**PLVD December 9, 2020 Monthly Meeting**

**Present: Commissioner Vasquez, Commissioner Robinson, Commissioner Goodwin, Treasurer Brandon Doherty, Clerk David Vasquez**

Commissioner Vasquez called the meeting to order at 6:37pm, seconded by Commissioner Goodwin and all were in favor. The minutes were not read from the November 11th 2020 meeting they were posted on PLVD website <http://pillsburylakedistrict.com>.

**Treasurer’s Report**

Brandon Doherty shared the following pending bills as follows: Aquamen $2,550.00 Water system operator services, Aquamen $1,935.28 wo-0844, Aquamen $240.00 wo-0851, Aquamen $420.00 wo-0852, Aquamen $4,012.50 wo-0825, Aquamen $160.00 wo-0863, Aquamen $115.28 wo-0883, Aquamen $117.98 wo-0892, Aquamen $50.00 wo-0811, Eversource $640.98 Utility, Eversource $751.14 Utility, Eversource $17.73 Utility, TDS $113.19 Utility, Fortin $435.00 water delivery, NHMA $574.00 annual membership, W&P $4,559.75 Source water fee, W&P $680.22 Study, W&P $26,367.01 Asset Management, GSM $4,184.00 Paving x3, NHMBB $22,396.88 bond payment, Plodzik & Sanderson $650.00 legal fees. The following customers are 60+past due or off the system with a balance 1-107 TOWN OF WEBSTER(DURGIN), 5-22 R CECCHETELLI. Commissioner Vasquez made a motion to transfer $650 from our Legal Trust Fund to replenish our general account, seconded by Commissioner Robinson and all were in favor. Treasurer Doherty mentioned that as we separate accounts per state guidelines, he will be setting up another account for taxes to better see where and how much from taxes is used for the water system during this first year of separation. At this time no late fees have been added to invoices for this year. Commissioner Vasquez made a motion to approve the treasurers report seconded by Commissioner Goodwin and all were in favor.

**Water System**

Commissioner Vasquez discussed the proposal for removal of all arsenic that is sitting in the shed and needs to be disposed. Commissioners discussed proposal and if this proposal included removing the old arsenic in the three unused tanks as well and Commissioner Vasquez said yes. Commissioner Robinson made a motion to approve the removal of all used arsenic for $3850 but up to $1000 additionally to remove media from tanks in peninsula seconded by Commissioner Vasquez and all were in favor. Commissioners discussed the budgeting of the water system and the amount of money its consuming currently versus the projected costs for the coming years.

**Engineering update**

Commissioners discussed the draft asset management which we should have the final updated copy soon, but no date given yet. Commissioner Vasquez mentioned we will be paying our last payment to W&P and has the reimbursement form that needs to be signed by Commissioner Goodwin and sent to DES so that we can receive our grant reimbursement amount.

 **Budgeting**

Commissioners discussed the last few years and the amount of money consumed through the water system. Commissioner Vasquez mentioned she requested information from the Trust Funds to review how much we’ve had to use, currently this year we have not had to use any Trust Fund money other then tonight’s Legal Fund transfer. Commissioners discussed having our monthly meeting in January to help inform water users and well users of our status with water main replacement and to get questions and concerns resolved along with updates to grants we have received or will receive. Commissioner Robinson mentioned we had to shut off 9 Penacook circle due to a possible leak in the home, they went from using on average 1700g per month to 8900g per month. After multiple attempts to the homeowner the board discovered the town now owns that property and we made the town aware of the issue and the major water increase. The town is working with the district to resolve the water issue and will be working further to see how we can get water on properly after inspection with plumber.

**Clubhouse**

Commissioners discussed PLM’s annual meeting and the vote to transfer the clubhouse over to the district. Commissioners agreed that if such transfer were to happen it would need to be prior to that board using their funds for clubhouse taxes and insurance costs as that would deplete their account sufficiently. PLVD can’t consume more costs for the clubhouse this coming year and having funds from their account will help smooth over the transfer and the overhead costs that come with it for the first year. If transfer can happen accordingly PLVD will accept the transfer once offered and can budget for it the following year.

**Deweeding**

No new updates.

**Past Invoices**

Almost all accounts have been paid or are caught up and/or payments set up. This is the best we have seen our books in a while. New invoices will be sent out in the next week. Anyone with questions regarding their invoice please reach out to our board.

**Playground**

No new update.

**Public Comment**

No public comment.

 Commissioner Vasquez made a motion to close the meeting at 7:45pm seconded by Commissioner Goodwin and all were in favor. Next Meeting will be January 13th, 2020.

Respectfully submitted,

David Vasquez