**PLVD Monthly Meeting**

**March 16, 2022 @ 5:00pm**

**at Webster Town Hall**

**Present: Commissioner Lisa Robinson, Commissioner John Goodwin, Commissioner Allison Marks, Treasurer Brandon Doherty, Interim-Clerk Debbie Grotheer**

**Attendees: Donna Kenney, Peter Kenney, Bruce Waite, Pam Waite, Jamie Dow**

**Commissioner Robinson opened the meeting at 5:00 pm.**

Agenda Item #1 – Treasurer’s Report

* Treasurer Doherty presented the March 2022 Treasurer’s report.
* Discussion on the report on propane usage being $1536.02, which was explained because it was part of the emergency visit for the gas leak.
* Treasurer Doherty presented a bill from Property Protection, which he believed was the alarm company for the Peninsula Pump house. It was found that this was a scam bill and not a service that PLVD had. The bill was not for the alarm system, and it was not paid.
* Commissioner Robinson moved to accept, Commissioner Marks seconded the motion, all voted
  + Yes, accepted the new report.

Agenda Item #2 – Amendments to the Warrant Articles for annual meeting

* Commissioner Robinson presented the articles that need to be amended during the annual meeting that will follow this monthly meeting.
* Article #1 – The commissioner position for a term of two years must be removed from the current ballot. The two-year position is not able to be voted on until the term is up and it begins as a full term of three years. The position must be appointed by the new commission board to fill the third position for a term of one year each year until it is again able to be added to the ballot.
* Article #4 – The new Aquamen contract was received, and the rates have slightly increased which will need to be adjusted on the Water Distribution and Treatment budget. Commissioner Robinson will request an amendment after reading to the Licensed Operator Service increasing it an additional $1,200 to cover the new costs. Also, Aquamen has added a fuel charge to any visits that are in place outside of the weekly maintenance that is covered in the new contract. Commissioner Robinson will be requesting that the System maintenance be increased to cover this fuel charge and an additional $10/hr. for the Aquamen new rate for outside of service contract visits $3,500.
* Article #10 – DEC has informed Commissioner Robinson that in order to qualify for the full 40% grant against the new well installation, the request must be increased to the full amount of the well. They are recommending that the commission request $100,000 on the new well which will allow the water system to be able to qualify for up to $40,000 in grant money to offset expenses. Commissioner Robinson will be asking for the article to be amended from $40k to $100k.

Agenda Item #3 – Credits to the water user bills for September change in billing practice

* Commissioner Robinson has completed the accounting of the water bills from the prior vote which the commission agreed to refund the difference in billing for September from the prior billing practice to the new practice. The totals are approximately $1,600 that would need to be refunded and $600 that would need to be billed to the customers who would have paid a higher amount with the old billing practice.

**Questions:**

* Jamie Dow – asked for the history of the credits
* Commissioner Robinson explained that the billing for September, October and November were done on a new billing practice. The vote on the new process was not approved by the board until October’s meeting and it was requested by the public that we redo the September billing since the vote could not back date a new billing method. It was voted by the commission last month to credit the water users the difference.

**Motion by Commissioner Robinson** to reevaluate the February vote as we should also be charging the individuals who owe more funds on September’s bill.

Vote – 1 yes, 2 no – the motion did not pass.

Agenda Item #4 – Aquamen new 3-year contract

* Commissioner Robinson presented the new Aquamen contract for the board to approve. The contract is now at 3 years. The differences that Commissioner Robinson found were an increase of the monthly fee of $100 plus $10 per hour for operators to come out to service the system outside of the contract. After the contract came in we were notified by email that Aquamen will be assessing a $50 fuel charge per visit outside of the contracted monthly visits.

**Questions:**

* Debbie Grotheer – asked if Aquamen will go back to a one year contract.
* Commissioner Robinson stated that they have tried in the past and that the contracts are set with Aquamen, and they do not budge on their contracts.
* Mark Grotheer – Is there a release clause in the contract if the district no longer needs them or something changes?
* Commissioner Robinson read the release section that stated if there is a change in the scope of service that the contract would be renegotiated.
* Jamie Dow – Asked if this is something that needed to be voted on tonight with the new commission being voted in this evening.
* Commissioner Goodwin- No, but the current commission has the history with the services.

**Motion by Commissioner** Robinson to accept the new Aquamen contract in its entirety as written. Vote – 3 yes, the motion passed.

**OTHER BUSINESS:**

* Clerk Debbie Grotheer – There were two emails from current water users regarding the prospect of the lien being added to their properties. They would like to have a copy of the bill in advance to make sure no lien is added to their property. Do we have a total yet?
* Commissioner Robinson – No, the project is not yet completed so there is no total for the water users at this time.
* Clerk Grotheer informed the board that an email came in from Eastern Propane that they have not been able to get in touch with the board. They are requesting a call back.
* Commissioner Robinson will make the call to find out what they are looking for.

***Commissioner Robinson swore in Jamie Dow as the moderator for the Annual meeting to be held March 16, 2022 at 6pm.***

Commissioner Robinson moved to close the meeting; Commissioner Goodwin seconded.

**Meeting adjourned at 5:45pm.**

Submitted by,

Debbie Grotheer, Interim Clerk

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