



Elliott Ranch PTO Meeting

September 7th, 2023 in the Library

Called to session at 6:04pm by President Dyane

Quorum of a majority of Board Positions:

President Dyane, Vice President Luis, Treasurer Lindsey, Secretary Ivory, Membership Coordinator Doreen, Fundraising Coordinator Gerael, Teacher and Staff Representative Kaitlyn, Webmaster and Volunteer Coordinator Diana, Harvest Festival/Teacher Appreciation Coordinator Karyssa, Breakfast with Stanta Coordinator Raj

Secretary:

- Procedure of minutes will change
 - Names no longer used in notes
 - Approval
 - Will distribute via PTO website
 - Vote on during the following meeting
- May 2023 minutes read aloud
 - Motion to pass
 - Seconded
 - Approved unanimous

Treasurer

- Financial Report
 - Rocket Run funds went down because paid teachers
 - Spring Fling totaled \$8,000
 - More than estimated, but lower than previous year
 - Cost of 6th grade shirts \$71 over budget but less than \$100 over so a check was written for it
 - TSP spent a lot but still under budget
 - Yearbook:
 - Jostens only gave us 17 cents
 - Expecting \$1,000
 - Might still send a check
 - Previous year sent check in October
 - Membership is doing well
 - Spent a little bit on staff
 - Teacher breakfast
 - Folders for 2nd Grade
 - Ice Cream Social about \$100 under budget
 - Funds were raised from previous years



- Bought less ice cream this year
- Popsicles in the Park numbers not in
 - Doesn't have it's own budget line
 - Coming out of membership
 - No checks submitted yet
- Question: teacher reimbursement
 - Green TSP fliers provided at teacher breakfast
 - Treasurer will forward digital TSP fliers to Teacher/Staff Representative
- Motion to approve treasurer report
- Seconded
- Approved unanimous

Principal Mrs. VanHousen

- Thanks to PTO for beginning of the year events:
 - Teacher breakfast from Huckleberrys
 - New Boohoo-Woohoo Breakfast
 - Ice Cream Social
- Last night, Wednesday 9/6, was first Parent Math Night
 - Good turnout
 - Mrs Grimes and Mrs Young came and helped
- School Clubs
 - Black Student Union starting next Wednesday 9/13 at 7:30 am
 - Latino Student Union starting following Wednesday 9/20 at 7:30 am
- Picture Day 9/27
 - Need two volunteers, morning and afternoon
- New Event: Passport to Explore the World
 - Held 10/11 during school day
 - Passports for each student,
 - Stamped at booths around the Quad
 - Planning session next Friday 9/15th at noon
- Open House will be held in May
- Possibility of a parent lunch on campus
 - preregister/rsvp
- Question: Is Talking Points is still active?
 - Yes, if not receiving Talking Points then update your information on Synergy
- Question: Date of next assembly?
 - Should be Friday 9/15
 - Check and add to Friday update

Membership Coordinator

- Back to School night
 - Set up Art Docent and membership tables



- Able to answer a lot of questions
- Next year need a printed a map of the school
- Membership Drive
 - Last year 60% of families and \$9,920 raised
 - This year currently 44% of families and \$9,792 raised
 - Teachers may be holding on to forms
 - Most families filling out online form
 - Need to figure out how to add names from online membership forms to PTO mailing list
 - Ends on next Friday 9/15
 - Have Mrs VanHousen post on Rocket News

President

- Recap of August events
 - Popsicles in the Park
 - Really good turnout
 - Difficulty with popsicles freezing
 - Buy at least a week in advance so have time to freeze
 - Bought a whole cart of pre-frozen popsicles just 30 minutes prior to event
 - Maybe preorder have the popsicles stored in freezer so they are prefrozen
 - Lots of questions about access to Synergy
 - Back to School Breakfast for the teachers
 - Sponsored by Huckleberrys
 - Donated sausage, pancakes, bacon, juice, water, and paper goods
 - Excellent spread
 - Ice Cream Social
 - Went really well
 - Too much ice cream in past
 - Reduced and only had four left over
 - All out on the toppings
 - Fun decorations and photo op
 - Nice having two people running event
 - BooHoo-WooHoo Breakfast
 - For new families, TK and Kinder
 - Sponsored by Chi-fil-A
 - Donated 60 breakfast sandwiches
- Future Events
 - Dine and Donate



- Would like to do Street Food Festival at Don Nottoli Park 9/28 from 5-9pm
 - Can make 20% off the food trucks
 - Cost \$420 for CSD permit fee and \$100 for insurance
 - Cost could exceed income
 - Equitable Partnership Program Presentation

Equitable Partnership Program (EPP) Presentation

by Elizabeth Rhoan

CSD Partnerships & Events Recreation Supervisor

- CSD willing to trade use of their facilities for services provided by your organization
 - Examples of services:
 - Your organization contracts to food prep at CSD events
 - Your organization provides raffle baskets for CSD events
 - Your organization leads a class provided through the CSD catalog
 - Your organization provides volunteers for CSD events at a \$29.99/hr rate
 - Currently about 45 organizations have EPPs with CSD
 - Other benefits of EPP with CSD
 - Under EPP might get \$100 insurance certificate waived
 - Might be able to use park lights for Harvest Festival

President

- Future Events continued:
 - Dine and Donate: Street Food Festival
 - Street Food Festival can also be sponsored by locals business, especially local real estate agents
 - Sponsored by Ramos Towing, Element Mortgage, Vibe Realty and Jazlyn Luxury Lashes
 - Street Food Festival is a go; reschedule Leatherby's Dine and Donate
 - Street Food Festival might also show a movie
 - Look into projector/audio equipment
 - Find a G rated movie to show
 - Custodian Appreciation Day 10/2
 - Per last year's Teacher Appreciation discussion each type of work on campus will be honored on its national recognition day
 - Teacher Appreciation Week will be directed primarily at teachers with some staff-wide events
 - 2 full time, 1 part time custodian
 - Do posters and notes?
 - Personalized Starbucks order

Harvest Festival Coordinator

- Need volunteers



- Planning event 9/21 at 7pm
 - Contact Coordinator for details
- Teachers can host a game to raise funds for their classroom
 - Reimbursed for any tickets collected
 - Will need to submit receipts
 - Last year teachers were able to make \$200-400
 - 30ish teachers, 30 slots available for games
 - Send an email and teachers can fill out with specific games/activities
 - Follow up with another email for open/additional games/activities
- Ongoing Planning
 - Book Fair will be at the Harvest Festival
 - Canned Food Drive
 - Entrance fee
 - Tickets for games and food
 - Invite firefighters and police to attend
- Harvest Festival completely in the parking lot
 - Better lit
 - Not split the festival into two areas

Volunteer Coordinator

- Starting fundraising campaign for Rocket Run
 - Need sponsors for event
 - Everyone at PTO meeting submit 3 potential sponsor at next meeting
 - Sponsors can donate toward event itself or provide prizes for event raffle

Art Docent:

- Starting really well this year
 - Almost 50 volunteers
 - Next year thinking of putting a cap on number volunteers per classroom
 - Roll some volunteers over into yearbook, etc
 - All classes covered except for Beckner,
 - Can get another classroom lead to cover
 - Thanks to Vanessa and Mrs VanHousen for streamlining the volunteering process

President

- Open Board Positions
 - Need a Yearbook coordinator
 - Still need classroom parents to liaison with PTO
 - Principal surveyed teachers and they weren't interested in a class parent



- Class parent would do class yearbook page and Spring Fling basket
- Bring it up at next teacher meeting 9/25
- Need a Dine and Donate Coordinator
- Need a PTO Garden Coordinator
 - Position is covered the volunteers
 - Just got \$3000 grant
 - Trying to expand garden and get kids to come out
- Need Spring Fling coordinator
- Have people interested in volunteering and working with PTO
 - Need to do outreach

Next meeting will be held Thursday 10/12 instead of Thursday 10/5