

Wednesday 12/7/22

Principal VanHousen

- School Garden Club: meeting
- PBIS- Positive Behavior Intervention and Support: meeting
- School Site Council-ssc
  - help with LCAP- plan for spending money for the school.
    - data from last and this year
    - after holidays make plan
    - based on student-family survey
- Staff Holiday Party Friday
  - Private, off school site
  - PTO appreciate teachers for holidays
    - Treat Trolley next Wednesday 12/14
- Donuts with Santa next Friday 12/16 at 7:30 am
- Friday 12/16 officially a minimum day
- Winter Break 12/19-12/30
  - Staff return Tuesday 1/3
  - Kids return Wednesday 1/4
- Registration for Kinder/TK
  - Packets available Thursday 1/12
  - Bring completed packet back as soon as possible
  - Packets give a timestamp at return
  - TK opening up three more months of availability
    - Expecting higher enrollment
    - Early timestamp important
  - Kindergarten packet due Friday 2/24
    - Enrollment randomly generated
- Spelling Bee Wednesday 1/18 at 8:30 am
  - Family welcome to attend
  - All older classes do participation round by Friday 12/9
  - Event broadcast into classrooms
  - Students given practice words,
    - Use Scripps Spelling Bee website
    - No spelling bee club for extra practice
      - perhaps more participation if school offers club
    - Mrs. panineer does Spelling Bee as part of teacher duties,
- Kids Heart Challenge Monday 1/23; jump rope during PE
- Coffee with Admin Tuesday 1/31
  - Consider getting more family participation

- Holding on different days of the week
- Holding at different times of the day
- Invite specific grades

PTO President:

- Spelling Bee bring up the issue of more clubs
  - Debate, chess, spelling, crafting, etc.
  - Need a staff member for each club,
    - PTO consider supplementing cost of teacher salary for afterschool clubs
    - School enrichment in line with PTO payroll for librarian
- PTO Membership Team:
  - Made of four people, three aging out, need members for next year
  - Secretary help reformat PTO membership/volunteer form
  - Membership drive
    - First weeks of school send out form
    - Option of an electronic form and payment
      - Issues of website security
      - Couldn't accept membership fee
      - Most membership submitted on paper
      - If pay by check, don't lose percentage
      - Square can do payments but have to sell an item; not easy to set up for Membership Drive
        - Possibly use Square and Google Doc simultaneously
        - Set up for all PTO events
        - PTO Vice President and Treasurer look into payment options for Membership Drive; resolve by Spring Fling
    - Consider sending volunteer forms for next year in March
      - Get family support for clubs
- Yearbook:
  - Dyane got a committee together
  - Brandy Wood is admin support
  - Still setting up grade pages
- Possible future PTO events
  - BooHoo/WooHoo Breakfast: first day all Kinder and TK parents invited
    - Get families signed up for PTO, april parent meeting.
    - pto to fund food, staff, tours, table; get parents out of classroom boohoo or woohoo
    - One for morning and afternoon classes

- Mrs VanHousen send out morning/afternoon information sooner so families can arrange work/child care.
  - Build-a-Bear fundraiser- families pay to attend event
- Discuss Spring Fling
  - Spring Fling is Friday May 12th
  - Idea that whoever does Harvest Festival should do Spring Fling
    - Connected to a group of parents from the previous event
    - make sure there's a planning guide, like a timeline binder with events.
    - Karissa volunteered to chair Spring Fling
      - Need a chair for each category and all report to Karissa
- Breakfast with Santa
  - Event is Friday 12/16 from 7:30 am until school starts at 8:20 am
  - Raj will not be here for set-up Thursday 12/15 night.
    - Decorations in the PTO room.
    - Ivory and Luis send email to principal by Friday 12/9 with event flier and volunteer sign-up
      - volunteer to set up, work event and help with cleanup; 5 each
    - Lindsay look into sign up genius
    - No high school volunteers expected
    - Godt reach out to leadership,,

#### PTO Treasurer

- Mrs Johnson does assemblies
  - removed from the budget during pandemic,
  - She was allocated \$200
  - Discussion: if there are 10 assemblies and pay her \$100 for supplied for each one, comes out to \$1000/year
  - Lindsay motion to add \$1000 expense to budget for Mrs Johnson assembly fund
    - Karissa second
    - unanimously agree

Next PTO meeting moved from Wednesday 1/4 to the following Wednesday 1/11