due Friday 4/17
 - Purchase and customize online at www.treering.com/validate, passcode: 1017162238732702
- Summer School:
 - First session is 6/8-7/8 with EXL



ELLIOTT RANCH
ELEMENTARY SCHOOL
PARENT TEACHER ORGANIZATION

- Second session is 7/6-7/31 with teachers in the morning and EXL in the afternoon
- Signups emailed to all families and open until Friday 4/24
- Teacher Appreciation: Week of 5/4-8
 - To share ideas or help out contact vicepresidet@elliotttranchpto.com
- Open House Thursday 5/21, 5:30-6:30
 - Includes Art Docent Gallery Night and Tile Painting
 - Purchase your tile at <https://elliotttranchpto.com/paint-a-tile>
- Book Faire & Lunch in the Quad the week of 4/27-5/1
 - Times and Grades TBD
- Spring Fling
 - Friday 5/8 5:30-8 in the Quad
 - Online bargain bundles ticket sales:
Monday 4/20- Friday 5/1, flier with link to come
 - We need volunteers! Sign-up at:
<https://www.signupgenius.com/go/10C0D4BAAAE2CAAFDC25-62567240-spring>
- Next and last meeting is Tuesday 5/5 at 6pm in the Library