



ELLIOTT RANCH PTO

Academics, Technology, Arts- for the well rounded student

Elliott Ranch Elementary PTO Meeting Minutes

October 3, 2024, 6-7pm

Elliott Ranch Library

Meeting called to order at 6pm by president

Quorum met

Introductions: name and children

Minutes

- Disseminated online
- New method to revise minutes
 - Use google docs
 - Shared by secretary with president, vice president, treasurer and webmaster
 - Much easier to make edits
- Motion to pass September minutes
 - Seconded, pass unanimous

Financial Report

- Updated through 9/25
- Membership drive raised \$12,995.50
 - Over 50% of families joined PTO membership
 - One of our highest participation and earnings
 - Expenses for printing haven't gone through yet
- Shade structure
 - Funds for structure haven't paid out yet
 - Budget line for structure in last years budget: 2023-24
 - Fund for the structure still show in account
- Motion to pass financial report
 - Seconded, pass unanimous

Principals Update

- Shade Structure for small yard is done
 - A big thanks to the PTO president for pushing it through!

- Video of classes doing a ribbon cutting under shade structure
- Did a drone flyby, will be in Rocket News
- Rocket News
 - First one come out next Monday 10/7
 - Have a para teacher who is tech literate and help with drone, etc
- Upcoming Roundup is 22 pages of cute stuff around the ranch
- Family lunch on campus
 - First grade families joined their students for lunch in the quad
 - Maybe have a fun treat for kids whose families can't attend
- Sly park in 2 weeks

September Events

- Finished Membership Drive
 - Chair not present so table discussion to next meeting
- Zbest coupon book sales finished
 - Haven't gotten the numbers of sales back yet
 - Probably get in a week or two
 - They do an ebook now, updates on flier
- Dine & Donate
 - Year to Date raised \$1377
 - Averaging three locations/events a month
 - Chuck E Cheese was approx \$400
 - Scheduling once a month on Fridays
 - Chipotle only raised \$62
 - BJs occurring tonight 10/3
 - Next Tuesday 10/8 at Chick-fil-a
 - 8430 Bond Rd
 - Can ask other customers to mention Elliott Ranch
 - Make signs for outside Chick-fil-a
 - Following Dine & Donate is Friday 10/25 @ Chuck E Cheese
 - Same day as Harvest Festival
 - Still receive percentage of funds for night
 - Getting the Dine & Donate word out
 - Signs for on campus
 - List out all events in the Roundup
 - Posted on Stonelake facebook page
 - On the webpage
 - Can subscribe to Google calendar
 - Make a paper calendar
 - Get out in next Friday 10/11 folder

Upcoming Events

- Harvest Festival
 - Friday 10/25 from 5:30 to 8pm

- Activities:
 - Trunk or Treat
 - DJ
 - Bake sale
 - Photo booth
 - Costume parade
 - Games
- Admission
 - Wristbands on sale now: elliotttranchpto.com/harvest-festival
 - \$2 online presale
 - \$3 day of event
 - One item of canned food per a person
 - Event tickets \$1
 - Tickets will also be sold at event
- Need volunteers for trunks
- Need volunteers for day of event
 - Will post on sign-up genius
- Games are hosted by teachers/staff
 - They keep game ticket earnings
- Candy Drive: Monday 10/7 through Friday 10/18
- Book Fair end on Friday 10/25
 - Masked reader
 - Disguised while read to the kids and guess who it is

Financial Updates:

- Budget line item update
 - Reading Counts is copyright
 - Motion change Reading Counts budget line item to Reading Incentive Program
 - Second, pass unanimous
- PTO bank account permission changes
 - Ivory Azevedo and Misty Watson currently on the Elliott Ranch Elementary Parent Teacher Organization non-profit account at Wells Fargo
 - Lindsey Washburn currently the chief executor for the Elliott Ranch Elementary Parent Teacher Organization non-profit account at Wells Fargo
 - Motion to change the Elliott Ranch Elementary Parent Teacher Organization Wells Fargo non-profit account chief executor from Linsey Washburn to Misty Watson
 - Seconded, pass unanimous
- Elk Grove School District is increasing insurance requirement
 - Increase annual coverage from \$2M to \$4M
 - Deadline to purchase is the Wednesday 10/9
 - Estimate cost the PTO \$2,000/yr for insurance
 - Recommend increase insurance budget line \$2,500

- Motion to approve change insurance budget line to \$2500
- Staff Morale budget line
 - Office raised approx \$378 from “All My Best” spirit wear
 - Currently under merchandise sale
 - Funds go towards Staff Morale budget line
 - No income input for Staff Morale
 - Office will also have a booth at Harvest Festival To income
 - Funds will go toward Staff Morale budget line
 - No income input for Staff Morale
 - Motion to add \$1000 income to the Staff Morale budget line
 - Seconded, pass unanimous
- General discussion
- Meeting logistics
 - Change location to the Stonelake ClubHouse?
 - Possible for the future
 - Change meeting day or time?
 - So far this works out
 - Already informed families of time/location
 - Many families do soccer on Wednesdays
 - Maybe do a fancy meeting once or twice a year, possibly at the clubhouse
- Appreciate everyone taking the time to show up! See you next month!
- Next meeting Thursday 11/7 @ 6pm in the library

Meeting adjourned at 6:58pm