ER PTO Meeting 23/03/01

Mr. Alessi

* New shade sail for yard will cost $3,800
	+ LCAP funding source will not pay for it because not instruction for kids
	+ LCAP will pay for Art Docent, Computer Lab, and Reading Counts (two years)
		- Normally PTO pays for these
		- Already have budget line items, funds used towards
		- PTO would pay for these next school year
	+ With LCAP covering other expenses, PTO can pay for shade structure
		- Need a new budget line item for shade sail
			* Luis make motion to create a budget line item up to $4,000 for shade sail
			* Doreen second
			* Pass unanimous
		- Lindsey will ask Hazel for a copy of the invoice
* Staff Appreciation in May
	+ Need event packet filled out
	+ Dyane on it
* Yearbook
	+ 109 purchased online this year
		- Enough ad revenue for 50 more books
		- Make $3 per pre-ordered book
	+ No PTO money used to produce yearbook
		- Some parents volunteered
		- Brandie took it over
			* Coordinated pictures and did ads
		- Jostens did the ads for free
		- Ads were trickier going through Brandi, not Jostens
	+ Last year made almost $3,000
	+ Ordered 270 books last year
		- Dyane make sure we order more than 50 extra books
		- $25 if preorder, $30 if buy extras
		- Always offer extra books to 6th grade families for one week before offer to the rest of the school
	+ Talked about office staff doing yearbook and getting ad revenue
		- PTO can raise money for staff reimbursement/events
		- Next year new line item for staff morale fund
		- Maybe use Yearbook money to supplement staff morale fund
* School Admin needs PTO input on ER calendar
	+ Rough draft of the school calendar was done 2022 late july
	+ Need internal calendar about important dates
* Summer school
	+ Starts 3 weekdays after school ends
	+ June 1st to July 14th
		- 6 weeks, 30 days
		- For incoming grades 1st-6th
* PBIS: Positive Behaviour Intervention and Support
	+ Several tiers. Tier 1 is school-wide
	+ Need parent volunteer for Tier 1
		- First Wednesday of the month at 3pm, in the office
		- Includes planning incentives for the students, making posters, watching bullying videos, and meeting with a behavior specialist.
		- Dyane and Luis trade off on parent volunteer position

Lindsey

* Reading Counts
	+ Currently pay a dollar per a student for the last 10 years
	+ This is the end of the trial period
	+ Now move to 4 dollars per student.
		- PTO also pays librarian for reimbursement of prizes
	+ LCAP will pay for Reading Counts 2 year session
		- Afterwards will need to amend budget line item
* Identikid: software in office to sign-in/out campus visitors
	+ Going up in price, from $350 to $495 per year
		- already paid for refill stickers
	+ Need to vote to approve the chang in cost to $495
		- Dyane make a motion to raise Identitakid budget line item to $610 for costs this year and next
		- Luis second
		- Pass unanimous
* Mural for blacktop final quote: $1,800
	+ Dragon and obstacle course to be painted on
	+ Recommend wait until district refresh black top over the summer
		- power wash probably damage new painting
		- PTO agrees and decides to wait for district refresh
* PTO hoping to pay for kinder shade structure
	+ Hoping to keep under $30,000
	+ Discuss and approve today so that when they get the bill, can give them go ahead.
	+ If approve at this meeting then can be our gift for this year, so far don’t have a big line item
		- Possibly $3,800 for shade sail and $30,000 for kinder shade structure
		- $3,800 is for shade sail replacement; $30,000 for design, engineer assess, and build shade structure
	+ Need to know if PTO has funds to cover
		- Expecting some money form spring fling
		- Still need to pay garden club and library, school supplies, staff appreciation, several more expenses, but not bit items
		- Adding shades to current budget projections would leave PTO with approx $19,795 in account
	+ Dyane make motion for $30,0000 line item added to budget for kinder shade structure construction
	+ Luis second
	+ Pass unanimous
* If you want to change the budget submit changes by next meeting
	+ Next year's budget to be presented at April meeting
	+ Changes voted on at May meetin

Doreen

* Need one to two more people to help out with Membership
	+ Need someone to take over membership next year
* Ideas for next year
	+ Committee talk about getting a room parent per a class
		- Attend PTO meeting
		- Act as point of contact for the teacher and class, parent per a class
		- Can work as Yearbook liaison
		- In the past tried to do and not every class had one and hard to get to come to the meetings
	+ Do a reminder in February where PTO can tell families what pto has done and encourage them to join
		- Last year had about 67% families join PTO
	+ Want to keep ice cream party for membership drive winning class
	+ Want to put a display in MP room for PTO membership
		- Get rid of electronic version of display
		- Still keep electronic sign-up
	+ For Back to School Night teachers used to do more presentations
		- PTO can speak to families and do recruitment
	+ First day day of school do a Boo-or-Woo-Hoo event for TK and Kinder
		- Have outreach membership for those new families

Dyane

* Spring Fling
	+ Dyane is coordinator
		- Next meeting scheduled
		- Have subcommittee chairs
	+ Last year budget $200 for booth prizes
		- Booths done by grade level

Luis

* New member vote time
	+ Vote for switch members of PTO Board.
		- Nomination committee is Naomi and Misty
			* Contact them if want to run
			* They will make a list to vote on next meeting
	+ Positions:
		- President
		- Vice President
		- Treasurer
		- Secretary
		- Auditor
		- Membership
		- Public Relations
		- Fundraising
		- Student Services
		- Up to four teachers and staff
	+ Luis nominate Dyane for President
		- Luis happy to serve as president or vice president
		- Dyane has done a wonderful job this year and deserves to be at the helm
	+ Vote at May meeting
		- Terms change in June
* Luis is willing to do a golf tournament fundraiser next school year
	+ Luis currently does a charity golf tournament for his late father
		- Rent a golf course
		- Get donors and do a raffle
		- Make about $10,000 and all profit goes to the American Cancer Society
	+ ER golf tournament would be same set-up and structure
		- Proceeds go to ER PTO
		- Off-site event so don’t need to worry about campus
		- Usually held on a Saturday afternoon
			* Valley Hi will do a course rental discount if willing to do it on a Monday

Next meeting April 5th at 6pm in the Library