Special Meeting on Executive Secretary and Social Media

On October 28, 2024 at 7:06 meeting was called to order
Joel, Stacey, Josh, Jessica, Collin, Allen, and Sonny were present

Questions presented were:

Are we offering her the position?
Do we have the same amount of payment?
Do we have someone else that could take over if something happens?

We need to create a document of sharing information and passwords for a second person
We need someone as a fall back
Possible add point of contact
We need a list of what she does do

Allen mentioned that we pay her annual TBS dues
Collin would like to add a clause of whatever is created for TBA you are giving up your right for that media to belong to the TBA

Sonny made the motion to make small agreements on the contract and get with her on other items that she already does with the same amount on contract of $250 and offering to pay her TBA dues. Jessica seconded the motion

Jordan paid contractor position next item of business
She currently gets $125 a month
We need to have a contract in place for this position
Reach out to her and find out what her responsibilities are
Possibly putting in the contract that if someone was out for sick leave for months or something happens would they still be paid?
We need to possibly put how many posts we need a month

Motion made by Joshua seconded by Sonny to work with social media of TBA and BAA to work with Jordan to keep paying her for her current work.

Jessica motion to adjourn seconded from Joshua
7:44

**Minutes approved at meeting on 12/16/2024*

Collin Alexander 2024 TBA President

12/17/24
Date