

# Michigan Children's Camp Central Registry Clearance Instructions

A Central Registry clearance is required for Children's Camp staff and unsupervised volunteers who are 21 years of age or older. To request a clearance, go to [www.michigan.gov/ccbc-camps](http://www.michigan.gov/ccbc-camps) and click Create New Account. If you have previously made an account, you should proceed to log in.



## Welcome to the Children's Camp Central Registry Clearance Application

This website is specifically for **staff and unsupervised volunteers** of Michigan-licensed Children's Camps and Campsites who are **21 years of age or older** and require a **Central Registry clearance** to work or volunteer at camp.

**Please note:** You are only allowed to **request a clearance for yourself**. You **cannot request clearance for anyone else**.

### Secure Log In

Log In

[Forgot password?](#)

OR

Create New Account

Enter your chosen email and password on the next page and click Register.

### Camps Central Registry Clearance Staff/Volunteer Registration


Email

Confirm Email

Password

Confirm Password

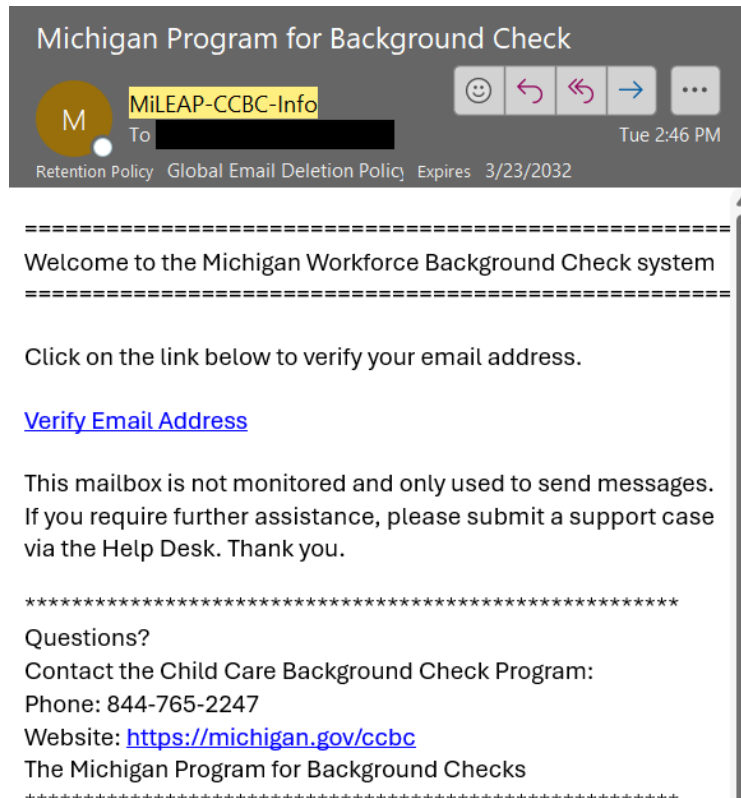
Captcha

☐ I'm not a robot 

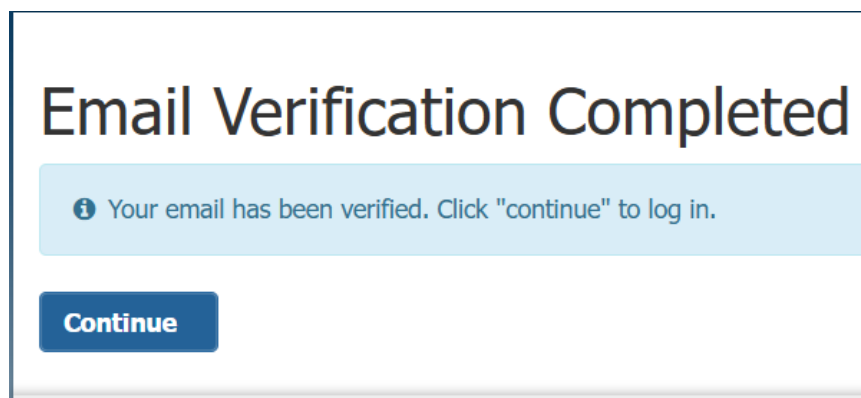
Registration confirmation will be emailed to you.

Register

You will then receive an email with a link to verify your email address.



On the next screen click, “Continue,” to go to the log in screen and log in with the email address and password you selected previously.



## Secure Log In


Log In

[Forgot password?](#)


OR

Create New Account

Once you are logged in, select Request Camps Central Registry Clearance.



MiLEAP  
Michigan Department of Lifelong  
Education, Advancement, and Potential



CAMPS  
CENTRAL  
REGISTRY  
CLEARANCE

You have logged in as 

Account Settings Log Off

Click the button below to request clearance.

Request Camps Central Registry Clearance

Requested Clearances

Date Requested	Status	Status Date	Action
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Enter your information into the form. **You must add all aliases (previous names) onto the form. If you have a Social Security Number, it must be listed as well.**

# Request Clearance

Purpose: This request for Central Registry clearance is submitted to the Child Care Background Check Unit to determine if a camp staff member/volunteer who is 21 years of age or older is not named in a central registry case as a perpetrator of child abuse or child neglect in the state of Michigan as required by MCL 722.119.

## Personal Information

\* First Name

Middle Name

\* Last Name

Suffix

+ Add Alias

\* Date of Birth

\* SSN

\* Confirm SSN

☐ I am NOT a US citizen or permanent US resident.

Continue completing the form. Once you are done, click Review.

Demographic Information

\* Gender

Select Gender

\* Race

Select Race

Mailing Address

\* Country

United States

\* Address

Address line 1

Address line 2

\* City

City

\* State

Select State

\* ZIP Code

ZIP code

Contact Information

\* Phone Number

( ) -

Questions about the Michigan Central Registry Clearance for Camps may be directed to the Child Care Background Check Unit at 844-765-2247.

Review

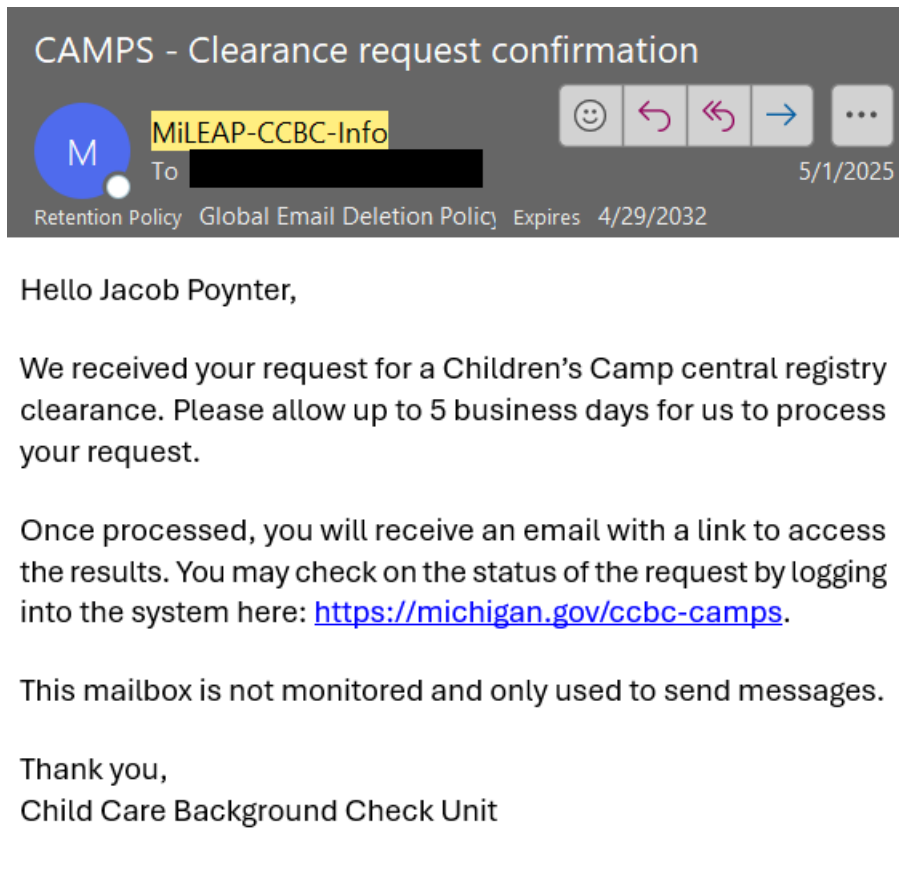
The next screen is a review page showing all the information you entered on the form. If everything is correct, click Submit. If you need to make changes, click Edit.

Questions about the Michigan Central Registry Clearance for Camps may be directed to the Child Care Background Check Unit at 844-765-2247.

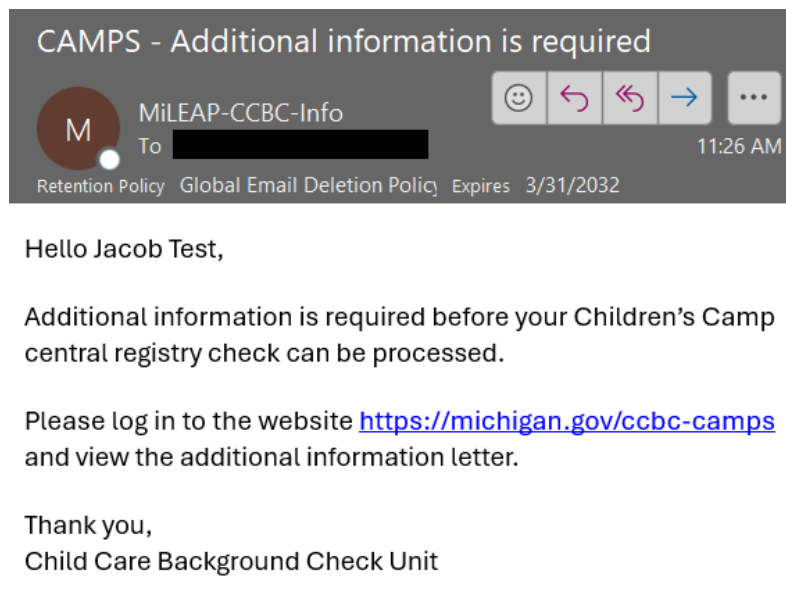
Edit

Submit

After submitting your request, you will get a confirmation email.



If the CCBC Unit requires additional information to process your request, you will receive the following email (this situation is very rare).




Click the link in the email, log in to your account and then click View to see the letter detailing the additional information needed. Information should be submitted to [MiLEAP-CCBC@michigan.gov](mailto:MiLEAP-CCBC@michigan.gov).

### Request New Camps Central Registry Clearance

Click the button below to request clearance.

Request New Camps Central Registry Clearance

### Requested Clearances

Date Requested	Status	Status Date	Action
04/02/2025	Additional Information	04/02/2025	 View

Once your request is fully processed, you will receive another email.

CAMPS - Results are available

M

MiLEAP-CCBC-Info

To [REDACTED]

11:29 AM

[Retention Policy](#) [Global Email Deletion Policy](#) Expires 3/31/2032

Hello Jacob Test,

The results for your Children's Camp central registry clearance request are available.

Please log in to the website <https://michigan.gov/ccbc-camps>, to view the results.

The Children's Camp is required to have record of your central registry clearance on file. Ensure that you provide a copy to them for their records. You may download and email the results to the Camp or print and deliver the hard copy to the Camp.

Thank you,  
Child Care Background Check Unit


Click the link in the email, log in, and click View to see the results of your request.

### Request New Camps Central Registry Clearance

Click the button below to request clearance.

Request New Camps Central Registry Clearance

### Requested Clearances

Date Requested	Status	Status Date	Action
03/27/2025	Clearance Granted	04/02/2025	 View

If your clearance was granted, you can now download or print your letter, and provide it to the camp. You can also click Share, and enter the email address of the person with whom you want to share the clearance. This option will send that person a direct link to your clearance letter.

## DETERMINATION FOR JACOB POYNTER



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

BEVERLY WALKER-GRIFFEA  
DIRECTOR

### MICHIGAN CHILDREN'S CAMP CENTRAL REGISTRY CLEARANCE

May 01, 2025

JACOB POYNTER  
105 W. ALLEGAN ST.  
LANSING, MI 48912

**Re: Children's Camp Central Registry Clearance**

Dear **JACOB POYNTER**:

You requested a central registry clearance be performed on you for the purposes of working or volunteering for a licensed Children's Camp or Campsite. The results of this search indicate that as of **5/1/2025** there is **no record** of you being identified as a perpetrator of child abuse and/or neglect on the Child Abuse/Neglect Central Registry system in the State of Michigan.

If your request was denied, you should **not** send your letter to the camp. The letter details how to request an expungement of a Central Registry case. Once expunged, you can submit a new Central Registry clearance request to the CCBC Unit.