PILLSBURY LAKE DISTRICT ANNUAL MEETING – March 31, 2021

Moderator Tim Robinson opened the meeting at 6:00pm and thanked all that came to attend the annual meeting for PLVD. Moderator asked that all need to be silent while we begin the meeting.

The Moderator began reading: To the inhabitants of Pillsbury Lake Village District, Town of Webster, Merrimack County, State of New Hampshire, who are qualified to vote on District affairs, you are hereby notified that the Annual District Meeting will be held on Wednesday, the 31st day of March 2021, at 6:00 p.m. at the Webster Town Hall, 945 Battle St., Webster, N.H.

Voting on Article 1 will be conducted by ballot. The polls will open at 6:00 p.m. and close no earlier than 7:30 p.m. The Moderator shared that voting on Article 1 shall be conducted by ballot.

**The Moderator read Article 1**. To vote for the following District offices: Commissioner for a term of three years; Moderator for a term of one year; Clerk for a term of one year; and Treasurer for a term of one year.

Do we have any nominations from the floor:  There were no nominations?

The Moderator made a motion to move Article 1.   Motion seconded and the Moderator shared that the white lockbox is now available for you to place your vote and the voting will remain open for an hour and thirty minutes.

**The Moderator read Article 2.** To see if the District will vote to raise and appropriate the sum of up to $6,000 to repair or replace the roof for the maintenance shed that holds all districts documentation and equipment. (Commissioners Recommend)

The Moderator asked Commissioner Goodwin to explain this article. Commissioner Goodwin stated that this article was needed so PLVD can raise funds to repair the shed roof. The shed holds PLVD’s equipment, tools, and documentation for the district. The roof has been leaking which has caused damage to the roof and insulation. Commissioner Goodwin explained we have received multiple quotes and can stay within budget for this.

Moderator opened for discussion*. No questions were asked.*

The Moderator made a motion to move Article 2.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 2 passed.

**The Moderator read Article 3.** To see if the District will vote to raise and appropriate $31,810 for the operating expenses for the district:

Commissioners Stipends $3,000

Clerk Stipend $1,000

Treasurer Stipend $5,000

Moderator Stipend $50

Auditor $8,000

Legal Fees $50

Building Maintenance $2500

Property -plowing/mowing $3,500

Insurance $4,500

Office Expenses $3,500

Permit to Operate Dam $400

Parks and Recreation $500

Property Maintenance-equipment $1,800

Tax Anticipation Interest $10

**Total Article 3 $33,810**

Moderator asked Commissioner Robison to explain this article. Commissioner Robinson explained that most items in the budget are the same compared to years prior. One change was the plowing and mowing that were combined this year. She stated most of the cost will go to plowing since the district was and is able to do a lot of the mowing and brush clearing ourselves this year saving the district money. Commissioner Robinson stated that the auditor was added in as well do to the fact that DES requires a professional audit for when loans are taken out.

Moderator opened for discussion. *Julie Cragg asked if there was a balance sheet. Commissioner Robinson stated no that what we had prepared for this meeting was presented tonight and was told we could send her one. Diane Lauffer asked a question about where the line item was for road repair due to leaks, commissioner Vasquez reminded her that would be in article 5*

The Moderator made a motion to move Article 3.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 3 passed.

**The Moderator read Article 4.** To see if the Districtwill vote to raise and appropriate the sum of $27,978 for the Water Filtration SRF Loan Payment for 2021. Final Payment will be on 06/01/2028 (Commissioners Recommend)

Moderator opened for discussion. *Resident Mary Lou DeAngelis asked if this is a yearly payment. Commissioner Robinson stated this is a reoccurring payment that was taken out years ago that we are just continuing to pay each year until its paid off.*

The Moderator made a motion to move Article 4.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 4 passed.

**The Moderator read Article 5.** To see if the District will vote to raise and appropriate $143,000 for the purpose of operating the water department.

**Water Distribution & Treatment**

Electricity $20,000

Gas $2,000

Licensed Operator Service $30,600

Telephone $1,400

Water Meter Software $2,500

Alarm Monitoring System $500

System Maintenance $83,500

Water Testing $2,500

**Total Article 5 $143,000**

Moderator opened for discussion. *No comments made.*

The Moderator made a motion to move Article 5.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 5 passed.

**The Moderator read Article 6.** To see if the District will vote to raise and appropriate the sum of $25,969 for the Dam Repair Bond payment for 2021. It is anticipated that $10,000 will come from the Town of Webster. Should the town’s article not pass, the entire amount will come from taxation. This article is non-lapsing until 12/31/2022. Final Payment will be on 01/15/2028 (Commissioners Recommend.)

Moderator opened for discussion. *No questioned asked.*

The Moderator made a motion to move Article 6.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 6 passed.

**The Moderator read Article 7.** To see if the District will vote to raise and appropriate the sum of $25,000 to be added to the Emergencies Expendable Trust Fund. (Commissioners Recommend.)

Moderator opened for discussion. Resident David Klumb asked how much was in this fund already. Commissioner Vasquez stated that we currently have $25,000 and this if added would give us $50,000. Commissioner Robinson stated that the funds had been depleted in the last few years and we are trying to build this back up.

The Moderator made a motion to move Article 7.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 7 passed.

**The Moderator read Article 8.** To see if the District will vote to raise and appropriate the sum of $2,000 to be added to the Land Survey Capital Reserve Fund. (Commissioners Recommend.)

Moderator asked Commissioner Goodwin to explain this article. Commissioner Goodwin stated that this money being raised is to help raise the appropriate money needed to survey the land. This is a needed item to help the district know our boundary lines and not have any further issues

Moderator opened for discussion. *David Klumb asked how much was in the fund and how much it would cost for the total survey he remembered initially he heard it would be around 24k? Commissioner Goodwin stated we currently have $8,073.45. Commissioner Vasquez confirmed that we are just putting money away until we are ready to do the survey. Another resident asked if this was the same property that was logged and we go in trouble for over logging into a private property. Commissioners all confirmed yes.*

The Moderator made a motion to move Article 8.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 8 passed.

**The Moderator read Article 9.** To see if the District will vote to raise and appropriate the sum of five hundred dollars ($500) to be added to the Water Main Improvement Capital Reserve Fund. (Commissioners Recommend)

Moderator asked Commissioner Robinson to explain this article. Commissioner Robinson stated that this fund was established for water main upgrades and that we were informed that a minimum balance is required to keep this account open that is why we are putting the minimum amount of money into this account to keep it open.

Moderator opened for discussion. *David Klumb asked how much was in accounts today? Treasurer Doherty stated there is $255.26 currently in this account.*

The Moderator made a motion to move Article 9.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 9 passed.

**The Moderator read Article 10.** To see if the District will vote to establish a Recreational Expendable Trust Fund under RSA 31:19a and raise and appropriate two thousand dollars ($2,000) to be placed in fund, and further name the Commissioners as agents to expend from the fund until rescinded. The purpose of this fund is to be used for Recreational Equipment for our district playground and ballfield. (Commissioners Recommend)

Moderator asked Commissioner Vasquez to explain this article. *Commissioner Vasquez stated that this fund is being created to raise money through taxation for recreational equipment that is commercial and very expensive. She stated that equipment can run from $15,000 to $40,000 depending on what you are looking to purchase so saving for this would be needed. Resident Jamie Dow asked if we could amend the article to put the $2340 from PLM into it. Commissioner Vasquez stated that after multiple conversations with DRA she was informed that any donation money would need to stay in our general account for one year and then be transferred over. Resident Jamie Dow disagreed with that and stated you can put it in right away at a vote with an annual meeting. Commissioner Vasquez stated she would follow up with DRA to clarify this issue.*

*Sandy Estep was asking where the money was going to be put towards now that the basketball courts were in place. Commissioner Vasquez confirmed that the money would be used to upgrade the playground and rec fields.*

The Moderator made a motion to move Article 10.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 10 passed.

**The Moderator read Article 11.** To see if the Pillsbury Lake Village District will accept fee ownership of the so-called Pillsbury Lake Community Center (Address: 396 Deer Meadow Road, Webster, NH; Tax Map 10, Lot 1) from Pillsbury Lake Management, Inc including all property rights to the land, building, and associated structures, for the purpose of maintaining the Pillsbury Lake Community Center for public purposes as a community center for the residents of the Pillsbury Lake Village District. (Submitted by Petition) (Majority vote required)

Moderator asked Commissioner Vasquez to explain this article. *Commissioner Vasquez stated this is what a petition warrant article and that it is written how it was presented from PLM. She stated the clubhouse was voted on at PLM meeting last August and has been something most residents have wanted to hand over to the district for years now. Commissioner Robinson suggested that because it does not include acceptance of funds to be handed over with the clubhouse then PLVD would not accept the transfer until February so that a budget can be done in March. David Klumb asked to amend article 3 to add 2k to building maintenance. Motion was made to add 2k to the building maintenance budget motion passed by majority.*

*Sandy Estep asked if they were still allowed to have functions in the clubhouse this year. Commissioner Robinson stated that would be for PLM to handle since it hasn’t been deeded over yet.*

*Julie Cragg confirmed that PLM had 21k in their general accounts but could not confirm what their yearly operating budget would be referencing that it “should” be enough to cover costs. Commissioner Robinson commented that it would be nice to have hard numbers before making these decisions.*

The Moderator made a motion to move Article 11.  Motion seconded and all in favor raise hand, all opposed leave down.

The majority were in favor of the motion.  Article 11 passed.

**The Moderator read Article 12.** To transact any other business that may come before this meeting.

Results of voting

**Article 1**

Treasurer:  Brandon Doherty

Commissioner:  John Goodwin

Moderator:  Tim Robinson

Clerk: Heather Doherty

After the meeting Commissioner Vasquez swore in Heather Doherty, Brandon Doherty, Treasurer and Tim Robinson Moderator.

Moderator adjourned the meeting at 7:47pm.

Respectfully Submitted,

David Vasquez Clerk

Pillsbury Lake Village District