



MLS Technologies, Inc.

Application for Employment

phone: 980-549-4949

fax: 704-256-8296

www.mlstech.com

Thank you for your interest in MLS Technologies, Inc. Our policy requires that all persons seeking employment complete a written application. A resume alone is not sufficient to consider an individual as an applicant. Individuals will not be considered applicants if they exclude the following information: 1) The position applied for and the date, 2) information required by law, 3) a complete employment history including the name of the employer, dates of employment, rate of pay and reason for leaving, 4) signature of applicant.

This form may be completed online, printed, signed and faxed to the number above. You may also print the form and complete by typing or printing in ink. If any questions do not apply, mark N/A. Use additional pages if necessary. MLS Technologies, Inc. is an equal opportunity employer. We do not and will not discriminate on the basis of race, religion, national origin, gender, age, handicap, marital status, disability or status as a disabled veteran or Vietnam-era veteran. Information provided on this application will be treated in a confidential manner and will not be used for any discriminatory purpose.

NAME AND CONTACT INFORMATION

| | | | |
|---|------------|-------------|---------------------------|
| Last Name | First Name | Middle Name | Phone Number For Messages |
| First Name | | | |
| Middle Name | | | |
| Current Address Number & Street | | | Home Phone |
| City | State | ZIP Code | Business Phone |
| Have you used another name while employed? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please indicate: | Last Name | First Name | Middle Name |

POSITION INFORMATION

| | | |
|---|--|---|
| Position applied for: | Have you ever applied for employment here? If yes, state date and position applied for. Yes <input type="checkbox"/> No <input type="checkbox"/> | Date: Position applied for: |
| Have you ever worked for MLS Technologies? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, state date left and reason. | Date Left: Reason Left: | Which hours are you willing to work? (Check all that apply): Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> 1 st /Days <input type="checkbox"/> 2 nd /Swing <input type="checkbox"/> 3 rd /Nights <input type="checkbox"/> Weekends <input type="checkbox"/> Alternate Workweek <input type="checkbox"/> Overtime, if required? <input type="checkbox"/> |
| If your application is considered favorably, what is the earliest date you would be available for work? _____ | | Salary Expectation: \$ _____ Hourly Rate: \$ _____ per hour |
| Are you currently employed? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, may we contact your present employer? Yes <input type="checkbox"/> No <input type="checkbox"/> | Have you signed an agreement with a past or present employer not to work for a competitor for a period of time? Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Who referred you to this position? Recruiter Contact <input type="checkbox"/> Self <input type="checkbox"/> Relative <input type="checkbox"/> Friend <input type="checkbox"/> Web Posting <input type="checkbox"/> Other _____ Name of Source _____ | | |

U.S. MILITARY RECORD

| | | |
|--|----------------------|---|
| Are you a veteran of the United States military service? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, what branch? _____ | From: _____ to _____ | Present Military Affiliation: <input type="checkbox"/> None <input type="checkbox"/> Active <input type="checkbox"/> Reserve (active) <input type="checkbox"/> Reserve (inactive) |
|--|----------------------|---|

EDUCATIONAL INFORMATION

| School Attended | Name | Location | Dates | Check Years Completed | Did you graduate? | Degree/ Subject |
|-------------------------------------|------|----------|-------|---|--|-----------------|
| High School | | | | 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Junior College | | | | 1 <input type="checkbox"/> 2 <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| College or University | | | | 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Graduate School | | | | 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Trade School/ Technical or Military | | | | 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> | |

Other Education or Certifications

PERSONAL INFORMATION

Are you less than 18 years of age? Yes No If yes, proof of current work permit will be required within 3 days of hire if an offer of employment is made and accepted.

Are you legally authorized to work in the U.S.? Yes No Proof of your right to work in the United States will be required within 3 days if an offer of employment is made and accepted.

If the position you are applying for requires a security clearance, have you ever had a security clearance suspended, denied or revoked? Yes No (by Employer Government)

EMPLOYMENT HISTORY Resumes are welcome, but cannot be used as a substitute for the information below. List employment for the last 7 years with the current/most recent position first. Use additional sheets if more space is needed or to explain any gaps in employment.

| | | | | |
|---------------------------|------|--------------------------|-------------------------------|-----------------|
| Company Name | | | Dates of Employment | |
| Address | City | State | From (month/year) | To (month/year) |
| Job Title | | Company Telephone Number | Supervisor Information | |
| Description of Job Duties | | | Name | |
| | | | Title | |
| Reason for Leaving | | | Email | |

| | | | | |
|---------------------------|------|--------------------------|-------------------------------|-----------------|
| Company Name | | | Dates of Employment | |
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| Job Title | | Company Telephone Number | Supervisor Information | |
| Description of Job Duties | | | Name | |
| | | | Title | |
| Reason for Leaving | | | Email | |

PROFESSIONAL REFERENCES List 3 professional/business references who we may be contact

| Name | Telephone | How Acquainted | Years Acquainted |
|------|-----------|----------------|------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

CONSENT AND AUTHORIZATION FOR BACKGROUND INVESTIGATION

I hereby consent and authorize MLS Technologies, Inc. DBA RecruitingEngine.com or its agents to thoroughly investigate and verify all statements contained herein and conduct a background investigation as a condition of employment. The investigation may include, but is not limited to, the following:

- Verification of all prior employment, education and training
- Criminal history check
- Department of Motor Vehicles check
- Consumer credit check
- Drug Screening

I understand that this investigation may involve personal interviews with sources such as personal references, associates, past employers, consumer credit reporting agencies and educational institutions. In addition to the authorization previously stated, my signature affixed hereto allows any and all previous and current employers to share with MLS Technologies, Inc. DBA RecruitingEngine.com all personnel files, disciplinary actions or files, internal investigations, legal actions or any and all other documents or information that related to my job performance or work history. I further agree to hold harmless any person, business, entity or agency that provides any of the above information and release all parties from all liability for any damage that may result from furnishing same. I have read and understand all of the provisions listed above and consent to them by my signature below.

In consideration of being employed, I further understand and agree to the following as **indicated by my initials** in the boxes below:

- I understand that omission or falsification of information on this application may result in refusal to hire or termination. I agree to submit verification of current and last pay and other documents supporting claims contained in this application if so requested.
- I agree to complete and sign a Confidentiality Agreement, prior to an interview if required, about confidential or proprietary information pertaining to MLS Technologies, Inc. or its clients.
- I understand that, if my application is accepted favorably and as a condition of ongoing employment, I may be required to participate in future background investigations. I further understand that my continued employment is subject to the results of these investigations.
- I understand that, if hired, my employment is for no definite period and may be terminated at any time without any prior notice and with or without cause. I also understand that the company may change any benefits at any time, without any prior notice. I understand that my employment is at will and I acknowledge that no written or oral promise of employment for a specified term has been made, and only a written agreement signed by the President of the company may make any assurances to the contrary.
- I authorize verification of: all information given all information except present employer.

I certify the information contained in this application is true and complete to the best of my knowledge. By signing here, I agree that I have read and do understand and consent to the information above.

Applicant's Signature _____

Date _____