



## Inkster Housing Commission Section 3 Worker Certification

Inkster Housing Commission welcomes you to register as a self-certified Section 3 Resident and become part of a database where Section 3 Workers and Targeted Section 3 Workers may be selected for hiring needs. If you are a recipient of government assistance for housing or if your income falls below HUD's income limits, you may qualify as a Section 3 worker, targeted Section 3 worker, or Section 3 business concern. **Your response is voluntary, confidential, and has no effect on your employment**

The purpose of HUD's Section 3 program is to provide employment, training and contracting opportunities to low-income individuals, particularly those who are recipients of government assistance for housing or other public assistance programs.

### Who is a Section 3 Worker?

- A "Section 3 Worker" is a worker who is currently or when hired fit at least one of the following:
  - The worker's income for previous or annualized calendar year is below the income limit established by HUD; or
  - The worker is low- or very low-income.
  - The worker is a YouthBuild participant.
    - YouthBuild is a community-based pre-apprenticeship program that provides job training and educational opportunities for at-risk youth ages 16-24 who have previously dropped out of high school.

### Who is a Targeted Section 3 Worker?

- A "Targeted Section 3 Worker" is a worker who is also:
  - Employed by a Section 3 Business Concern
  - A worker who is currently or was when hired by the worker's current employer, as documented within the past 5 years:
    - Resident of public housing or Section 8 recipient
    - Resident of other projects for Section 8 managed by Inkster Housing Commission
    - YouthBuild participant

**If you are currently a Public Housing Resident or a Housing Choice Voucher Program Participant, you are a Targeted Section 3 Worker.**



Inkster Housing Commission  
**Section 3 Worker Certification**

**What are the income limits?**

**FY 2021 INCOME LIMITS**

**Wayne County**

Detroit-Warren-Livonia, MI Metro FMR Area: Income Limits Report by HUD

**Median Family Income \$80,000**

Persons in Household	1	2	3	4	5	6	7	8
Very Low Income (50%)	\$28,000	\$32,000	\$36,000	\$40,000	\$43,200	\$46,400	\$49,600	\$52,800
Low-Income (80%)	\$44,800	\$51,200	\$57,600	\$64,000	\$69,150	\$74,250	\$79,400	\$84,500

Once signed and submitted, you authorize to be added to a database of Section 3 Residents that may be accessed by Inkster Housing Commission staff, government agencies, contractors or developers, and subcontractors working on Section 3 covered projects. **If requested**, you agree to submit documentation showing you meet the criteria of a Section 3 worker or Targeted Section 3 Worker as defined in the Section 3 regulation at 24 CFR Part 75.

If you have any questions or concerns, please contact H. Anthony Watson at (313) 254-2258. You can submit the completed application to **Inkster Housing Commission, 4500 Inkster Road, Inkster, MI 48141, Attn: S3WC**. You can also e-mail your completed application to [Section3@inksterhousing.org](mailto:Section3@inksterhousing.org).



**Inkster Housing Commission  
Section 3 Resident Certification Application**

Please complete the entire application to qualify as a Section 3 resident seeking the preference training and employment opportunities for covered projects. You must also sign and date the form.

I, \_\_\_\_\_, am a legal resident of the U.S.A.  
(Applicant Name – please print)

My permanent address is \_\_\_\_\_  
Street Address, City, Zip Code (No P.O. Box)

**Please check one of the boxes below that certifies you qualify as a Section 3 Worker:**

\_\_\_ *“I am not a public housing resident or a Housing Choice Voucher Program participant with the Inkster Housing Commission, another federally-assisted program or fit the income qualifications.”*

\_\_\_ *“I am a resident of public housing or a Housing Choice Voucher Program participant with the Inkster Housing Commission.” or*

\_\_\_ *“I am a recipient of another federally-assisted program, or I fit the income qualifications below.”*  
(In the field below, select the amount of individual income you believe you earn on an annual basis.)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Less than \$10,000  | <input type="checkbox"/> \$30,001 - \$40,000 | <input type="checkbox"/> More than \$60,000 |
| <input type="checkbox"/> \$10,001 - \$20,000 | <input type="checkbox"/> \$40,001 - \$50,000 |   |
| <input type="checkbox"/> \$20,001 - \$30,000 | <input type="checkbox"/> \$50,001 - \$60,000 |   |

\_\_\_ *“I participate in a YouthBuild program (please specify: \_\_\_\_\_)”*

**EDUCATION**

- GED  No Diploma  High School Diploma  College Credits (no degree)  Associate  Bachelor  
 Master’s Degree  Professional License  Certificate  Apprenticeship  Other \_\_\_\_\_

**WORK EXPERIENCE (List amount of experience time for all that apply)**

Administrative/Management	Services	Construction
<b># of months/yrs.</b>	<b># of months/yrs.</b>	<b># of months/yrs.</b>
Accounting ___ Purchasing ___ Payroll ___ Clerical ___ Research ___ Data Entry ___ Secretarial ___ Bookkeeping ___ Other _____	Appliance Repair ___ Transportation ___ Carpet Installation ___ Landscaping ___ Janitorial ___ Manufacturing ___ Computer/Information _____ Catering ___ CPR/First Aid ___ Other _____	Carpentry ___ Drywall ___ Cement/Masonry ___ Electrical ___ Demolition ___ Painting ___ Machine Operator ___ Plumbing ___ NCCER ___ OSHA 10 ___ Bobcat ___ Other _____

**SKILLS (List any additional or specialized skills)**

**COMPUTER SKILLS**

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Windows (XP,7,8,10) | <input type="checkbox"/> Microsoft Office    | <input type="checkbox"/> Microsoft PowerPoint | <input type="checkbox"/> Typing – WPM _____ |
| <input type="checkbox"/> Microsoft Excel     | <input type="checkbox"/> Microsoft Publisher | <input type="checkbox"/> Microsoft Outlook    | <input type="checkbox"/> None               |
| <input type="checkbox"/> Microsoft Word      | <input type="checkbox"/> Google Drive        | <input type="checkbox"/> Other _____          |   |

**AREAS REQUESTING MORE TRAINING**

This certification is valid for a period of 2 years, after which, a new form will need to be completed to continue to receive preference for employment and training opportunities as a Section 3 Resident.

The Inkster Housing and Redevelopment Commission will provide a reasonable accommodation to a qualified individual with a disability by providing modifications, alterations or adaptation in policy, procedures, and practices. Please advise us if you require a reasonable accommodation by contacting IHC at (313) 561-2600.

*Under penalty of perjury, I certify that I have personal knowledge of the certifications made in this affidavit and that the same are true.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_