

FLAGSTAFF MEADOWS POA

Alteration Application

c/o Sterling Real Estate Management, 323 S. River Run Road, Ste. 1 Flagstaff, AZ 86001 928-773-0690

Site Address: _____ Lot# _____ Submittal Date: _____

Owner(s) _____

Owner's Mailing Address: _____

Email: _____ Phone: _____ Cell: _____

Contractor: _____

No construction, alterations, excavations, grading, repairs, landscaping, or other work which in any way alters the exterior appearance of any lot or property within the Association shall begin prior to the applicant's receipt of the Architectural Control Committee's formal written approval.

Please review the following requirements. The ACC will consider these when reviewing alteration applications.

- Submit a separate entry for each alteration (e.g., the removal of trees and placing a shed where the trees were requires 2 separate entries). This form provides entries for up to 3 individual alterations. Use another form for additional alterations.
- Forms submitted with multiple alterations in a single entry will automatically be denied.
- Provide as much detail as possible to assist the committee in making their decision (e.g., site plan, pictures, dimensions, colors, etc)
- Attach any applicable documents that will assist the committee in making their decision.

Applying to make the following architectural improvement(s)/alteration(s) to my property:

ENTRY 1: _____

ENTRY 2: _____

ENTRY 3: _____

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TERMS AND CONDITIONS:

The undersigned applicant: (a) attests that all the information included in this application is correct, (b) conforms to the terms and conditions of the Flagstaff Meadows CC&R's and Rules & Regulations, and (c) agrees that, if approved, no changes will occur during the course of construction without first obtaining formal written approval from Flagstaff Meadows POA. All contractors are expected to keep their building area clean with all trash properly disposed of daily to prevent debris from blowing into neighboring areas. This will be strictly enforced.

AGREED:

_____ OR _____
[Applicant's Signature] [Date] [Contractor's Signature] [Date]

The plan and completed application must be delivered by US Mail or by hand (no electronic submissions please) to the Management Company to begin the review process.

This area for the use of the ACC

Revised: 07/2018

ENTRY 1

APPROVED AS SUBMITTED/AS NOTED
resubmit]

NOT APPROVED [Please revise &

ENTRY 2

APPROVED AS SUBMITTED/AS NOTED
resubmit]

NOT APPROVED [Please revise &

ENTRY 3

APPROVED AS SUBMITTED/AS NOTED
resubmit]

NOT APPROVED [Please revise &

ACC Signatures:

Dates:

COMMENTS:

