**PLVD Monthly Meeting October 9, 2019**

Present: Commissioner Strittmatter, Commissioner Scott, Commissioner Vasquez, Treasurer Jamie Dow, Clerk Marcia Pawlowski.

Guests: Kathy Abrams, Sandy Estep, David Klumb and Bob Lake (RT Lake)

Chairman, Commissioner Strittmatter called the meeting to order at 6:05 pm. Seconded by Commissioner Scott and unanimously approved.

Minutes from the September 11, 2019, meeting were not read. They are available in the Grapevine, on the website <https://groups.yahoo.com/group/Pillsburylake>, and PLVD Facebook page.

**Treasurer’s Report**

Jamie Dow, Treasurer shared a request from a resident she received regarding a possible abatement of two months regarding the condition of their water. There was a lengthy discussion by the Commissioners regarding the condition of the water, their attempt to locate and fix it. A motion was made by Commissioner Strittmatter to approve an abatement of $150.00, seconded by Commissioner Vasquez and unanimously approved. The following customers are 60+ days overdue: Curran Lot 2-1; MacNevin Lot 2-24; Bowen Lot 4-6; Cecchetelli Lot 5-22; Buckland/Bond Lot 5-78; Norris Lot 5-179; McAllister Lot 6-63; DiPietro Lot 6-89. Jamie Dow, Treasurer shared a letter from a resident regarding a contract they would like to make for payments. After discussion by the Commissioners, a motion was made by Commissioner Scott to send a letter to the resident stating that half the payment due must be received by October 11 with the remaining balance due in 30 days (Nov 11) or the water will be shut off. Motion seconded by Commissioner Vasquez and unanimously approved. A resident shared that they had a leak they were not aware of. They took a reading of their meter one night and again in the morning and discovered there is a leak and they did fix the leak. The resident took their recent bills and requested an adjustment of the high month to what their bills normally have been--$130.00. Commissioner Scott made a motion to approve an abatement of $130.00, seconded by Commissioner Strittmatter and unanimously approved. There is a resident who sent a letter and requested she pay the $26.32 and receive an abatement for $50.00. The resident said they are new and thought there was a grace period of 10 days. Commissioner Strittmatter made a motion to abate the late fees in the amount of $50.00, seconded by Commissioner Scott and unanimously approved. The Commissioners discussed the customers who are 60+ days overdue and recommended that letters be sent to receive payment by October 18 or their water will be shut off, and they will also be charged the turn off/turn on fee.

Jamie Dow, Treasurer shared that there are seven (7) pending bills: Solitude Lake Management $6,395.00 Deweeding; Pinnacle Landscaping $1,724.00 Pump System Maintenance/Brush removal; Eastern Analytical $834.00 Water Testing; Solitude Lake Management $1,100.00 Deweeding; WSO $1,500.00 Licensed Water Operator; WSO $308.12 Pump System Maintenance; RT Lake $6,180.00 Leak Repairs. Commissioner Strittmatter made a motioned to pay the pending bills, seconded by Commissioner Scott and unanimously approved. Commissioner Strittmatter made a motion for the Treasurer to write a letter to withdraw $6,395.00 from the Lake Deweeding CRF to replenish the General Fund for payment made to Solitude Lake Management. Motioned seconded by Commissioner Scott and unanimously approved. Commissioner Strittmatter made a motion for the Treasurer to write a letter to withdraw $1,100.00 from the Lake Deweeding CRF to replenish the General Fund for payment made to Solitude Lake Management. Motion seconded by Commissioner Vasquez and unanimously approved. At our September meeting two invoices from RT Lake were approved for payment, however, a third invoice was stapled to one of the two and overlooked. The invoice is for the amount of $6,180.00 for Leak Repairs. The Commissioners questioned the late fee as this invoice is not over 30 days. Bob Lake (RT Lake) agreed to waive the interest off the Invoice and accept the $6,180.00. Commissioner Strittmatter made a motion to pay $6,180.00 to RT Lake for Leak Repairs and blow off, seconded by Commissioner Scott and unanimously approved. After some discussion by the Commissioners it was decided that all invoices need to be received by mail seven (7) days prior to the meeting so that they can be properly recorded in the pending bills portion of the Treasurer’s report. Commissioner Strittmatter made a motion to accept the Treasurer’s Report and all bills pending, seconded by Commissioner Scott and it was unanimously approved.

**New/Old Business**

The Commissioners discussed the repairs that are being made regarding the recent deficiencies that the state notified PLVD about. Commissioner Strittmatter shared that repairs are being made and he has also talked with Joe from WSO and Shelley Frost regarding these repairs.

A resident shared his concern with the recent rate increase in the monthly water bill and the lowering of the 1500 gallons to 1000. The resident felt that families who watch their water usage are being affected the hardest with this increase. The resident asked the Commissioners if they could review this increase. The resident suggested that they look at a sliding scale for those who go over the allotted gallons pay more per gallon. The Commissioners agreed that they will be reviewing the recent increase.

RFP’s will be going out shortly and the Commissioners discussed these at length during the meeting. The Commissioners worked and discussed needed items to be included on the RFP’s to have the correct information. They worked on the dates to be put on the RFPs as well as Certificate of Insurance and Workmen’s Comp information required. The Commissioners also want to include in the RFPs that all invoices need to be received by mail seven (7) days prior to the meeting so that they can be properly recorded in the pending bills portion of the Treasurer’s report. One item the Commissioners want to include on the RFP’s will be communication between the contractors and the Commissioners. Commissioner Vasquez will make the needed updates they discussed and the Commissioners will set a working meeting if needed with notices being posted as they finalize the RFP’s.

At 8:10 pm the Commissioner Strittmatter made a motion to adjourn the meeting and went into a non-public session under RSA 91-A-3, II (c) to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person...” Commissioner Scott seconded the motion and it was unanimously approved. Roll call:  Chairman Strittmatter – yes, Commissioner Scott – yes, Commissioner Vasquez – yes. Clerk Marcia Pawlowski was asked to remain for the non-public session. Jamie Dow, Treasurer had to leave the meeting early. The non-public session was adjourned at 8:35pm. Motion to adjourn made by Commissioner Strittmatter, seconded by Commissioner Vasquez and unanimously approved.

At 8:36 pm Commissioner Strittmatter made a motion to resume the regular meeting. Seconded by Commissioner Scott and unanimously approved.

Commissioner Vasquez shared information about NHMA. After some discussion the Commissioners decided that it is a good idea to join NHMA.

 The Commissioners discussed the idea of creating a web page dedicated to PLVD. This will give the residents the ability to communicate with us in a way that is more confidential as well as PLVD sharing information with residents.

 Commissioner Strittmatter shared that Larry Sprague from BioChar will be attending the November PLVD meeting.

 The Commissioners talked about the recent work that SOLitude did with the treatment on the lake.

 The Commissioners discussed the plowing for the 2019-20 season. There are four areas where plowing is needed.

 The Commissioners discussed the fact that there was some extra needed paving that we will be responsible for and that a bill would be forthcoming. Commissioner Strittmatter also said that there is some paving that needs to be done on Christopher Robert from the recent repair done and that he would be discussing this with Emmett Bean.

At 8:43 pm Commissioner Strittmatter made a motion to adjourn the meeting, seconded by Commissioner Scott and approved unanimously approved. The next monthly meeting is scheduled for November 13, 2019 at 6:00pm.

Marcia K. Pawlowski, Clerk

Pillsbury Lake Village District