

Jamorra DuBose Morris

WRITER/DIRECTOR/PR/ VISUAL ARTS PROFESSIONAL/CULINARY ARTIST

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Overview:

Candidate offering a solid background in visual art, theater management, costume design, marketing, play writing while leveraging various complex projects. Seeking success where I can provide product marketing management, and contribute to the company's success as a self-reliant, skilled professional with communication skills while displaying tact and diplomacy.

Professional Experience:

DECEMBER- PRESENT | ERIK BARSHAI | NEW YORK, NY

PUBLIC RELATIONS INTERN (15 HOURS)

Serves as PR intern to Erik Barshai. Finding Press Outlets for representation for the brand along with researching brands with similar artistic and business goals. Finding sponsors for hair, makeup, and beverage to help designers for Fashion Week. Partner collabs with venue sponsorships to elevate Erik Barshai for NYFW

SEPTEMBER- PRESENT | SAFEWAY | NORTH POTOMAC, MD 20878

BAKERS ASST (20 HOURS)

Serves as Baker's Assistant to Safeway Bakery. Answering phone calls regarding information on pastries. Doing morning preparation, turning on ovens, proofer and baking morning bagels, donuts, and breads. Removing past date items from floor and remarking them for discounts. Baking turnovers, strudels, pies, and rolls for mid day, and doing set up for next day baking. In charge of keeping the kitchen clean and in FDA standard.

MARCH 2022- PRESENT | JAMMIES | HYATTSVILLE, MD 20782

RECEPTIONIST (20 HOURS/ON- CALL)

Serves as lead baker and CEO of JAMMIES. Baking 50-60 mini pies on a bi-monthly basis via catering. Creating recipes, throwing events, and making sweet and savory pie flavors for the company for clients at events. Also creating clothing for merchandise for JAMMIES brand. In charge of the artistic vision, food, and structure of the JAMMIES company.

SEPTEMBER 2024- OCTOBER 2024 | THE CHRISTMAS PARTY | THE TANK | NEW YORK, NY

DIRECTOR/ PR LEAD/ Social Media Manager (20 HOURS/ON- CALL)

Serves as the PR Lead to The Christmas Party Performance and Angels for Angels campaign. Lead social media campaign on Tik Tok and Instagram for advocacy for SA victim Angel S DuBose. Created themed costume to support the SA campaign with Angel themed makeup, clothing, etc. Created flyers, press materials, playbills, and relationships with new food sponsors. Directed talented with script, acting, lighting direction, and videography. Ran Front of House direction, photoshoots, and videos for campaign, and theatrical play.

JULY 2024- PRESENT | VOLUNTEERS OF AMERICA | ARLINGTON, VA 22206

RECEPTIONIST (20 HOURS/ON- CALL)

Serves as a receptionist to Volunteers of America. Answering phone calls regarding information, housing, and inquiries related to the facility. Transferring callers to appropriate work departments. Coordinating with the regional departments for appropriate guidelines on information given to the public audience regarding new services. Upkeep of physical location and maintenance of the front lobby.

MAY 2024- PRESENT | SIGNATURE THEATRE | ARLINGTON, VA 22206

BOX OFFICE ASSOCIATE (20 HOURS/WEEK)

Serves as a Box Office Associate to patrons, guests, and theatergoers at Signature Theatre. Answering phone calls regarding information, new talent, and inquiries related to the facility. Transferring callers to appropriate work departments. Coordinating with the marketing department for appropriate guidelines on information given to the public audience regarding new performances. Managing membership accounts in tessitura, selling tickets, and exchanging tickets for new show dates through the Box Office.

FEBRUARY 2024- MARCH 2024 | SHAKESPEARE THEATRE COMPANY | WASHINGTON, DC 20004

HOUSE MANAGER (16 HOURS/ON-CALL)

Serves as a house manager to patrons, guests, and theatergoers at Shakespeare Theatre Company. schedules, trains, and supervises the ushers, who take tickets and lead patrons to their seats. Works closely with Box Office Manager and guest services. Confirming showtime for stage management for latecomers. Managing overall guest experience for theatrical productions.

JANUARY 2023- MARCH 2024 | BROOKLYN ACADEMY OF MUSIC | BROOKLYN, NY 11217

TICKET SERVICES REPRESENTATIVE (25 HOURS/WEEK)

Serves as a ticket services representative to patrons, BAM Members, and theatregoers interested in new shows at Brooklyn Academy of Music. Answering phone calls regarding to show information, new talent, and inquiries related to the facility. Transferring callers to appropriate work departments. Coordinating with the marketing department for appropriate guidelines on information given to the public audience regarding new performances. Managing membership accounts in tessitura, selling tickets, and exchanging tickets for new show dates through the Box Office.

JANUARY 2023- OCTOBER 2023 | KILLER BOIS | SOHO PLAYHOUSE | NEW YORK, NY 10013

DIRECTOR/ ARTIST IN RESIDENCE (28 HOURS/WEEK)

Serves as Director of theatrical production "Killer Bois" at the Soho Playhouse. Works as liaison between general manager and artistic director of Soho Playhouse and artistic team of theatrical company. Planning scheduling for actors and coordinating rehearsals. Working with media and PR team for vision of the show's look, ambiance and theme for seasonal sales, outreach, and overall traction. Develops ideas with costume, lighting, and sound to create a cohesive play for the run of show. Developing plans for house management of Soho Playhouse to create an overall theme. Working with food sponsors, musicians, and celebrity speakers for special events, talkbacks, and personally curated intermissions for production.

JUNE 2023- SEPTEMBER 2023 | NY KIDS CLUB | BROOKLYN, NY 11217

TEACHING ARTIST (20 HOURS/WEEK)

Serves as a teaching artist at the NY Kids Club School, Teaching Pre-K- 3–5-year-old students flexibility, theatrical arts, and emotional stability. Teaching students' gymnastics, visual arts, and academics after school and early mornings. Being part of their early enrichment and teaching them how to move their bodies and minds to grow into strong children. Executing lesson plans, acting in costumed characters for theatrical performances, working birthday parties, etc.

NOVEMBER 2022- JANUARY 2024 | ENCHANT CHRISTMAS DC | WASHINGTON, DC 20056

WARDROBE ASSISTANT (25 HOURS/WEEK)

Serves as a wardrobe assistant to lead supervisor in talent-based DC festival "Enchant '". Creating organizational systems such as check off lists, name tags to keep costumes and accessories in the proper place to stop misplacement and confusion. Steaming costumes, bedazzling outfits, upkeep of new shipments. Wardrobe checks before actors performance and during breaks for any necessary tailoring or styling to costume. Beautification and upkeep of costumes for the run of the show. Laundry, dry cleaning, and repairs for new and older costumes for the entire production.

SEPTEMBER 2022- NOVEMBER 2022 | ARTS FOR LEARNING MARYLAND | BALTIMORE, MD 21206

TEACHING ARTIST (25 HOURS/WEEK)

Serves as a teaching instructor to BCPS after school programs at the Goodnow Arts Center. Creating artistic lesson plans, working with academic teachers to create arts integrated objectives, practicing social emotional learning skills with students, teaching students performing arts in relation to academics such as English and Math. Conducting meetings with teachers and parents regarding student engagement, needs, and wants for growth academically and

creatively. Teaching students costume design, set fabrication, lighting, musical needs, and acting for theatrical performances.

JUNE 2022- SEPTEMBER 2022 | EYL365 PROJECT | WASHINGTON, DC 20056

TEACHING ARTIST (25 HOURS/WEEK)

Serves as a teaching instructor to DCPS schools and camps. Creating artistic lesson plans, events, social activities for students and adults. Conducting meetings with teachers and parents regarding student engagement, needs, and wants for growth academically and creatively. Teaching students costume design, set fabrication, lighting, musical needs, and acting for theatrical performances.

MAY 2022- PRESENT | PRINCE GEORGE COMMUNITY COLLEGE | WASHINGTON, DC 20056

BOX OFFICE ASSOCIATE/THEATRE ASSISTANT (10 HOURS/WEEK)

Serves as a Box Office Associate to the Performing arts center. Handling ticketing needs, budgeting, and customer services for patrons and in house staff. Handling administrative work such as phone calls, gallery work, emails. PowerPoints, Microsoft Word, etc. Working on set design, lighting, and costume work. Working lighting box configurations and upkeep of theatre set ups. Running crew and stagehand for plays. Greeting guests and working as an assistant to directors, touring companies, and administrative staff.

DECEMBER 2021- MAY 2022 | STUDIO THEATRE | WASHINGTON, DC 20056

BOX OFFICE ASSOCIATE (25 HOURS/WEEK)

Serves as a Box Office Associate to the Studio Theatre. Handling ticketing needs, budgeting, and customer services for patrons and in house staff. Handling administrative work such as phone calls, emails, Microsoft word, etc. Using tessitura for donations, patrons, and seasonal packages.

JANUARY 2019 – JUNE 2019 | VISIONS PLAY | ABRONS ART CENTER | NEW YORK, NY 10002

DIRECTOR/WRITER/PRODUCER (25 HOURS/WEEK)

Serve as the Director in the Abrons Art Center. Communicate complex information clearly, concisely, and in a manner that is targeted to meet the needs of diverse audiences with different perspectives and objectives. Develop

organizational, coordination, planning, analytical, and problem-solving offerings to complete daily tasks. Worked to identify, evaluate, and recommend areas of improvement. Develop services using modern techniques, processes and

functions that directly benefited internal and external stakeholders while proactively planning post-production support. Organize method acting programs to build character development for the "Visions" play. Designing, developing, maintaining, and enhancing marketing strategies for social media. Drafting and distributing digital press for social media throughout the development and production lifecycle.

DECEMBER 2019 – OCTOBER 2019 | KILLER BOIS | WOW CAFÉ THEATER | NEW YORK, NY 10013

DIRECTOR/WRITER/PRODUCER (8 HOURS/WEEK)

Served as the Director to the Wow Cafe Theater. Responsible for managing the sales marketing strategies, and media relations. Organize and facilitate casting calls for roles and responsibilities of the "Killer Bois" play. Source and recruit high caliber, quality candidates by partnering with acting agencies to understand their business needs ensuring a right fit prior to submission. Drive and manage the auditions and selection process. Build a pipeline/hot list of resumes. Focus on Relationship Management with hiring managers and candidates. Worked closely with C class actors and crew to understand their requirements and collaborated ideas artistically for each role. Coordinated meetings and video conference/ via Zoom.

Add revisions, edits, and checks for grammatical accuracy to ensure high-quality productivity in the production. Coordinate rehearsals, and one-on-one meetings with stagehand, and costume designers. Created a cohesive soundtrack featuring original songs and established music that were thought provoking to the scene in the production. Facilitate promotions and answer questions about the content of the play.

APRIL 2018 - JUNE 2018 | DAVENPORT THEATER | NEW YORK, NY 10036

DIRECTOR/ ADMINISTRATIVE ASSISTANT (18 HOURS/WEEK)

Sketch writing to create ideas for good plot-driven scenes that lead to deep character development, create dramatic settings and dialogue prompts for spatial dimension, and themes. Coordinate rehearsals, and one-on-one meetings with crew, music (add playlist), lighting design, seamstress and costume design for the theater company. Prepares

specifications for structure and treatment for successful turning points as directed by co-producer. Provided a forum for discussion among theater technicians, architects, and managers of all disciplines, and disseminated information of a technical nature, to all its members. Assisted actors in one-on-one instruction to establish a scene with rigorous acting exercises to improve skills. Marketing utilizing all social media platforms, online advertising, canvassing, cold calling, and community contact database to sell tickets for the production. Created a campaign of advertisements to promote the show virtually and in person.

JULY 2015- JUNE 2016 | MIND BUILDERS | BRONX, NY 10467

RESEARCHER/ ADMINISTRATIVE ASSISTANT (16 HOURS/WEEK)

Worked as an Administrative Assistant for Mind Builders Organization. Answered phone calls related to various parts of the organization. Assisted director in organizing events, meetings, and coordination work. Researched African Arts studies for trips with communities. Structured interviews with community leaders, artists, and residential advocates throughout New York. Worked with partner organizations towards showcase performances and upcoming events. Cleaned common areas such as the main office and café. Greeting guests and helping them with information and directing them to proper departments.

Volunteer Experience:

FEBRUARY 2024- PRESENT | UNIVERSITY OF MARYLAND | College Park, MD 20742

USHER (10 HOURS/WEEK)

Serves as an usher at the University of Maryland. Greeting guests, patrons, and students while entering the university watching new events at The Clarice. Assists guests with locating exits and amenities such as restrooms and concession

areas. Taking part in theatre-based training such as venue knowledge. ADA seating, and assistance to front of house staff.

Education:

JUNE 2017 | HIGH SCHOOL OF FASHION INDUSTRIES | NEW YORK, NY

HIGH SCHOOL DIPLOMA – Major- Fashion Design- Minor- Visual Art

AUGUST 2024 | PRINCE COMMUNITY COLLEGE | LARGO, MD

Major- Culinary Arts

Technical Knowledge:

Tessitura, Q lab, MS Office, google docs, Windows XP Professional, Windows 8, Skype, and MS Teams, Outlook, Word & Excel, fax machine, scanner, computer scheduling.

