

# CLASS SCHEDULE

## NONCREDIT ADULT EDUCATION DEPARTMENT

February 7, 2022 to June 6, 2022



APPLY IN PERSON AT LOS ANGELES CITY COLLEGE  
855 N. VERMONT AVE.

LOS ANGELES, CA 90029

OFFICE PHONE: (323) 953-4000 EXT. 2230

OR APPLY VIRTUALLY BY ZOOM

 <https://laccd.zoom.us/my/laccnoncredit>

## YOUR SUCCESS HAS NO LIMITS!

### LACITYCOLLEGE.EDU

1/13/2022



 [laccnoncredit01](#)

 [laccjobprep](#)

- **SAFETY FIRST**
- **STUDENT SUCCESS & SUPPORT FIRST**
- Please check on the college website for the latest class schedule and college updates
- You will need access to a computer, a tablet or smart phone and internet for online classes. Scholarships available, ask for LACC CARE Network
- In-person classes requires students to complete Covid-19 check in process. We will help you complete this process
- Our classes and certificate programs are FREE to students living in California

[noncredit.lacitycollege.edu](https://noncredit.lacitycollege.edu)

[noncreditadulthood@lacitycollege.edu](mailto:noncreditadulthood@lacitycollege.edu)

# Process for In-Person Classes at LACC



Spring  
2022

OUR OFFICE WILL HELP YOU  
COMPLETE THIS PROCESS.  
THIS APPLIES TO IN-PERSON  
CLASSES ONLY.

**YOUR SUCCESS HAS NO LIMITS!  
LACITYCOLLEGE.EDU**

- Please check on the college website for the latest class schedule and college updates

## Students who plan to enroll in in-person or hybrid classes for Spring 2022 or later must:

Present proof of vaccination against the SARS-CoV-2 (COVID-19), or request a vaccination exemption for medical or religious reasons and undergo regular testing for COVID-19 infection and produce proof of negative COVID-19 test results BEFORE registration.

*You will not be able to register for in-person classes until you get cleared.*

### What you need to do to enroll:

**Our office can help you complete this process!**

- Immediately log-on to your [MyCollege.elaccd.edu](https://mycollege.elaccd.edu) portal and click the "To Do's List & Hold" tile.
- Check email from subject line: **no-reply@cleared4work.com**
- Click the embedded link and create an account.

**If you did not receive the Cleared4 link, please contact Cleared4 Help Desk at [covidcolleges@biocept.com](mailto:covidcolleges@biocept.com)**

### Submit proof of Covid-19 vaccination

- Using Cleared4 account, upload your medical insurance card and your Vaccination Card
- If you do not have medical insurance, write the following statement on a blank piece of paper: "I, (insert first name, last name and date of birth) attest that I do not have medical insurance." Upload to the Cleared4 account when prompted for medical insurance card information.

### If you are requesting a vaccination Exemption

- [MyCollege.laccd.edu](https://mycollege.laccd.edu) portal, click on the "COVID-19 Vaccination Exemption" and follow instructions listed

### Proceed to register in your In-Person classes

#### What to do on the days you plan to attend in-person classes

- Complete the short, self-check questionnaire
- You only need to submit the questionnaire on the days you plan to enter the campus.
- Receive your "Clear Pass". All students may be required to show their Clear Pass to authorized personnel upon request.

**Pada poder registrarse en clases presenciales LACCD requiere verificación de salud para prevención de Covid-19. Llámenos para más información.**

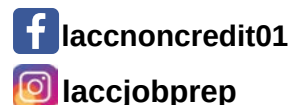
Ֆիզիկապես անցկացվելիք դասընթացներին գրանցվելու համար, LACC-ն պահանջում է, որ դուք ավարտեք մեր Covid-19 անվտանգության մաքրման գործընթացը: Լրացուցիչ տեղեկությունների համար խնդրում ենք զանգահարել մեր գրասենյակ.

Для регистрации на очные занятия (in-person), LACC требует, чтобы вы прошли процесс проверки безопасности Covid-19. Пожалуйста, позвоните в наш офис для получения дополнительной информации.

대면 수업에 등록하려면 LACC에서 Covid-19 안전 승인 절차를 완료해야 합니다. 자세한 내용은 저희 사무실로 전화주시요.



<https://laccd.zoom.us/my/laccnoncredit>







# ENGLISH AS A SECOND LANGUAGE LEVELS 0 & 1

**Learn English Now!** We currently offer 4 levels of classes online. Please contact us and we will be happy to provide more information.

We have four levels:

- ESL literacy (level 0)
- ESL beginning low (level 1)
- ESL beginning high (level 2)
- ESL intermediate low (level 3)

Adult Learners will participate in remote **CASAS** testing to track student progress and customize learning plans. Call our office to schedule your remote test. **Tel. (323) 953-4000 ext.2230**

*\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.*

Noncredit ESL Level 0 Online										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
13334	ESLCVCS	030CE	2/7/22	5/31/22	MTW	9:00 AM	11:10 AM	N/A	ONLINELVE	Marti,Karla
18743	ESLCVCS	030CE	2/7/22	5/10/22	MTW	6:00 PM	8:35 PM	N/A	ONLINELVE	Marti,Karla
Noncredit ESL Level 0- In-Person *										
13342	ESLCVCS	030CE	2/7/22	6/6/22	MW	9:00 AM	12:15 PM	N/A	FH210	Hill,Veda M.
13357	ESLCVCS	030CE	2/7/22	6/6/22	T-TH	5:30 PM	8:45 PM	N/A	AD305	Bond,Bette Jane
25969	ESLCVCS	030CE	3/7/22	6/1/22	MWF	9:00 AM	12:05 PM	N/A	AD303	Ruta,Richmond
25970	ESLCVCS	030CE	3/7/22	5/29/22	MTW	5:30 PM	8:35 PM	N/A	FH210	Roland, Lopez
Noncredit ESL Level 1 Online										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
13485	ESLCVCS	031CE	2/7/22	6/6/22	MW	9:00 AM	11:30 AM	1Hr 05Min /Wk	ONLINEBLD	Nava,Mireya
15405	ESL NC	001CE	2/7/22	3/30/22	T-TH	9:00 AM	11:35 AM	1Hr 15Min /Wk	ONLINEBLD	Karol,Pamala
15403	ESL NC	001CE	2/7/22	6/6/22	T	6:00 PM	8:10 PM	0Hr 50Min /Wk	ONLINEBLD	An,Hannah
13441	ESLCVCS	031CE	2/7/22	6/6/22	MW	6:00 PM	8:30 PM	1Hr 05Min /Wk	ONLINEBLD	An,Hannah
18524	ESLCVCS	031CE	2/7/22	6/6/22	MW	6:00 PM	8:30 PM	1Hr 05Min /Wk	ONLINEBLD	Arrellano,Patricia E.
25916	ESL NC	001CE	2/21/22	6/6/22	S	12:00 PM	2:15 PM	1Hr 10Min /Wk	ONLINEBLD	Clayton,Martha
Noncredit ESL Level 1-In-Person *										
13373	ESLCVCS	031CE	2/7/22	6/6/22	T-TH	9:00 AM	12:15 PM	N/A	AD305	Ruta,Richmond
18500	ESLCVCS	031CE	2/7/22	6/6/22	MW	9:00 AM	12:15 PM	N/A	FH117	Rodriguez,Jose I
13476	ESLCVCS	031CE	2/7/22	5/17/22	MTW	6:00 PM	8:25 PM	N/A	AD303	STAFF,LACC
15404	ESL NC	001CE	2/21/22	6/6/22	S	8:30 AM	12:05 PM	N/A	FH112	Muradian,Monika
21960	ESL NC	001CE	4/11/22	6/6/22	T-TH	5:30 PM	8:40 PM	N/A	FH216	Wusnack,Terry
17050	ESL NC	001CE	4/11/22	6/6/22	T-TH	9:00 AM	12:10 PM	N/A	HH105	Martini,Marie A
25917	ESL NC	001CE	4/11/22	6/6/22	T-TH	9:00 AM	12:10 PM	N/A	FH223	Block,Joshua



APPLY IN PERSON AT LOS ANGELES CITY COLLEGE  
855 N. VERMONT AVE.  
LOS ANGELES, CA 90029

OFFICE PHONE: (323) 953-4000 EXT. 2230

zoom VIRTUAL OFFICE: <https://laccd.zoom.us/my/laccnoncredit>



f laccnoncredit01

laccjobprep

GET IN TOUCH: 323 953-4000 ext. 2230

[noncredit.lacitycollege.edu](http://noncredit.lacitycollege.edu)

[noncreditadulter@lacitycollege.edu](mailto:noncreditadulter@lacitycollege.edu)

# ESL COURSES



## ENGLISH AS A SECOND LANGUAGE LEVELS 2 & 3

**Learn English Now! Improve your English communication.**

**Sign up for a FREE ESL class today!** Improve your English listening, speaking, and pronunciation skills in order to reach your career, academic, and personal goals. Classes incorporate civics education to community members and prospective United States citizens. Specialized strands such as Vocational ESL are available to the advanced-level ESL students.

**\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.**

### Noncredit ESL Level 2 Online

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
15411	ESL NC	002CE	2/7/22	6/6/22	W	9:00 AM	11:10 AM	0Hr 50Min /Wk	ONLINEBLD	Hong,Iva T.
15410	ESL NC	002CE	2/7/22	6/6/22	M	9:00 AM	11:15 AM	0Hr 50Min /Wk	ONLINEBLD	Muradian,Monika
18505	ESLVCVS	032CE	2/7/22	6/6/22	T-TH	9:00 AM	11:30 AM	1Hr 05Min /Wk	ONLINEBLD	Hilario,Michelle
25932	ESL NC	002CE	2/7/22	5/29/22	TH	9:00 AM	11:05 AM	1Hr 15Min /Wk	ONLINEBLD	Clayton,Martha
15412	ESL NC	002CE	2/7/22	5/29/22	T	9:00 AM	11:05 AM	1Hr 05Min /Wk	ONLINEBLD	Amsberry,Adrian
18497	ESLVCVS	032CE	2/7/22	6/6/22	T-TH	6:00 PM	8:30 PM	1Hr 05Min /Wk	ONLINEBLD	Amsberry,Adrian
15409	ESL NC	002CE	2/7/22	6/6/22	W	5:30 PM	8:40 PM	N/A	ONLINEBLD	Hilario,Michelle
15413	ESL NC	002CE	2/21/22	5/29/22	F	9:00 AM	11:50 AM	1Hr 10Min /Wk	ONLINEBLD	Karol,Pamala Marie

### Noncredit ESL Level 2-In-Person \*

18506	ESLVCVS	032CE	2/7/22	6/6/22	MW	9:00 AM	12:15 PM	N/A	FH110	Clayton,Martha
18595	ESL NC	002CE	2/7/22	3/30/22	MW	5:30 PM	8:50 PM	N/A	FH112	Gorence,Justin M.
25933	ESL NC	002CE	4/11/22	6/6/22	MW	9:00 AM	12:10 PM	N/A	FH222	Karol,Pamala Marie

### Noncredit ESL Level 3 Online

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
18775	ESLVCVS	033CE	2/7/22	6/6/22	MW	9:00 AM	11:30 AM	1Hr 05Min /Wk	ONLINEBLD	Noel,Aimee Marie
16019	ESLVCVS	033CE	2/7/22	6/6/22	T-TH	9:00 AM	11:30 AM	1Hr 05Min /Wk	ONLINEBLD	Hong,Iva T.
16018	ESLVCVS	033CE	2/7/22	6/1/22	MW	6:00 PM	8:35 PM	1Hr 10Min /Wk	ONLINEBLD	Stolz,Philipp L.
16865	ESLVCVS	033CE	2/7/22	6/6/22	T-TH	6:00 PM	8:30 PM	1Hr 05Min /Wk	ONLINEBLD	Hilario,Michelle

### Noncredit ESL Level 3 ESL In-Person \*

12631	ESLVCVS	033CE	2/7/22	6/6/22	T-TH	9:00 AM	12:15 PM	N/A	FH222	Noel,Aimee Marie
-------	---------	-------	--------	--------	------	---------	----------	-----	-------	------------------

### VESL - Level 3 Online

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
18647	VOC ED	079CE	2/7/22	6/6/22	T	9:00 AM	12:10 PM	N/A	ONLINEBLD	Guppy,Kimberly Lin

### VESL - Level 3 In-Person

25977	VOC ED	079CE	2/7/22	3/30/22	MW	5:30 PM	8:50 PM	N/A	FH116	Williams,Winnie
-------	--------	-------	--------	---------	----	---------	---------	-----	-------	-----------------

APPLY IN PERSON AT LOS ANGELES CITY COLLEGE

855 N. VERMONT AVE.

LOS ANGELES, CA 90029

OFFICE PHONE: (323) 953-4000 EXT. 2230



📞 ZOOM VIRTUAL OFFICE: <https://laccd.zoom.us/my/laccnoncredit>



laccnoncredit01

laccjobprep

GET IN TOUCH: 323 953-4000 ext. 2230

[noncredit.lacitycollege.edu](http://noncredit.lacitycollege.edu)

[noncreditadulted@lacitycollege.edu](mailto:noncreditadulted@lacitycollege.edu)





# CONVERSATION AND PRONUNCIATION

**Conversation:** Developing strong spoken English language skills may increase your opportunity to move into a new career. Take the time to invest and improve your conversation skills. Improve your listening comprehension of English and increase your ability to be understood, using conversational American English speech.

**Pronunciation:** Improve your English pronunciation, intonation, listening skills and fluency. These introductory courses focuses on areas of pronunciation for effective communication in English. You will learn how to speak with clear articulation to be understood with ease.

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

Multi-Level Conversation Online										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
20491	ESL NC	050CE	2/7/22	5/1/22	T-TH	9:00 AM	11:20 AM	N/A	ONLINELVE	Morales,David
21632	ESL NC	050CE	2/7/22	5/1/22	T-TH	6:00 PM	8:20 PM	N/A	ONLINELVE	Williams,Winnie
20492	ESL NC	050CE	2/21/22	5/29/22	F	9:00 AM	11:50 AM	1Hr 10Min /Wk	ONLINEBLD	Lulinski,Kate
18566	ESL NC	050CE	2/21/22	6/6/22	S	9:00 AM	11:20 AM	1Hr 05Min /Wk	ONLINEBLD	Clayton,Martha
Multi-Level Conversation In-Person *										
18604	ESL NC	050CE	2/7/22	6/6/22	T	9:00 AM	12:10 PM	N/A	FH110	Clayton,Martha
25944	ESL NC	050CE	2/7/22	3/30/22	MW	12:30 PM	3:05 PM	1Hr 20Min /Wk	FH110	Clayton,Martha
18603	ESL NC	050CE	2/7/22	6/6/22	T	5:30 PM	8:40 PM	N/A	FH112	Gorence,Justin M.
25946	ESL NC	050CE	2/7/22	6/6/22	F	8:30 AM	12:05 PM	N/A	FH112	Block,Joshua
25949	ESL NC	050CE	2/7/22	6/6/22	F	12:30 PM	2:45 PM	1Hr 05Min /Wk	FH112	Block,Joshua
21963	ESL NC	050CE	2/21/22	6/6/22	S	8:30 AM	12:05 PM	N/A	FH210	An,Hannah J
25950	ESL NC	050CE	2/21/22	6/6/22	S	12:30 PM	2:45 PM	1Hr 10Min /Wk	FH112	Muradian,Monika
21962	ESL NC	050CE	4/11/22	6/6/22	MW	5:30 PM	8:40 PM	N/A	FH112	Gorence,Justin M.

Pronunciation 1 Producing Sounds & Pronunciation 2: Improving Fluency (In-Person + Canvas TBA) *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
25935	ESL NC	048CE	2/7/22	6/6/22	T	2:00 PM	4:20 PM	0Hr 50Min /Wk	FH110	Clayton,Martha
25938	ESL NC	049CE								
Pronunciation 1 Producing Sounds & Pronunciation 2: Improving Fluency In-Person *										
25936	ESL NC	048CE	4/11/22	6/6/22	MW	12:30 PM	3:50 PM	N/A	FH110	Clayton,Martha
25939	ESL NC	049CE								

**zoom** to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>

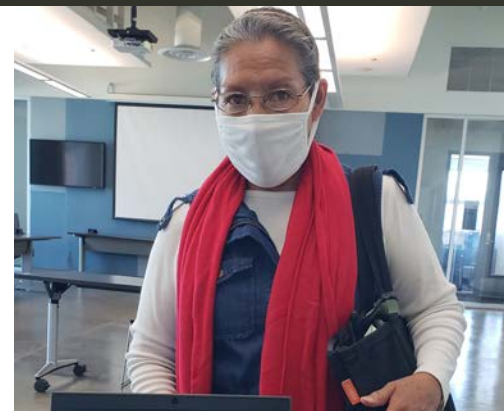
APPLY IN PERSON AT LOS ANGELES CITY COLLEGE

855 N. VERMONT AVE.

LOS ANGELES, CA 90029

OFFICE PHONE: (323) 953-4000 EXT. 2230





# CITIZENSHIP CLASSES

In this class you will learn about the important reasons to become a U.S. citizen and paths to citizenship. Also, find information about the naturalization process and what you need to know about the naturalization interview and test.

## Citizenship and Naturalization:

There are different ways to obtain citizenship. Depending on your situation, different requirements may apply to you.

- I am a Lawful Permanent Resident of 5 Years
- I am Married to a U.S. Citizen
- I am Serving in the U.S. Military
- I am the Child of a U.S. Citizen

Legal advice available for citizenship students in partnership with Loyola Immigrants Right Clinic and CARECEN

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

Citizenship Online										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
21959	ESLCVCS	010CE	2/21/22	3/30/22	S	9:00 AM	12:20 PM	N/A	ONLINELVE	Cheshmedzhyan,Anna
25961	ESLCVCS	010CE	4/11/22	5/29/22	S	9:00 AM	11:20 AM	N/A	ONLINELVE	Cheshmedzhyan,Anna
13240	ESLCVCS	014CE	2/7/22	5/5/22	T-TH	8:00 AM	10:10 AM	N/A	ONLINELVE	Cheshmedzhyan,Anna
13320	ESLCVCS	030CE	2/7/22	6/6/22	MW	6:00 PM	8:30 PM	1Hr 05Min /Wk	ONLINEBLD	Amaro Jr.,Angel
25966	ESLCVCS	015CE	2/7/22	6/6/22	TH	6:00 PM	8:20 PM	0Hr 50Min /Wk	ONLINEBLD	Amaro Jr.,Angel
Citizenship - In-Person *										
25963	ESLCVCS	014CE	2/7/22	6/6/22	T	6:00 PM	9:10 PM	N/A	FH212	Amaro Jr.,Angel
25964	ESLCVCS	014CE	2/7/22	6/6/22	F	9:00 AM	11:30 AM	0Hr 50Min /Wk	AD305	Hill,Veda M.
Citizenship Spanish Online										
25965	ESLCVCS	015CE	2/7/22	6/6/22	M	9:00 AM	12:20 PM	N/A	ONLINELVE	Arrellano,Patricia E.
Citizenship - Spanish In-Person *										
25962	ESLCVCS	014CE	2/7/22	6/6/22	W	9:00 AM	12:10 PM	N/A	FH223	Arrellano,Patricia E.

*Become a U.S. Citizen!*

CONTACT ANGEL AMARO AT AMAROA@LACCD.EDU OR PATRICIA ARELLANO AT ARRELPE@LACCD.EDU FOR INFORMATION ABOUT THE CITIZENSHIP PROCESS



zoom to apply and enroll: <https://laccd.zoom.us/my/lacnoncredit>



APPLY IN PERSON AT LOS ANGELES CITY COLLEGE  
 855 N. VERMONT AVE.  
 LOS ANGELES, CA 90029  
 OFFICE PHONE: (323) 953-4000 EXT. 2230





@LACC\_GED

# GED - HSE PREPARATION

Prepare for your GED at LACC. Our dedicated faculty and staff will help you get ready and to apply to take for your GED exam. Support services, tutoring, books and test scholarship available.

Reasons to Get a High School Credential:

- Better paying job opportunities
- Possible promotion in your current job
- Improved job security
- Opportunity for additional training to earn a technical diploma or degree
- Greater self-worth and feeling really good about yourself



\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

GED Math Level 1 Online										
12558	BSICKSL	007CE	2/7/22	5/21/22	T	6:00 PM	7:20 PM	0Hr 50Min /Wk	ONLINEBLD	Bernhard,Gregory
GED Math Level 2 Online										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
18661	BSICKSL	007CE	2/7/22	6/6/22	TH	9:00 AM	11:10 AM	N/A	ONLINELVE	Basmajyan,Ruzanna
GED Math Noncredit - In-Person *										
20466	BSICKSL	007CE	2/7/22	6/6/22	T	9:00 AM	11:05 AM	N/A	FH117	Bernhard,Gregory
GED Test Prep Level 1 Online										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
16864	BSICKSL	034CE	2/7/22	6/6/22	MW	9:00 AM	11:50 AM	1Hr 15Min /Wk	ONLINEBLD	Villa,Andrea
GED Test Prep Level 2 Online										
10770	BSICKSL	034CE	2/7/22	6/6/22	MW	9:00 AM	11:50 AM	1Hr 15Min /Wk	ONLINEBLD	Larson,Gregory
10765	BSICKSL	034CE	2/7/22	6/6/22	MW	6:00 PM	8:50 PM	1Hr 15Min /Wk	ONLINEBLD	Robinson,Tahara
GED Test Prep- In-Person *										
18660	BSICKSL	034CE	2/7/22	6/6/22	T-TH	9:00 AM	11:50 AM	1Hr 15Min /Wk	FH215	Larson,Gregory
18531	BSICKSL	023CE	2/7/22	3/31/22	T-TH	6:00 PM	8:10 PM	N/A	FH310	Pena,Sandra
16145	BSICKSL	023CE	4/11/22	6/6/22	T-TH	6:00 PM	8:05 PM	N/A	FH310	STAFF,LACC
GED Classes in Spanish (Students must enroll in a Noncredit ESL class at LACC)										
GED Math - Spanish Requires Co-Enrollment In LACC noncredit ESL Class										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
12591	BSICKSL	007CE	2/7/22	6/6/22	T	9:00 AM	11:05 AM	N/A	ONLINELVE	Rodriguez,Jose I
GED Spanish Test Preparation - Requires Co-Enrollment In LACC noncredit ESL class.										
18650	BSICKSL	023CE	2/7/22	5/29/22	TH	9:00 AM	10:15 AM	0Hr 50Min /Wk	ONLINEBLD	Soto Perales, Karen
16872	BSICKSL	023CE	2/21/22	5/29/22	F	9:00 AM	10:30 AM	0Hr 50Min /Wk	ONLINEBLD	Villa,Andrea
GED Spanish Test Prep- In-Person Requires Co-Enrollment In LACC noncredit ESL class *										
16863	BSICKSL	023CE	2/21/22	5/22/22	S	9:00 AM	11:50 AM	N/A	FH117	Segura,Michelle
21958	BSICKSL	023CE	4/11/22	6/6/22	T-TH	6:00 PM	8:05 PM	N/A	CFH214	STAFF,LACC

 zoom to apply and enroll: <https://lacc.zoom.us/my/laccnoncredit>

APPLY IN PERSON AT LOS ANGELES CITY COLLEGE

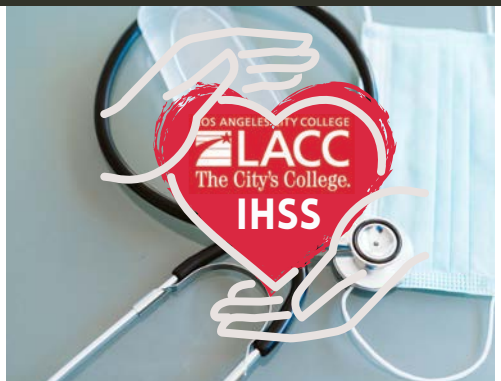
855 N. VERMONT AVE.

LOS ANGELES, CA 90029

OFFICE PHONE: (323) 953-4000 EXT. 2230

CONTACT GED COORDINATOR GREGORY LARSON AT [LARSONGJ@LACCD.EDU](mailto:LARSONGJ@LACCD.EDU)

GET IN TOUCH: 323 953-4000 ext. 2230    [noncredit.lacitycollege.edu](http://noncredit.lacitycollege.edu)    [noncreditadulthood@lacitycollege.edu](mailto:noncreditadulthood@lacitycollege.edu)



## IN-HOME SUPPORTIVE SERVICES SKILLS CERTIFICATE

Learn the skills and information necessary to be applied within the field of home care services. IHSS providers gets paid to provide services to low-income elderly, blind or disabled individuals, including children, so they may remain safely in their own home. This course is designed for students to provide in-home care to patients, assist with activities of daily living, and provide care in the areas of comfort, hygiene, nutrition, elimination, sleep, rest, and first aid and CPR on adult patients.

**Requirements** for the **In-Home Supportive Services Skills Certificate of Completion** may be met by completing all required Voc. Ed 002CE / 059CE / 230CE courses with a grade of "Pass."

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

**IHSS Classes Students must co-enroll in Voc Ed 002CE and Voc Ed 059CE for IHSS Certificate.**  
For certificate information, please contact [navam@laccd.edu](mailto:navam@laccd.edu)

### IHSS Spanish- Online Cohort

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
12135	VOC ED	002CE	2/7/22	6/6/22	F	8:00 AM	12:50 PM	1Hr 05Min /Wk	ONLINEBLD	Brown,Carlos
13600	VOC ED	059CE	2/7/22	6/6/22	F	1:00 PM	2:05 PM	N/A	ONLINELVE	Brown,Carlos

### IHSS English- Online Cohort

12099	VOC ED	002CE	2/21/22	6/6/22	T-TH	6:00 PM	8:20 PM	1Hr 10Min /Wk	ONLINEBLD	Brown,Carlos
13599	VOC ED	059CE	2/21/22	6/6/22	T	8:30 PM	9:35 PM	N/A	ONLINELVE	Brown,Carlos

### IHSS Korean In-Person \* Cohort

12092	VOC ED	002CE	2/21/22	6/6/22	T	9:00 AM	3:10 PM	N/A	FH303	Jang,Helen
13596	VOC ED	059CE	2/21/22	6/6/22	T	3:30 PM	4:35 PM	N/A	FH303	Jang,Helen

### IHSS Spanish In-Person \* Cohort

12149	VOC ED	002CE	2/21/22	6/6/22	S	8:00 AM	1:15 PM	0Hr 50Min /Wk	FH102	Rivera, Lucy
13607	VOC ED	059CE	2/21/22	6/6/22	S	1:30 PM	2:35 PM	N/A	FH102	An, Hannah

### IHSS Spanish- Morning Cohort In-Person \* at Van De Kamp (VDK) 2930 FLETCHER DRIVE LOS ANGELES, CA 90065

18714	VOC ED	002CE	2/21/22	6/6/22	T-TH	9:00 AM	12:05 PM	N/A	VDK117	Monreal,Esteban
18715	VOC ED	059CE	2/21/22	5/3/22	T-TH	12:30 PM	1:20 PM	N/A	VDK117	Monreal,Esteban

### First Aid & CPR For IHSS - Online and In-Person \*

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
26042	VOC ED	460CE	4/11/22	5/8/22	W	6:00 PM	8:50 PM	Zoom on Wednesdays 4/13, 4/20, 4/27, 5/4 In-Person Saturday, Room: F&Staff 4/30/2022 (8:30am-2:35pm)		
26041	VOC ED	460CE	5/9/22	6/6/22	W	6:00 PM	8:50 PM	Zoom on Wednesdays 5/11, 5/18, 5/25, 6/1 In-Person Saturday, Room: F&Staff 5/28/22 (8:30am-2:35pm)		

### First Aid & CPR For IHSS - In-Person \*

26040	VOC ED	460CE	4/25/22	6/6/22	F	9:00 AM	11:50 AM	N/A	F&Staff	Rivera,Luis
-------	--------	-------	---------	--------	---	---------	----------	-----	---------	-------------



**Mireya Nava, IHSS Coordinator Tel. (323) 393-0734**

**zoom to apply and enroll: <https://laccd.zoom.us/my/laccred>**

**APPLY IN PERSON AT LOS ANGELES CITY COLLEGE**

**855 N. VERMONT AVE.**

**LOS ANGELES, CA 90029**

**OFFICE PHONE: (323) 953-4000 EXT. 2230**

**GET IN TOUCH: 323 953-4000 ext. 2230    [noncredit.lacitycollege.edu](http://noncredit.lacitycollege.edu)    [noncreditadulthood@lacitycollege.edu](mailto:noncreditadulthood@lacitycollege.edu)**





# FIRST AID AND CPR PREPARATION

This course provides instruction in basic first aid, CPR, and AED emergency response skills. Upon completion of the course, participants will demonstrate knowledge of comprehensive victim assessment, treatment for severe bleeding, wound and burn care, addressing shock, automatic external defibrillation (AED) use, bone, joint, and muscle injuries, heat and cold exposure, sudden illness, and adult, child, and infant CPR. This course satisfies first-time and renewal certification requirements for first aid/CPR.

First Aid & CPR For IHSS - Online and In-Person *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
26042	VOC ED	460CE	4/11/22	5/8/22	W	6:00 PM	8:50 PM	Zoom on Wednesdays 4/13, 4/20, 4/27, 5/4 In-Person Saturday 4/30/2022 (8:30am-2:35pm)		
26041	VOC ED	460CE	5/9/22	6/6/22	W	6:00 PM	8:50 PM	Zoom on Wednesdays 5/11, 5/18, 5/25, 6/1 In-Person Saturday 5/28/22 (8:30am-2:35pm)		
First Aid & CPR For IHSS - In-Person *										
26040	VOC ED	460CE	4/25/22	6/6/22	F	9:00 AM	11:50 AM	N/A	TBATBA	Rivera,Luis

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

 **zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>**

**APPLY IN PERSON AT LOS ANGELES CITY COLLEGE**

**855 N. VERMONT AVE.**

**LOS ANGELES, CA 90029**

**OFFICE PHONE: (323) 953-4000 EXT. 2230**





# TERMINOLOGY

## MEDICAL TERMINOLOGY

**You can earn a Certificate of Completion in one semester!**

This is a short-term job readiness program for students entering careers that use medical terminology. You will learn foundational skills of word-building, terminology, combining forms, abbreviations, and medical terms versus layperson's terms for human body structure and systems.

- Apply word-building strategies for learning medical terminology.
- Identify the major systems in the human body.
- Develop a personal action plan for starting a career that uses medical terminology.

Medical Terminology 1 & 2 Online											
26036	VOC ED	400CE	2/14/22	3/20/22	TBA			3Hr 20Min /Wk	ONLINE	TBA	Ramadan, Olga
26038	VOC ED	435CE	3/21/22	6/6/22	TBA			3Hr 20Min /Wk	ONLINE	TBA	Ramadan, Olga
Medical Terminology 1 & 2 (In-Person+ Canvas TBA) **											
26037	VOC ED	400CE	2/21/22	3/27/22	W	6:00 PM	7:50 PM	1Hr 20Min /Wk	CVDK106		Ramadan, Olga
26039	VOC ED	435CE	3/28/22	6/6/22	W	6:00 PM	7:50 PM	1Hr 50Min /Wk	CVDK106		Ramadan, Olga
Medical terminology 1 & 2 Cohort for Limited English (Spanish Speakers); Co-enrollment In LACC Noncredit ESL required											
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name	
20565	VOC ED	400CE	2/21/22	3/20/22	S	9:00 AM	12:05 PM	1Hr 05Min /Wk	ONLINE	BLD	Brown, Carlos
20567	VOC ED	435CE	3/21/22	5/29/22	S	9:00 AM	11:50 AM	0Hr 50Min /Wk	ONLINE	BLD	Brown, Carlos

**\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you!**

**\*\* 26037 and 26039 Medical Terminology 1 and 2 In-Person class will meet In-Person at the LACC- Van De Kamp Innovation Center located at 2930 Fletcher Drive Los Angeles, CA 90065**

**Zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>**

**APPLY IN PERSON AT LOS ANGELES CITY COLLEGE**

**855 N. VERMONT AVE.**

**LOS ANGELES, CA 90029**

**OFFICE PHONE: (323) 953-4000 EXT. 2230**



**GET IN TOUCH: 323 953-4000 ext. 2230**

**[noncredit.lacitycollege.edu](http://noncredit.lacitycollege.edu)**

**[noncreditadulted@lacitycollege.edu](mailto:noncreditadulted@lacitycollege.edu)**





# COLLEGE READINESS ENGLISH SKILLS

Are you planning to take credit English, prepare for GED or refreshing your English language skills? Here is a class for you this Spring. This class is fully online and will not meet in Zoom.

## Prepare for success...

- Take a free noncredit English online class
- Free course materials
- Open registration

Basic Skills English Online											
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name	
12536	BSICKL	006CE	2/7/22	5/29/22	TBA			2Hr 10Min /Wk	ONLINETBA	Velasquez,Rocio	

**Class is open and you can register online or by contacting our office for assistance: <https://laccd.zoom.us/my/lacnoncredit>**

**APPLY IN PERSON AT LOS ANGELES CITY COLLEGE  
855 N. VERMONT AVE.  
LOS ANGELES, CA 90029  
OFFICE PHONE: (323) 953-4000 EXT. 2230**

**CONTACT OUR PROGRAM COUNSELING STAFF TO LEARN IF THIS CLASS IS RIGHT FOR YOU!**



# COMPUTER TRAINING IN-PERSON

Learn computer skills for personal use and for the workplace.

- Learn the most popular and current software used at home and in the workplace.
- Learn computer skills and online courses to start becoming computer and internet literate and skilled, for jobs, business, and career development.

Computer Certificates available! Earn a certificate in one semester. See a counselor or advisor to assist you with your certificate application.

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

Computer Literacy for ESL - In-Person *											
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name	
18507	VOC ED	003CE	2/7/22	6/6/22	T	9:00 AM	12:10 PM	N/A	FH202	Nava,Mireya	
Computer Literacy - In-Person *											
25976	VOC ED	003CE	2/21/22	6/6/22	S	12:30 PM	2:50 PM	1Hr 05Min /Wk	FH202	Delgado,Carmen L.	
18613	VOC ED	003CE	2/7/22	6/6/22	M	12:30 PM	2:20 PM	1Hr 15Min /Wk	FH301	Guppy,Kimberly	
Computer Literacy Short term - In-Person *											
26216	VOC ED	003CE	4/11/22	6/6/22	MW	9:00 AM	12:10PM	N/A	FH301	Guppy,Kimberly	
Introduction to Spreadsheets- Excel In-Person *											
20533	VOC ED	104CE	2/7/22	4/3/22	MW	9:00 AM	12:20 PM	N/A	FH301	Guppy,Kimberly Lin	
Career Exploration: Workplace Office Administration - In-Person *											
20562	VOC ED	279CE	2/21/22	6/6/22	S	9:00 AM	11:35 AM	0Hr 50Min /Wk	FH202	Delgado,Carmen L.	
Computer Literacy in Spanish - In-Person Co-Enrollment In LACC noncredit ESL class required *											
25975	VOC ED	003CE	2/7/22	6/6/22	F	8:30 AM	12:05 PM	N/A	FH201	Carrillo,Jessica	
18646	VOC ED	003CE	4/11/22	6/6/22	T-TH	9:00 AM	12:10 PM	N/A	AD319/321	Delgado, Carmen L.	
Keyboarding & Windows In the Workplace In Spanish - In-Person Co-Enrollment In LACC Noncredit ESL Class required *											
20536	VOC ED	128CE	2/7/22	3/30/22	T-TH	9:00 AM	12:20 PM	N/A	AD319/321	Duarte,Armando	

 **zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>**  
**APPLY IN PERSON AT LOS ANGELES CITY COLLEGE**

**855 N. VERMONT AVE.  
 LOS ANGELES, CA 90029**

**OFFICE PHONE: (323) 953-4000 EXT. 2230**







# COMPUTER TRAINING ONLINE

Become computer literate with online hands-on courses while you learn to access, create, save and manage documents, spreadsheets and emails and use the Internet effectively. You can learn computers at home. These classes will be offered online. You will need access to a computer, tablet or laptop and access to internet.

**ASK US HOW YOU YOU CAN EARN A COMPUTER CERTIFICATE!**

Career Exploration: Workplace Office Administration - Online										
20564	VOC ED	279CE	2/7/22	6/6/22	F	9:00 AM	11:25 AM	0Hr 50Min /Wk	ONLINEBLD	Valencia,Sandra
Introduction to Word										
25979	VOC ED	103CE	2/28/22	6/6/22	TH	9:00 AM	11:50 AM	1Hr 10Min /Wk	ONLINEBLD	Yalamova,Vania
Introduction to Multimedia										
20535	VOC ED	105CE	2/7/22	6/6/22	W	2:30 PM	4:40 PM	0Hr 50Min /Wk	ONLINEBLD	Guppy,Kimberly
Computer Literacy - Online										
18503	VOC ED	003CE	2/21/22	6/6/22	S	9:00 AM	11:20 AM	1Hr 05Min /Wk	ONLINEBLD	Colon,Nelines

# ENTRENAMIENTO DE COMPUTADORAS EN LINEA Y EN ESPAÑOL

Gratis! Clases de Computadoras en Español, Aprende computacion basica de una forma rapida y comoda desde su hogar o precencial. Aprenderá Internet, Windows, Word, Excel y las funciones principales de su computadora (nos especializamos en la enseñanza a personas adultas). El alumno puede estar en nivel cero o nivel intermedio.

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

Computer Literacy in Spanish - In-Person Co-Enrollment In LACC noncredit ESL class required *										
25975	VOC ED	003CE	2/7/22	6/6/22	F	8:30 AM	12:05 PM	N/A	FH201	Carrillo,Jessica
18646	VOC ED	003CE	4/11/22	6/6/22	T-TH	9:00 AM	12:10 PM	N/A	AD319/321	Delgado, Carmen L.
Keyboarding & Windows In the Workplace In Spanish - In-Person Co-Enrollment In LACC Noncredit ESL Class required *										
20536	VOC ED	128CE	2/7/22	3/30/22	T-TH	9:00 AM	12:20 PM	N/A	AD319/321	Duarte,Armando

Computer Literacy in Spanish - Online Co-Enrollment In LACC Noncredit ESL Class required										
18508	VOC ED	003CE	2/7/22	6/6/22	TH	6:00 PM	8:15 PM	0Hr 50Min /Wk	ONLINEBLD	Marquez,Rene

 **zoom to apply and enroll: <https://lacc.zoom.us/my/laccnoncredit>**

APPLY IN PERSON AT LOS ANGELES CITY COLLEGE

855 N. VERMONT AVE.

LOS ANGELES, CA 90029

OFFICE PHONE: (323) 953-4000 EXT. 2230





# SPANISH FOR THE WORKPLACE

Learn how to communicate with your customers, employees, or co-workers who's primary language is Spanish. This course provides an introduction to Spanish vocabulary, grammar, and conversation.

Spanish for the Workplace										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
20518	VOC ED	053CE	2/7/22	6/6/22	W	6:00 PM	8:10 PM	0Hr 50Min /Wk	ONLINEBLD	Delgado, Carmen L.

 zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>

APPLY IN PERSON AT LOS ANGELES CITY COLLEGE  
855 N. VERMONT AVE.  
LOS ANGELES, CA 90029  
OFFICE PHONE: (323) 953-4000 EXT. 2230







# FRONT DESK REPRESENTATIVE & RESERVATIONIST

## Earn a Certificate of Completion in one semester!

Prepare to enter a career in the hospitality industry. Learn service industry concepts and skills, including greeting and checking in guests; using effective sales techniques; handling guest questions and complaints; taking reservations and processing payments.

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

**Hospitality- Front desk Training Cohort - In-Person \***  
 Must co-enroll In Voc Ed 079, Voc Ed 243-Front Desk Representative, Voc Ed 249-Reservationist Skills Training, Voc Ed 230-30 Ways to Shine and Voc Ed 239-Customer Service for Front Desk IET program.

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
25978	VOC ED	079CE	2/7/22	6/6/22	T	6:00 PM	9:10 PM	N/A	FH308	Guppy, Kimberly
26001 26010	VOC ED	243CE 249CE	2/7/22	5/29/22	TH	6:00 PM	8:20 PM	N/A	FH303	Sahrai, Sam

For certificate completion students have an option to pick  
 30 Ways to Shine and Customer Service Online or In-Person or Online (option 1 or option 2)

### OPTION 1

**30 Ways to Shine for Hospitality - In-Person Customer Service for Hospitality - In-Person \***

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
25993 18602	VOC ED	230CE 239CE	4/11/22	6/6/22	W	6:00 PM	8:50 PM	N/A	FH117	STAFF, LACC

### OPTION 2

**30 Ways to Shine for Hospitality - Online Customer Service for Hospitality Online**

18599	VOC ED	230CE	4/11/22	4/24/22	S	9:00 AM	11:50 AM	N/A	ONLINELVE	Marti, Karla
18600	VOC ED	239CE	2/7/22	3/30/22	TBA			2Hr 20Min /Wk	ONLINETBA	Guppy, Kimberly

**Food Handler's Test Preparation - In-Person \***

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
26012	VOC ED	253CE	4/25/22	6/6/22	S	9:00 AM	11:50 AM	N/A	FH212	STAFF, LACC

Banquet Server students can take one more class to earn your food handlers and attain one more certificate.

Students who enroll and complete the above cohort of classes are eligible to have LACC pay for their American Hotel & Lodging Association (AHLA) certificate exam fee (\$90 value).

Upon successful completion of this training you will have the opportunity to obtain an

**INDUSTRY RECOGNIZED CERTIFICATE**

By the AMERICAN HOTEL & LODGING EDUCATIONAL INSTITUTE

The AHLA is one of America's biggest industry trade groups with thousands of members including hotel brands, B2B's, real estate and industry suppliers.



zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>

@laccnoncredit01



@laccjobprep

GET IN TOUCH: 323 953-4000 ext. 2230    [noncredit.lacitycollege.edu](http://noncredit.lacitycollege.edu)    [noncreditadulthood@lacitycollege.edu](mailto:noncreditadulthood@lacitycollege.edu)



# BANQUET SERVER TRAINING

## Earn a Certificate of Completion in one semester!

The Banquet & Restaurant Server Certificate of Completion provides knowledge and practical skills training for students preparing for employment in the hospitality food service industry. Courses cover kitchen and dining room skills and etiquette, customer service, and communication skills.

**Contact:** Sandra Pena at Penas3@laccd.edu for more information about the Hospitality Program.

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

Banquet Server Training Cohort- In-Person *										
Must co-enroll in Voc Ed 079, Voc Ed 242- Banquet Server, Voc Ed 246- Restaurant Server, Voc Ed 247- Kitchen Steward, Voc Ed 230- 30 Ways to Shine & Voc Ed 239- Customer Service for Hospitality IET Banquet Program.										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
18499	VOC ED	079CE	2/7/22	6/6/22	TH	6:00 PM	9:20 PM	N/A	FH308	Guppy, Kimberly
18597	VOC ED	242CE	2/7/22	6/6/22	T	6:00 PM	9:10 PM	N/A	FH303	McKenzie, Frandy
18598		246CE								
20561		247CE								
For certificate completion students have an option to pick 30 Ways to Shine and Customer Service Online or In-Person or Online (option 1 or option 2)										
OPTION 1										
30 Ways to Shine for Hospitality - In-Person Customer Service for Hospitality - In-Person *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
25993	VOC ED	230CE	4/11/22	6/6/22	W	6:00 PM	8:50 PM	N/A	FH117	Marti, Karla
18602		239CE								
OPTION 2										
30 Ways to Shine for Hospitality - Online Customer Service for Hospitality Online										
18599	VOC ED	230CE	4/11/22	4/24/22	S	9:00 AM	11:50 AM	N/A	ONLINELVE	Marti, Karla
18600	VOC ED	239CE	2/7/22	3/30/22	TBA			2Hr 20Min /Wk	ONLINETBA	Guppy, Kimberly

Students who enroll and complete the above cohort of classes are eligible to have LACC pay for their American Hotel & Lodging Association (AHLA) certificate exam fee (\$90 value).

Upon successful completion of this training you will have the opportunity to obtain an

**INDUSTRY RECOGNIZED CERTIFICATE**

By the AMERICAN HOTEL & LODGING EDUCATIONAL INSTITUTE

The AHLA is one of America's biggest industry trade groups with thousands of members including hotel brands, B2B's, real estate and industry suppliers.



Earn one more certificate by taking the following class.

Food Handler's Test Preparation - In-Person *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
26012	VOC ED	253CE	4/25/22	6/6/22	S	9:00 AM	11:50 AM	N/A	FH212	STAFF, LACC

**Zoom to apply and enroll:** <https://laccd.zoom.us/my/lacconcredit>

@lacconcredit01



@laccjobprep

GET IN TOUCH: 323 953-4000 ext. 2230    noncredit.lacitycollege.edu    noncreditadulthood@lacitycollege.edu





## FOOD HANDLER'S TEST PREPARATION

This in-person course protects public health by providing safety education on proper food handling and preparation practices. This course is designed to prepare and test for the ServSafe Food Handler's Card.

Contact us for Hospitality trainings that will be offered this spring!

Food Handler's Test Preparation - In-Person *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
26012	VOC ED	253CE	4/25/22	6/6/22	S	9:00 AM	11:50 AM	N/A	FH212	STAFF,LACC

30 Ways to Shine for Hospitality - Online										
Contact <a href="mailto:penas3@laccd.edu">penas3@laccd.edu</a> for more information about noncredit hospitality programs										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
18599	VOC ED	230CE	4/11/22	4/24/22	S	9:00 AM	11:50 AM	N/A	ONLINELVE	Marti,Karla

 **zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>**

Students who enroll and complete the above cohort of classes are eligible to have LACC pay for their Food handler's test.



 **zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>**

 [@laccnoncredit01](https://www.facebook.com/laccnoncredit01)

 **WIOA II & CAEP**  
funded courses and services  
LACC Noncredit Adult Education Department

 [@laccjobprep](https://www.instagram.com/laccjobprep)

GET IN TOUCH: 323 953-4000 ext. 2230

[noncredit.lacitycollege.edu](https://noncredit.lacitycollege.edu)

[noncreditadulted@lacitycollege.edu](mailto:noncreditadulted@lacitycollege.edu)



## Do you dream of...

- Opening your own store or restaurant?
- Running an online business?
- Starting an organization to support your community?

# ENTREPRENEURSHIP

## CERTIFICATE OF COMPLETION IN ENTREPRENEURSHIP SKILLS

**Do you have a new business or social enterprise idea?** This program helps you develop a plan while strengthening your entrepreneurial thinking and understanding of business concepts, strategies, and technology to plan, develop and operate a business.

- Apply entrepreneurship and customer service concepts to analyze and improve various business ideas.
- Develop a business plan, marketing strategies, and measure business success

**\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.**

Entrepreneur Training Program - In-Person + Canvas TBA *										
Class meet In-Person at the LACC- Van De Kamp Innovation Center located at 2930 Fletcher Drive Los Angeles, CA 90065										
Co-enroll in a Voc Ed 239 to earn Entrepreneurship Skills Certificate										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
20532	VOC ED	084CE	2/21/22	5/22/22	W	6:00 PM	7:50 PM	0Hr 50Min /Wk	VDK117	STAFF,LACC
21051	VOC ED	239CE	3/7/22	6/6/22	TBA			1Hr 15Min /Wk	CONLINETBA	Guppy, Kimberly Lin

- Additional training available for entrepreneurship students. Learn to manage your books, inventory and income by mastering Excel skills.

Introduction to Spreadsheets- Excel In-Person *										
20533	VOC ED	104CE	2/7/22	4/3/22	MW	9:00 AM	12:20 PM	N/A	FH301	Guppy, Kimberly Lin



Take the first step towards your goal with this **FREE Noncredit Certificate Program.**

 **zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>**

APPLY IN PERSON AT LOS ANGELES CITY COLLEGE

855 N. VERMONT AVE.

LOS ANGELES, CA 90029

OFFICE PHONE: (323) 953-4000 EXT. 2230



@laccnoncredit01



@laccjobprep

GET IN TOUCH: 323 953-4000 ext. 2230

[noncredit.lacitycollege.edu](https://noncredit.lacitycollege.edu)

[noncreditadulthood@lacitycollege.edu](mailto:noncreditadulthood@lacitycollege.edu)





# JOB READINESS CLASSES

The Job Readiness Skills certificate of completion is designed to introduce and train new, current, and dislocated workers in the workplace with a focus on job acquisition, retention, and career progression

## 30 Ways to Shine - Online

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
25992	VOC ED	230CE	5/9/22	5/29/22	TBA			1Hr 50Min /Wk	ONLINETBA	Yalamova,Vania

## Job Club - Online

25994	VOC ED	236CE	2/7/22	5/22/22	T	3:15 PM	4:20 PM	N/A	ONLINELVE	Guppy,Kimberly
25995	VOC ED	236CE	4/11/22	6/6/22	TBA			2Hr 05Min /Wk	ONLINETBA	Guppy,Kimberly

## Job Readiness - Online

25997	VOC ED	238CE	2/7/22	6/6/22	T	1:00 PM	3:05 PM	N/A	ONLINELVE	Guppy,Kimberly
-------	--------	-------	--------	--------	---	---------	---------	-----	-----------	----------------

## Customer Service - Online

21051	VOC ED	239CE	3/7/22	6/6/22	TBA			1Hr 15Min /Wk	ONLINETBA	Guppy,Kimberly
-------	--------	-------	--------	--------	-----	--	--	---------------	-----------	----------------

## 30 Ways to Shine For IHSS - Online

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
20557	VOC ED	230CE	3/14/22	3/27/22	S	9:00 AM	11:50 AM	N/A	ONLINELVE	Valencia,Sandra
18601	VOC ED	230CE	3/17/22	3/27/22	F	3:00 PM	4:50 PM	0Hr 50Min /Wk	ONLINEBLD	Nava,Mireya
18596	VOC ED	230CE	4/11/22	5/1/22	TH	8:30 PM	9:20 PM	0Hr 50Min /Wk	ONLINEBLD	Nava,Mireya

## 30 Ways to Shine For IHSS - In-Person \*

25991	VOC ED	230CE	5/5/22	5/24/22	T-TH	12:30 PM	1:20 PM	N/A	CVDK117	Valencia,Sandra
-------	--------	-------	--------	---------	------	----------	---------	-----	---------	-----------------

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.

## 30 Ways to Shine for Hospitality - In-Person Customer Service for Hospitality - In-Person \*

Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
25993	VOC ED	230CE	4/11/22	4/24/22	W	6:00 PM	8:50 PM	N/A	FH117	Marti,Karla
18602	VOC ED	239CE	4/25/22	6/6/22	W	6:00 PM	8:50 PM	N/A	FH117	Marti,Karla

## 30 Ways to Shine for Hospitality - Online Customer Service for Hospitality Online

18599	VOC ED	230CE	4/11/22	4/24/22	S	9:00 AM	11:50 AM	N/A	ONLINELVE	Marti,Karla
18600	VOC ED	239CE	2/7/22	3/30/22	TBA			2Hr 20Min /Wk	ONLINETBA	Guppy,Kimberly

 [zoom to apply and enroll: https://laccd.zoom.us/my/lacnnoncredit](https://laccd.zoom.us/my/lacnnoncredit)

APPLY IN PERSON AT LOS ANGELES CITY COLLEGE

855 N. VERMONT AVE.

LOS ANGELES, CA 90029

OFFICE PHONE: (323) 953-4000 EXT. 2230



@lacnnoncredit01

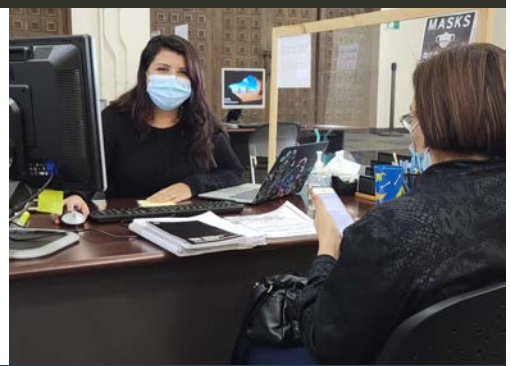


@laccjobprep

GET IN TOUCH: 323 953-4000 ext. 2230

[noncredit.lacitycollege.edu](http://noncredit.lacitycollege.edu)

[noncreditadulthood@lacitycollege.edu](mailto:noncreditadulthood@lacitycollege.edu)



## SHORT TERM IN-PERSON CLASSES

LACC Noncredit Courses are available in late spring. Courses are open entry and will meet in person. Safety is our top priority. If you plan to enroll in in-person or hybrid classes for Spring 2022 or later must:

- Present proof that they have been fully vaccinated against the SARS-CoV-2 (COVID-19), or
- Request a vaccination exemption for medical or religious reasons and undergo regular testing for COVID-19 infection and produce proof of negative COVID-19 test results BEFORE enrolling in any in-person or hybrid classes.
- You will not be able to complete your enrollment for in-person or hybrid classes until you get cleared. Contact our zoom office to assist you with this process.

GED Test Prep- In-Person *										
16145	BSICSKL	023CE	4/11/22	6/6/22	T-TH	6:00 PM	8:05 PM	N/A	FH310	STAFF,LACC
GED Math - Spanish Requires Co-Enrollment In LACC noncredit ESL Class *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
21958	BSICSKL	023CE	4/11/22	6/6/22	T-TH	6:00 PM	8:05 PM	N/A	CFH214	Segura,Michelle

Noncredit ESL Level 0- In-Person *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
25969	ESLVCVS	030CE	3/7/22	6/1/22	MWF	9:00 AM	12:05 PM	N/A	AD303	Ruta,Richmond
25970	ESLVCVS	030CE	3/7/22	5/29/22	MTW	5:30 PM	8:35 PM	N/A	FH210	STAFF,LACC
Noncredit ESL Level 1-In-Person *										
21960	ESL NC	001CE	4/11/22	6/6/22	T-TH	5:30 PM	8:40 PM	N/A	FH116	Wusnack,Terry
17050	ESL NC	001CE	4/11/22	6/6/22	T-TH	9:00 AM	12:10 PM	N/A	FH105	Martini,Marie A
25917	ESL NC	001CE	4/11/22	6/6/22	T-TH	9:00 AM	12:10 PM	N/A	FH223	Block,Joshua
Noncredit ESL Level 2-In-Person *										
25933	ESL NC	002CE	4/11/22	6/6/22	MW	9:00 AM	12:10 PM	N/A	FH222	Karol,Pamala Marie

Multi-Level Conversation In-Person *										
21962	ESL NC	050CE	4/11/22	6/6/22	MW	5:30 PM	8:40 PM	N/A	FH112	Gorence,Justin M.

Pronunciation 2: Improving Fluency In-Person *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
25938	ESL NC	049CE	3/14/22	6/6/22	T	2:00 PM	4:05 PM	0Hr 50Min /Wk	FH110	Clayton,Martha
Pronunciation 1 Producing Sounds and Pronunciation 2: Improving Fluency In-Person *										
25936	ESL NC	048CE	4/11/22	4/25/22	MW	12:30 PM	3:50 PM	N/A	FH110	Clayton,Martha
25939	ESL NC	049CE	4/27/22	6/6/22	MW	12:30 PM	3:35 PM	N/A	FH110	Clayton,Martha

\* In-person classes- you must complete Covid-19 clearance process before registering. Our office can help you.



Tel. (323) 953-4000 Ext. 2230

zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>

LOS ANGELES CITY COLLEGE  
855 N. VERMONT AVE. LOS ANGELES, CA 90029



@laccnoncredit01

GET IN TOUCH: 323 953-4000 ext. 2230    [noncredit.lacitycollege.edu](https://noncredit.lacitycollege.edu)    [noncreditadulthood@lacitycollege.edu](mailto:noncreditadulthood@lacitycollege.edu)





## SHORT TERM IN-PERSON CLASSES

What to do on the days you plan to attend in-person classes:

- Complete the short, self-check questionnaire
- After you have submitted your proof of vaccination and/or medical exemption and have been cleared, you will receive a daily text. and email.
- Your “Clear Pass” will be sent to your phone. All students may be required to show their Clear Pass to authorized personnel upon request.

First Aid & CPR For IHSS - Online and In-Person *										
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Facil ID	Name
26042	VOC ED	460CE	4/11/22	5/8/22	W	6:00 PM	8:50 PM	Zoom on Wednesdays 4/13, 4/20, 4/27, 5/4	In-Person at LACC 4/30/2022 (8:30am-2:35pm)	
26041	VOC ED	460CE	5/9/22	6/6/22	W	6:00 PM	8:50 PM	Zoom on Wednesdays 5/11, 5/18, 5/25, 6/1	In-Person Saturday 5/28/22 (8:30am-2:35pm)	
First Aid & CPR For IHSS - In-Person *										
26040	VOC ED	460CE	4/25/22	6/6/22	F	9:00 AM	11:50 AM	N/A	TBATBA	Rivera,Luis
Medical Terminology 1 and Medical Terminology 2 In-Person *										
26037	VOC ED	400CE	2/21/22	3/27/22	W	6:00 PM	7:50 PM	1Hr 20Min /Wk	CVDK106	Ramadan,Olga
26039	VOC ED	435CE	3/28/22	6/6/22	W	6:00 PM	7:50 PM	1Hr 50Min /Wk	CVDK106	Ramadan,Olga
Computer Literacy in Spanish - In-Person Co-Enrollment In LACC noncredit ESL class required *										
18646	VOC ED	003CE	4/11/22	6/6/22	T-TH	9:00 AM	12:10 PM	N/A	AD319/321	Delgado, Carmen
Computer Literacy Short term - In-Person *										
26216	VOC ED	003CE	4/11/22	6/6/22	MW	9:00 AM	12:10PM	N/A	FH301	Guppy, Kimberly
Job Readiness 30 Ways to Shine For IHSS - In-Person *										
25991	VOC ED	230CE	5/5/22	5/24/22	T-TH	12:30 PM	1:20 PM	N/A	CVDK117	Valencia,Sandra
30 Ways to Shine for Hospitality - In-Person *										
25993	VOC ED	230CE	4/11/22	4/24/22	W	6:00 PM	8:50 PM	N/A	FH117	Marti,Karla
Customer Service for Hospitality - In-Person *										
18602	VOC ED	239CE	4/25/22	6/6/22	W	6:00 PM	8:50 PM	N/A	FH117	Marti,Karla
Food Handler's Test Preparation - In-Person *										
26012	VOC ED	253CE	4/25/22	6/6/22	S	9:00 AM	11:50 AM	N/A	FH212	STAFF,LACC

Banquet Server students can take one more class to earn your food handlers and attain one more certificate.

\* In-person classes- you must complete Covid-19 clearance process before registering.  
Our office can help you.



Tel. (323) 953-4000 Ext. 2230

zoom to apply and enroll: <https://laccd.zoom.us/my/laccnoncredit>

LOS ANGELES CITY COLLEGE  
855 N. VERMONT AVE. LOS ANGELES, CA 90029



@laccnoncredit01

GET IN TOUCH: 323 953-4000 ext. 2230    [noncredit.lacitycollege.edu](http://noncredit.lacitycollege.edu)    [noncreditadulted@lacitycollege.edu](mailto:noncreditadulted@lacitycollege.edu)



# FREE IN-PERSON CLASSES AT VAN DE KAMP



@laccjobprep  
 @laccnoncredit01

## Spring 2022 Register today!

### FREE IN-PERSON CLASSES AT VAN DE KAMP SATELLITE CAMPUS

#### IHSS Training COHORT

#### Reciba un Certificado Completo de Proveedor de Servicio de Cuidado en el Hogar

Usted obtendrá los conocimientos y habilidades para trabajar en el campo de los servicios de cuidado en el hogar. Proveedores de IHSS pueden emplearse con agencias de salud, clientes particulares o el Departamento de Servicios Sociales.

- **18714 IHSS Español** VOC ED 002CE
- **18715 VESL IHSS** VOC ED 059CE,
- **Job Readiness** VOC ED 230CE  
Tues/Thurs, 2/21/22-6/6/21  
9:00 AM-1:20 PM

**Additional information for IHSS contact IHSS Coordinator Mireya Nava (323) 393-0734**

#### Medical Terminology for Career Readiness Certificate of Completion

Receive a short-term job readiness program for students entering careers that use medical terminology. Students learn the foundational skill of word-building, terminology, combining forms, abbreviations, and medical terms versus layperson's terms for human body structure and systems.

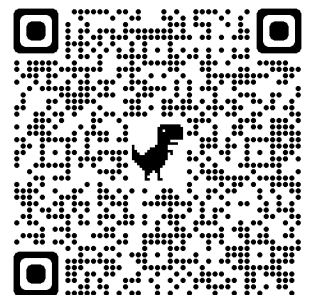
- **26037 Medical Terminology 1** VOC ED 400CE  
Wednesdays, 2/21/22 - 03/27/22
- **26039 Medical Terminology 2** VOC ED 435CE  
Wednesdays, 3/28/22 - 6/6/22  
6:00 PM - 7:50PM In-Person

#### Entrepreneur Training

Do you have a new business or social enterprise idea? This program helps you develop a plan while strengthening your entrepreneurial thinking and understanding of business concepts, strategies, and technology to plan, develop and operate a business.

- **20532 Entrepreneurship Skills** VOC ED 084CE  
Wednesdays, 2/21/2022-5/22/2022  
6:00 PM - 7:50 PM In-Person  
0Hr 50Min /Wk on Canvas

**Additional classes available online and in-person at the LACC campus.**



For real time assistance please visit our zoom office:

<https://laccd.zoom.us/my/laccnoncredit>

Zoom Meeting ID: laccnoncredit

VDK SATELLITE CAMPUS  
LOS ANGELES CITY COLLEGE

2930 FLETCHER DRIVE LOS ANGELES, CA 90065  
855 N. VERMONT AV. LOS ANGELES, CA 90029

GET IN TOUCH: 323 953-4000 ext. 2230 noncredit.lacitycollege.edu noncreditadulter@lacitycollege.edu



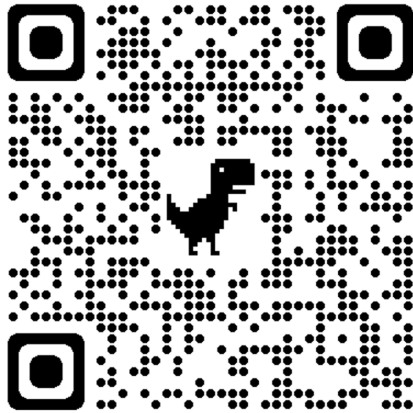


Metro

LACCD MetroGo PASS Program



- FREE Bus pass for all enrolled students – pass is good from now until December 2022
- Pickup at LACCD bookstore. Bring a picture ID and be able to log on into their SIS to show proof of enrollment
- Lost Passes cannot be replaced on Campus and will require student to process replacements through LA Metro.



**California Students: Take Charge of Your Future! Enroll in Adult Education Classes.**

**BELIEVE ACHIEVE SUCCESS**

LOS ANGELES CITY COLLEGE The City's College

Classes only open to students living in California. Classes are in-person and online at LACC Campus and at the VDK Satellite.

**FREE GRATIS** WINTER & SPRING 2022 REGISTRATION IS OPEN

**(323) 953-4000 EXT. 2230**

NONCREDITADULTED@LACITYCOLLEGE.EDU

▶ FREE CLASSES AND SERVICES FUNDED BY WIOA II: AEFLA AND CAEP



**NEED ASSISTANCE WITH TEXTBOOK, FOOD, TRANSPORTATION, HOUSING, AND OTHER COLLEGE AND LIVING EXPENSES?**

Many programs at LACC and the LACC Foundation come together through the network to provide essential resources.



Email: [caresnetwork@lacitycollege.edu](mailto:caresnetwork@lacitycollege.edu)  
[freshsuccess@lacitycollege.edu](mailto:freshsuccess@lacitycollege.edu)  
 Phone: 323.953.4000 Ext. 2190  
 In Person: City Cares Network Office, SU 225 (student lounge)



**NONCREDIT ADULT EDUCATION DEPARTMENT SPRING 2022 VIRTUAL WORKSHOPS**


LOS ANGELES CITY COLLEGE **LACC** The City's College.

**JOIN MRS. COLON WORKSHOPS ON ZOOM!**

- Learn how to access your college email account
- Learn how to use Canvas
- Learn how to register and use the student home page
- Learn to set up the Cleared4 to enter the LACC Campus

<b>Wednesdays at 5:00 pm</b>	<b>Saturdays at 1:00 pm</b>
February 2, 16	February 12, 26
March 2, 16, 30	March 12, 26
April 13, 27	April 16, 30
May 11, 25	May 14, 28

**JOIN ZOOM FOR THESE MEETINGS**  
[HTTPS://LACCD.ZOOM.US/J/93966062932](https://laccd.zoom.us/j/93966062932)  
 MEETING ID: 939 6606 2932






# HOW TO CONTACT US

## OFFICE HOURS MAY VARY. PLEASE CHECK WEBSITE



### REMOTE ZOOM OFFICE HOURS

Monday: 9:00 AM to 5:00 PM  
 Tuesday: 9:00 AM to 6:00 PM  
 Wednesday: 9:00 AM to 5:00 PM  
 Thursday: 9:00 AM to 6:00 PM  
 Friday: 9:00 AM to 12:30 PM  
 Saturday: 9:00 AM to 12:30 PM



**Email:** [noncreditadulted@lacitycollege.edu](mailto:noncreditadulted@lacitycollege.edu)



**Apply and Enroll to Online Classes by Zoom**  
<https://laccd.zoom.us/my/lacnoncreditZoom>  
 Meeting ID: lacnoncredit



**Apply and Enroll to Online Classes by Phone**  
 (Tel. (323) 953-4000 ext. 2230)



**Social media:**  
 Facebook: @lacnoncredit01  
 Instagram: @laccjobprep



**COUNSELING**  
 Brianda Alvarez - [alvarebn@lacitycollege.edu](mailto:alvarebn@lacitycollege.edu)  
 Sarah Park - [parkesy@lacitycollege.edu](mailto:parkesy@lacitycollege.edu)  
 Juan Guerra - [guerrajr@lacitycollege.edu](mailto:guerrajr@lacitycollege.edu)  
 Sandra Pena - [penas3@lacitycollege.edu](mailto:penas3@lacitycollege.edu)



**Los Angeles City College**  
 855 N. Vermont Ave. Los Angeles, CA 90029

Week of 02/07 to 02/12	Hours
Extended Office Hours	
Monday	8:30 - 6:00
Tuesday/Wednesday	8:30 - 7:00
Thursday	8:30 - 5:30
Friday	8:30 - 1:00
Saturday (extended hours)	8:30 - 1:00

Week of 02/14 to 02/19	Hours
Extended Office Hours	
Monday	8:30 - 6:00
Tuesday/Wednesday	8:30 - 7:00
Thursday	8:30 - 5:30
Friday (Holiday 2/18)	Closed
Saturday (Non-Instruction) 2/19	Closed

Week of 02/21 to 02/26	Hours
Regular New Hours	
Monday (Holiday) 2/21	Closed
Tuesday/Wednesday	8:30 - 7:00
Thursday	8:30 - 5:30
Friday	8:30 - 1:00
Saturday (extended hours)	8:30 - 1:00

Week of 02/28 to 06/06	Hours
Regular New Hours	
Monday/Thursday	8:30 - 5:30
Tuesday/Wednesday	8:30 - 7:00
Friday	8:30 - 1:00
Saturday	8:30 - 12:30

