**PLVD Working Meeting May 6, 2020**

Present: Commissioner Robinson, Commissioner Vasquez, Commissioner Goodwin, Treasurer Doherty, Clerk Wisniewski

Commissioner Robinson called the meeting to order at 7:03 pm. Seconded by Commissioner Vasquez and unanimously approved. Commissioner Robinson shared that Aquamen updated the system operator proposal to reflect that system start up fees will not be due until September. This would mean by Sept 1st we would pay a flat fee of $6,900 of deferred cost. The startup fee is a 1-time flat rate of $4,800 which covers multiple of things but most importantly setting up accounts for PLVD, doing inventory of all our assets and equipment on hand, and organizing it. Then an additional first 2 months of $3,600 for extra hours of work and maintenance to all our systems, Aquamen will reduce these first two months by $1,050 to be included in the Sept payment as to help keep monthly cost for us at $2550 until we can pay that lump sum. PLVD monthly Operator charge will be $2550 which will include all our water testing fees which ran us previously roughly $700 a month. Since Aquamen wouldn’t be starting till possibly May 13th with PLVD we will have a prorated monthly fee of $1,563. Commissioner Robinson also clarified that the price is higher than WSO monthly operator cost of $1500 however the cost does include jobs such as water testing that were once a separate cost. Commissioner Vasquez shared that Aquamens invoice date is the 15th of the month with a payment date of the 1st of the next month. She said she will follow up with Aquamen about their payment schedule as the invoices need to be approved at our monthly meeting which is the second week on Wednesday of each month. The contract dates are for May 15, 2020 to December 31, 2021. The commissioners discussed that for insurance purposes only Aquamen and the Commissioners themselves can perform work on our systems delegated by our operators on the water lines and system. Aquamen are set to start maintenance on the chlorine feed system that commissioners approved, the work involved will include installing a flow meter with a controller and a switch box. This will help regulate how much chlorine is pumping into our system and not running continually even when the well pumps are off which was the issue prior. Commissioner Robinson made a motion to accept the proposal. Seconded by Commissioner Vasquez and unanimously approved.

At 7:36 pm Commission Robinson made a motion to adjourn the meeting, seconded by Commissioner Goodwin and unanimously approved. The next meeting will be held via zoom on May 13, 2020 at 7:00 pm.

Jennifer Wisniewski, Clerk

Pillsbury Lake Village District