



Party & Event **INFORMATION**

30 PERSON MINIMUM

DEPOSIT REQUIRED

TO HOLD THE DATE & ROOM FOR YOUR EVENT A DEPOSIT IS REQUIRED

DEPOSITS ARE NON-REFUNDABLE; HOWEVER, THEY GO BACK TOWARD THE BALANCE OF YOUR BILL

ALL PARTIES REQUIRE A NON-REFUNDABLE DEPOSIT OF: \$500

WE WILL HONOR DEPOSITS FOR ANY EVENT DATE CHANGES

FOOD & BEVERAGE GAURANTEE

**ATTENDANCE GAURANTEE DUE 10 BUSINESS DAYS PRIOR TO EVENT DATE
PRICES SUBJECT TO CHANGES WITHIN 30 DAYS**

FINAL HEADCOUNT IS NOT SUBJECT TO REDUCTION

PAYMENT IS DUE IN FULL THE DAY OF THE EVENT

PAYMENTS

1st PAYMENT: equal to 50% of the estimated banquet check is due forty-five (45) days prior to your event

2nd PAYMENT: equal to 75% of the estimated banquet check is due thirty (30) days prior to your event

3rd/Final PAYMENT: balance is due in full ten (10) business days prior to your event, along with final guest count and any additional details

A credit card is required at this time, to keep on file for incidentals & any additional charges that may be added after the final balance is made

*All payments are accepted in the form of: check, credit card -or- cash
(Credit cards will have an additional 3% processing fee added to bill)*

**FOOD & BEVERAGE CHECKS TO BE MADE PAYABLE TO:
ROMANS AT THE VIEW**

**8.75% SALES TAX & 20% GRATUITY IS ADDED TO ALL PARTIES & EVENTS
PRICES & PRODUCT AVAILABILITY SUBJECT TO CHANGE**