**PLVD Monthly Meeting December 11, 2019**

Present: Commissioner Strittmatter, Commissioner Scott, Commissioner Vasquez, Treasurer Jamie Dow, Clerk Marcia Pawlowski.

Guests: JoAnn Strittmatter, Christie Marston, Joseph Damour (WSO) and Charlie Damour (WSO).

Chairman, Commissioner Scott called the meeting to order at 6:13 pm. Seconded by Commissioner Strittmatter and unanimously approved.

The Minutes were not read from the November 13, 2019 PLVD Meeting. They are available in the Grapevine, and PLVD Facebook page.

**Treasurer’s Report**

Jamie Dow, Treasurer shared that this is the first time since she has been Treasurer that this report is double sided. Jamie shared that there are eight (8) bills pending: Contoocook Artesian Well: $6,098.22 Pump System Maintenance; WSO: $2,660.00 Water System Maintenance; WSO: $7.000.00 Water System Maintenance; WSO: $1,680.00 Water System Maintenance; WSO: $2,120.00 Pump System Maintenance; WSO: $2,284.47 Leak Repairs; WSO: $2,865.00 Leak Repairs; NH Municipal Bond Bank $22,821.88 Dam Bond Payment. Commissioner Scott made a motion to pay the pending bills, seconded by Commissioner Vasquez and unanimously approved. Jamie Dow shared that to date this year we have paid $33,125.00 to truck in water this year. Commissioner Scott made a motion for the Treasurer to write a letter to withdraw $40,000.00 from the ETF – Emergency Trust Fund. Motion seconded by Commissioner Strittmatter and unanimously approved. The following customers are 60+ days overdue: Curran – Lot 2-1; Smith – Lot 4-5; Bowen – Lot 4-6; Cecchetelli – Lot 5-22; Buckland/Bond – Lot 5-78; Norris – Lot 5-179; McAllister Lot 6-63; DiPietro Lot 6-89. After some discussion regarding the residents that are 60+ days overdue, a motion was made by Commissioner Scott to have the Treasurer write letters and send them by registered mail as discussed. Seconded by Commissioner Strittmatter and unanimously approved. Jamie shared emails/letters she received from residents regarding having their late notices waived. After much discussion a motion was made by Commissioner Scott to waive these late fee charges for two residents. Motion seconded by Commissioner Strittmatter and unanimously approved. Commissioner Scott made a motion to approve the Treasurer’s Report, seconded by Commissioner Strittmatter and unanimously approved.

**Old/New Business**

Commissioner Scott asked Joe Damour from WSO to give us an update on the water. They have repaired five (5) leaks in the last two weeks. Four on Deer Meadow Rd and one on New Hampshire. These repairs were necessary, however, these repairs do not correct the problem. There are most likely numerous leaks, but if it does not leak 4 or more gallons a minute they are difficult to locate. Unfortunately, we still need to have bulk water trucked in almost daily. Joe shared an update on each well and they are not producing enough water. The Commissioners discussed that they would be contacting an engineer to hire that was discussed during the special meeting. The Commissioners discussed where they are with submitting paperwork to DES and the State. Commissioner Strittmatter shared that he has contacted Granite State Rural Development. Commissioner Scott will be making a call to Mark regarding some applications and Commissioner Vasquez said she is working on the contact list. Commissioner Vasquez talked about the financial stability of the PLVD and the difficulties that the District is in. The Commissioners discussed the need to increase the fees as discussed at the special meeting in November due to the urgent financial status of the District. Water System Operators (WSO) informed the PLVD board that the water system is not keeping up with the usage, and leaks remain persistent. Since we continue to bring bulk water in almost daily, the Commissioners discussed raising the current rate from .03 to .05 per gallon retroactive for the upcoming invoices for this past quarter which includes the months of September, October and November. This increase will help with the funds necessary to continue to repair leaks and bring in bulk water. In addition, this increase will not be enough to support the necessary funding, therefore the Commissioners talked about an additional increase of .05 to .07 which will be effective starting with the December, January, February invoice which will be mailed in March. We suggest that you continue to conserve water.  If your residence uses under the 1000 gallons a month allowance the increase will not affect your bill. After much discussion Commissioner Scott made a motion to increase the water usage over 1,000 gallons from $.03 to $.05 and to be retroactive with the current readings for the December billing. Motion seconded by Commissioner Strittmatter and unanimously approved. A motion was made by Commissioner Scott to increase the water usage over 1,000 from the $.05 to $.07 beginning with the December, January, and February readings which will be invoiced in March. Seconded by Commissioner Vasquez and unanimously approved.

The Commissioners discussed that they would be working on a new budget during the January meeting. Jamie shared that the annual meeting is scheduled for March 11, 2020. Marcia will contact Town Hall to schedule this. There is a date change for the January meeting. It will be held January 22, 2020 at 6:00pm.

A motion was made by Commissioner Scott to adjourn the meeting at 8:43 pm, seconded by Commissioner Vasquez and unanimously approve.

Marcia K. Pawlowski, clerk

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