



Elliott Ranch Elementary Parent Teacher Organization
Meeting Minutes
Tuesday May 7, 2026

Meeting called to order by President at 6:00pm

Minutes

- Formatted and edited for clarity
- Posted online
- Motion to pass minutes
 - Seconded and passed unanimous

Budget

- Current budget
 - Dine and Donate came in
 - Receiving TCSP requests
 - TCSP is teacher spending; \$10/student
- Budget changes for next year:
 - ER Eats Out income decreased
 - Changed from \$2,000 to \$1,000
 - Rocket Run income decreased from \$31,500 to \$29,000 this year
 - Art Docent expenses reduced
 - Change back to \$2,000
 - Previous increase to \$5,000 was to purchase new curriculum
 - Library fund increase
 - Cost went up from \$5,600 to over \$6,000
 - Rocket Run expenses were \$4,000 last year but went up to \$9,000 for this year
 - Last year spent more on event itself
 - This year spent more on prizes and classroom pays outs
 - Not include fee for fundraising payment site
 - Big Project: carryover is \$12,400, a two-year project
 - Big Project is track resurfacing, cost TBD
 - Staff Appreciation decrease
 - Was \$6,000 because of Blue Ribbon fleece
 - Change back to \$4,000
 - Might need to be increased next year
 - 90 teachers and staff on-site
 - Move \$2,000 to Big Project, raising it to \$14,400
 - 6th Grade Promotion budget line increase

- PTO pays for shirts for all students
- No end-of-year send-off event
 - These students have donated money since TK and deserve a send off
 - Cannot host on-campus event
 - Do an off-campus banquet type event
- Increase budget line to host send-off at Natoli Park
 - Fun activities like capture the flag with Catris and projector movie
 - Get 20 pizzas and a dirty soda for every 6th grader
 - Dirty soda costs approx \$360
- Cost of send-off party estimated to be \$600
 - This probably an ongoing expense
 - Move from low-expense Rocket Run
- Motion to move \$600 from Rocket Run expenses to 6th grade promotion for send-off event, increasing 6th Grade Promotion expenses to \$1,800
 - Seconded and passed unanimous
- Motion to approve next year's budget with the following changes:
 - ER Eats out decreased to \$1,000
 - Rocket Run income decreased to \$29,000
 - Big Project budget line increased to \$14,400
 - Art Docent expenses decreased to \$2,000
 - Library fund expenses increased to \$6,000
 - Staff Appreciation decreased by \$2,000
 - \$1,400 of that moved to Big Project
 - \$600 moved to 6th Grade Promotion to increase it to \$1,800
 - 6th Grade Promotion increased to \$1,800
 - Seconded and passed unanimous
- Motion to remove Lindsey Washburn as executor of the Elliott Ranch Parent Teacher Association Wells Fargo Bank account and appoint Misty Watson executor to the bank account
 - Seconded and passed unanimous

Rocket Run Recap

- Went more smoothly this year; great job VP!
- Recurring aspects:
 - Students already knew about Rocket the Dino mascot this year
 - Familiar with where to source prizes and running student store
 - Reused FunHub to fundraise and they made it easy
 - Everything is preloaded, including teachers
 - Very user friendly
- New aspects:
 - Used hats to incentivize registering for Rocket Run
 - Hats were super cute, everyone loved
 - Donated and hand pressed by coordinator

- Earned hat as \$20 registration prize instead of \$50 because it's more feasible for more families
 - Provided after-run fruit for the kids, they loved it!
- For next year:
 - Can reduce expense budget line item
 - Only spent \$2000 on Rocket Run because already had most of the materials
 - Move Rocket Run to fall
 - Currently too close to Spring Fling
 - Difficult to run two large fundraisers close together

Upcoming Events

- Teacher Appreciation is in progress
 - Week events:
 - Monday: personalized Starbucks order
 - Tuesday: nacho bar
 - Wednesday: pot luck lunch
 - Thursday: bagels and cream cheese with coffee
 - Friday: personalized keychains and hats
 - Costs:
 - Personalized Starbucks drink costs \$254
 - Potluck soda, ice and water cost \$190
 - Bagel breakfast provided by \$220 Sams Club donation
 - Still need to buy cream cheese
 - Personalized keychains cost \$50
 - Hats are free:
 - Hats and embroidery of "Beaching Not Teaching" both donated
 - Embroidery from vendor working with PTO for Spirit Wear
 - Need more funding: \$181 left for entire week
 - Budget it tight due to high expenses of this year:
 - Blue Ribbon fleece for all staff cost \$900
 - Unexpected expense of \$400 for teacher breakfast
 - Donor fell through last minute
 - Holiday gift cards for teachers and staff supplemented from Teacher Appreciation to make sure everyone got something
 - Need budget increased by \$420
 - Can move from \$9,000 Rocket Run expense
 - Cost \$3,000, paid out \$3,000 to teachers and have \$3,000 left over
 - Motion to increase budget for teacher appreciation by \$420 from Rocket Run expenses
 - Seconded and passed unanimous
- Spring Fling
 - This Friday 5/8 from 5:30-8 in the Quad

- Mandarin school band coming to perform
- Had to buy tables for outdoor seating
 - Approx \$650 for two 4ft tables and ten 6' tables
 - Instead of paying for out of Spring Fling budget use School Supplies and Equipment budget line
 - There are also unused funds in the Assembly and Volunteer Appreciation budget lines

Updates and Discussion

- PTO has a new webmaster!
- Tile painting fliers to go out after Spring Fling
 - Take place at Open House, Thursday 5/21 5-6:30
- Flock Your Neighbor to take place at the end of the year
- New This Class Sponsored By the PTO fliers to be made for each classroom for Open House
 - Hope to show tangible benefit of PTO for every student
 - Potentially aide with membership and family involvement

Officers For Next Year

- PTO Board Officer slate for 2026-27 Academic School Year:
 - President: Dyane Medina
 - Vice President: Karyssa Cliff
 - Treasurer: Daisy Hughes & Misty Watson
 - Secretary: Ivory Azevedo
 - Membership Chair: Megan Kincannon
 - Student Services Chair: Lindsey Washburn
- Motion to approve slate of officers
 - Seconded and approved unanimous

Mrs Vanhousen

- Happy Retirement! Thanks for all your hard work!
- Big Project update
 - Meeting with EGUSD facilities person to discuss fixing track
 - Can fit two feet in some track potholes
 - Whether to fix or replace track is still under discussion
- New Principal
 - Thank you Mrs VanHousen! Happy Retirement!
 - You can submit feedback for new principal
 - Strong interest from ER families in bringing in Mrs Young as new principal
 - Has only been VP for one year
 - Has also acted as summer school Principal
 - Need community support to install Mrs Young
 - Send out text chain to recruit ER families to petition EGUSD to install Young

- PTO can issue letter of recommendation for Mrs Young as new ER Principal to EGUSD
- Motion for an official PTO letter of recommendation for Mrs Young for new ER principal
 - Seconded and passed unanimous

Next meeting tentatively set for the first Tuesday in August, 8/4, location TBD