**PLVD Monthly Meeting April 8, 2020**

Present: Commissioner Robinson, Commissioner Vasquez, Treasurer Brandon Doherty

Guests: Christie Holland, Jennifer Wisniewski, John Goodwin, Rhonda Lara, Danyelle Froke, Jeff Martel, Claudette Levesque, Dianne Lauffer, Georgette Bachelder, Larry Sprague

Commissioner Vasquez called the meeting to order at 6:00 pm. Seconded by Commissioner Robinson and unanimously approved. Commissioner Vasquez shared that she had received a letter from Commissioner Ray Scott that he would be resigning immediately from the PLVD Board. Commissioner Vasquez made a motion to accept the resignation of Commissioner Scott, seconded by Commissioner Robinson and unanimously approved. Commissioner Vasquez made a motion to have John Goodwin to fill in the remainder of Commissioner Scott’s position to the 2021 Annual Meeting. Seconded by Commissioner Robinson and unanimously approved. Commissioner Vasquez made a motion to appoint Jennifer Wisniewski to serve as Clerk. Seconded by Commissioner Robinson and unanimously approved. Commissioner Vasquez swore John Goodwin in as a Commissioner and Jennifer Wisniewski in as Clerk.

The Minutes were not read from the March 13, 2020 PLVD working Meeting. They are available in the Grapevine and PLVD Webpage <https://pillsburylakedistrict.com>.

**Treasurer’s Report**

Treasurer Doherty shared the following pending bills: Lisa Robinson: $1,184.76 Penisula Water Filters; WSO: $1,680 Water System Maintenance; WSO: $122.00 Water System Maintenance; WSO: $1500.00 Licensed Water Operator Service; WSO $680.00 Water System Maintenance; Eastern Analytical: $12.00 Water Testing; TDS Telecom: $111.44 Utilities; Yestramski: $525.00 Annual Generator Maintenance; WSO: $1,190.00 Water System Maintenance; WSO: $767.12 Water System Maintenance; WSO: $3,910.00 Water System Maintenance; WSO: $1500.00 Water System Maintenance; Eversource: $17.58 Utilities; Eversource: $761.49 Utilities; Eversource: $612.08 Utilities; Youngs Excavating: $1,700.00 Leak Repairs. The following customers are 60+ days past due: 1-94 Aubrey, 1-107 Town of Webster (Durgin), 2-1 Curran, 5-22 R Cecchetelli, 5-179 Norris, 4-08 Ober, 4-103 Froke, 6-63 McAllister. Commissioner Robinson made a motion to pay the pending bills excluding the April WSO bill $2380, water system maintenance. She reports that there were extra visits that were billed to the community and would like to investigate the invoice further with WSO. Commissioner Vasquez seconded and unanimously approved.

Commissioner Robinson shared that there are various services that we can perform ourselves that would exponentially cut costs from current WSO maintenance bills. This includes ordering the filters and changing them which as a cost savings of $6,000 annually. She reports that this has been newly implemented and in the past week both herself and Commissioner Vasquez have successfully changed filters. Commissioner Robinson also shared that she is looking to get more information regarding addressing alarms such as letting pressure out of an air bound system which would also provide cost savings.

Commissioner Vasquez reports that she attended a workshop with NHMA and requested information regarding the current COVID-19 pandemic and the community situation. She asked what will happen if we get to a point during the pandemic that we cannot pay utilities or operator bills. She reports that she was informed that in that situation it was normal to take out a Tax Anticipation Note (TAN). Commissioner Vasquez reports that the adoption of RSA 33-7 is required in order to take out the TAN and the district has been paying $10 in TAN interest each year and it was assumed that we had done so. However, with the help of resident Jamie Dow, it was discovered that the community has never adopted RSA 33-7. Due to this constraint, commissioner Vasquez stressed the importance of sticking to our budget and removing overhead where possible until taxes are available in August. Commissioner Vasquez stressed the importance to put this on as an Article to be voted on at the yearly meeting.

**Recreational Project**

Commissioner Vasquez reports that there is still clean up to take place at the recreational area however, per state law there can only be a group a 9 people at a time for a gathering. She shared that there was brush clean up and half of the wooden swing set to be discarded and that the work could be done in segments with volunteers. Commissioner Robinson shared that she would take care of the wooden swing set and bring it to the dump. Resident Rhonda Lara suggested that we schedule volunteers in shifts of a few hours at a time to stay in compliance with state law. The Commissioners agreed but requested that if you would like to volunteer please contact the board through the community website for scheduling. Commissioner Vasquez asked that people schedule a time with them in order to have a board member present during clean up to help guide the community and abide by the guidelines set by our insurance. She also reported that the metal swing set and blue whale are within compliance and will be staying on the property and therefore we need to be careful not to damage these while removing brush.

**Land Abutters**

Treasurer Doherty brought it to attention that he had received calls and emails from residents that were interested in information for purchasing properties adjacent to their own. Commissioner Vasquez informed that in order to purchase property the board must know exactly what land it is, what the offer is, and anything that happens must be voted on at the annual meeting. She also shared that with engineering, some of the lots may need to be utilized as well sites when it is time and therefore, they have priority for land use. Afterward, these requests can be put as Articles to be voted on at the annual meeting.

**Neuro Center Complaints**

Commissioner Vasquez shared that residents have complained regarding Neuro Center clients using PLVD basketball court, being on residents private property and disruptive, and discarding cigarettes along the roadway from the center as well as on driveways. Commissioner Vasquez informs us that the people at this facility are men that are there to receive treatment. The center is a 100% locked unit and the clients are always to be supervised by a staff member 24/7. A resident raised the question whether we are going to allow them to be there on our recreational property and is there anything we can do regarding the discarding of the cigarettes. Commissioner Vasquez responded that she does not believe they should be allowed on the recreational property as these men we are unaware of why they are there or their circumstance. If an altercation were to occur between a client and a PLVD child/teen, the staff could not do anything expect call 911. Treasurer Doherty shared that he also received several complaints since taking office and requested that some type of action be taken and be proactive. Commissioner Vasquez shared that once the recreational area is up and running, she would like to have signs posted “for PLVD residents” and Commissioner Robinson agreed. Commissioner Vasquez shared that she spoke to the chief of police who informed her that if they are on the road they cannot do anything, however once signs are put up the police can come to the property and ask them to leave to the road or back to their facility. Resident Rhonda Lara asked for clarification over concerns Webster Town residents were going to be restricted when the new signs were placed. Commissioner Vasquez clarifies that they do not to intend to restrict any child from the town who comes to play at the recreational area with a child from PLVD. The purpose of the signs would be to restrict this facility and the undisclosed issues of the clients they monitor. Commissioner Vasquez shares that the chief of police is aware of the issues as they have been there in the past many times.

**Engineering Project**

Commissioner Vasquez reports that she has recently sent in paperwork for the engineering project however, it will need to be redone as Commissioner Goodwin will now be the point person. Commissioner Goodwin is an engineer and is willing step in to work with the team. The paperwork needs slight amending and Commissioner Goodwin needs to provide a signature before it can be turned in. The Commissioners assured it will be addressed this week. Commissioner Goodwin shared he is currently a mechanical production engineer at a 100% employee owned business, and he is a chairman of the ownership committee. He attends meetings to make sure there is clear communication between teams and has been with the company for about 5 years. Before his current job he was a design engineer and technician.

**Dam Boards/Misc.**

Commissioner Robinson raised a question about the Dam. Commissioner Vasquez mentioned that we keep the dam boards and we reuse them as they are of precise measurements and are expensive so they stay in the shed. She also informed us that they are changed out every two years, it is a two-person job to lift the logs and believes that Lynn and Gary normally work on it. Commissioner Robinson stated she will check with them. Commissioner Robinson asked if there is anything that needs to be done at the dam this year. Commissioner Vasquez responded that no there shouldn’t be as the boards were replaced last year.

Commissioner Vasquez shared that the current meeting was being conducted over the free version of Zoom software, which offers no extra features and no security. The dial in number was part of Treasurer Doherty’s work platform that he set up for us to use for the night and was only a temporary fix to the situation. She brought up the need for a future plan to conduct meetings and of possibly using the Zoom Pro version, to alleviate the use of Treasurer Doherty’s work platform and provide a more secure session with more capabilities and professionalism. A yearly cost for the program would amount to $120 or the options of using it monthly at $15/ month. Resident Rhonda Lara raised concern of choosing a software and paying for it before researching for different and possibly free options. Commissioner Robinson made a motion to not purchase Zoom Pro and to use the free platform one more time at the next working session to give time to research different options. Commissioner Vasquez seconded, unanimously approved.

**DE Weeding**

Larry Sprague, an organic de-weeding provider with BioChar joined us to provide a presentation on their product. Larry reports that BioChar is a “magnet that captures and holds on to polluting nutrients such as phosphorous, nitrogen, ammonia, and E. Coli” which deprives invasive species of what they need to grow. This is a completely chemical free alternative that wouldn’t hurt anything, and socks contain the product and can be attached to any dock or raft in May or June and will stay in place for 90 days. The socks are about 2 feet in length and can either go next to or underneath the dock. After the 90 days, the socks can be removed from the water and discarded or used as fertilizer on your property. He reports that as the socks start to deprive the invasive species and pull the phosphorous and nitrogen out of the water, it will also pull the nutrients out of the muck which will in turn make the lake deeper and the water more clear.

Larry reports that this product would be launched in a pilot program. He would have to come out to the lake and walk around to develop a scope and determine how many possible sites there may be. Then, it would have to be determined who would be interested in the program or if there was a preferred defined location for the pilot. There is a cost associated with the pilot program however, it is unknown as the size of the project is unknown. Larry estimated the cost of $100 per sock. Commissioner Vasquez asked if we had a specific amount of people interested in participating if that would lower the cost of the socks. Larry confirmed that it would and shared that if we were able to obtain a different party to complete water testing, it would also lower costs. He informed us that testing would have to be completed at the initial time point as well as in a scheduled fashion during the 90 days in order to determine impact. Larry reports a critical element to getting the pilot program up and running is to get the state to approve of the program because Pillsbury lake is a public lake that is over 10 acres. He emphasized that this is a 90-day program and not a permanent solution as you do not want to continuously take nutrients from the water as it could potentially start depriving the natural fauna of needed nutrients. At the end of the 90 days, it could then be determined if something further is needed. Commissioner Vasquez asked how many socks would be needed in order to treat the lake. Larry reported that 8 socks cover an acre (Pillsbury lake is 67 acres) however, the total amount needed for the pilot would be determined based on the area chosen.

Commissioner Goodwin asked if there would be an impact to the fish in the lake to which Larry reported there would not be. A resident asked if the material would affect pets and if it killed leeches. Larry reports he does not know the effects of the product on leeches and that it would be safe for pets to swim and drink the water. He mentions that as long as a pet were not to chew and eat the material, there would be no negative effect. A resident asked what the effect on Lilli Pads would be to which Larry reported that there would be none as the product is not designed to kill natural fauna. Commissioner Goodwin asked if there had been previous work done to kill the Lilli pads to which Commissioner Vasquez confirmed that they apply a chemical to treat roughly 5 acres of the lake each year which targets Lilli pads and kills them.

Commissioner Vasquez made a motion to appoint Commissioner Robinson as chair of the board. Seconded by Commissioner Goodwin, unanimously approved. Commissioner Vasquez made a motion to purchase a recorder for the clerk position as it is needed to record meeting to later type The Minutes. Seconded by Commissioner Robinson, unanimously approved. At 7:38 pm Commission Robinson made a motion to adjourn the meeting, seconded by Commissioner Vasquez and unanimously approved.

Jennifer Wisniewski, Clerk

Pillsbury Lake Village District