ELLIOTT RANCH
ELEMENTARY SCHOOL
PARENT TEACHER ORGANIZATION

Elliott Ranch Elementary Parent Teacher Organization
Meeting Minutes
Tuesday November 3, 2026

Meeting called to order at 6:05pm by President

Quorum met

Introductions: Name, Children's ages and class, PTO role

Minutes

- Secretary out of town for October meeting and not able to make the two-week posting prior to meeting
- Will pass October and November minutes at the December meeting

Principals update

- Mr Alessi still getting quotes for track
    - Contacted former principal to find the EGUSD facilities liaison for ER
    - If track doesn't work out, can consider other projects
        - Mrs. Godt has a roller cart for backpacks,
            - Prevents bags on the ground getting bugs in them
            - All the classrooms at Franklin have it
            - May not work for larger and rolling backpacks

Budget Report

- Old business
    - Cashed a $1200 check written 12/26, the 2025-26 fiscal year
        - Amount will show up in 2026-27 fiscal year
- New business
    - Need to increase the cost budget lines for four items
        - Staff Appreciation budget line needs to increase for holiday gift cards
            - ER added staff from last year
            - Last year spent approx $560
            - Recommend increase Staff Appreciation expenses to $700
        - PTO website cost increased
            - Recommend increase PTO website budget line
        - Money exchange software cost increased
            - Formsite and Quicken both increased

                - Recommend increase Money Exchange Software budget line
            - Harvest Festival expenses increased due to ticket payouts for hosting games and haunted house
                - Tickets sales go directly to host
                    - Ryan made approx $260
                    - Beckner made approx $270
                    - 6th grade made approx $600
                    - Mendez made $530 from two games
                    - Office made approx $700
                    - Mullany made approx $470
                    - EXL made approx $290
                - Harvest Festival made $10,330
                    - Expense was $6200
                    - Net profit of $4000 profit
                        - This is a school event, not a fundraiser
                - Recommend increase expenses by $500
        - Recommendation to the meeting to increase Staff Appreciation from $560 to $700 from New Project budget line, increase Harvest Festival expenses by $500 from the Harvest Festival income, increase PTO website expenses from $200 to $300 from New Project budget line, and increase Money Exchange Software from $400 to $550 from New Project budget line
            - Seconded and approved unanimous

Past Events

- Harvest Festival
    - Need more lighting for the food
        - Can run christmas lights along the canopys
    - Eduardo was here for 12 hours
        - Need to thank him!
    - Selling tickets took a long time
- Dine to Donate
    - Chik-fil-A raised $425
        - Allowed signs and even online could click to support as well
    - On track to raise more than all of last year

Upcoming events

- Winter teacher and staff gifts
    - PTO do a card and gift card for every staff member
        - This year having all students sign a card w/a doddle
            - Art docents pick up card from art room
            - Have everyone sign during November and December lessons
        - Gift cards will be added to card by class liaisons & PTO
            - Will set up online donations to gift cards
                - Liaisons responsible for purchasing

- Donuts with Santa Toy Drive
    - Friday 12/18 7:20-8:10am in the MP Room
    - Donuts
        - Looking into sourcing donuts
        - Raleys used to do $25-35 off if order ahead
        - ER has a larger student body than last years so need a larger budget
            - Decide number and get funding at December meeting
    - Reached out to police and firestation
        - Police attending
        - Firefighter attendance depends on their budget
    - Setup
        - Do rolls of table cloths instead of sheets
        - Need to borrow extension cords and christmas lights
        - Need to confirm christmas tree
        - Photo wall
            - Maybe do a balloon arch this year
            - Get donations of old/thrown out decoration
                - Wagons with bins at gates
            - Do a Talking Points instead of flier
    - Event volunteers
        - Santa volunteer confirmed
            - Need a Mrs Claus
        - Finals week for middle and high school, no volunteers
        - ER leadership help out,
            - Reach out to Jorgensen
    - Send out Save-the-Date flier in November before Thanksgiving break
        - Give everyone a chance to shop during sales
- Rocket Run
    - This Thursday!
    - ER PTO keeps all money raised
        - Small fee goes to online money collection site
        - Direct donations can be made out to Elliott Ranch PTO
            - Drop off in the PTO locked box on the wall in the office
    - Please use signup genius to volunteer for Rocket Run
- Flock a Friend to take place in the spring
- Spring Fling is Friday 5/14

Next meeting is Tuesday 12/1 at 6pm in the Library

Meeting adjourned 6:54pm