

# PILLSBURY LAKE VILLAGE DISTRICT

## ANNUAL MEETING WARRANT

March 16, 2022

**Moderator Jamie Dow** opened the meeting at 6:00pm and asked that Commissioner Robinson lead us in the pledge of allegiance.

Moderator reminded the participants that to be heard they must step up to the microphone and that she will allow everyone to speak but if it starts getting late, they may look at cutting the conversations.

**The Moderator began reading:** To the inhabitants of Pillsbury Lake Village District, Town of Webster, Merrimack County, State of New Hampshire, who are qualified to vote on District affairs, you are hereby notified that the Annual District Meeting will be held Wednesday, the 16th day of March 2022, at 6:00pm at the Webster Town Hall, 945 Battle St, Webster, N.H.

Voting on Article 1 shall be conducted by ballot. The polls will open at 6:00 p.m. and close no earlier than 7:00 p.m.

**Article 1.** To vote for the following District offices: (interrupted to amend the Article)

**AMMENDMENT:** Chair Commissioner Robinson motioned to amend Article #1, removing the position on the ballot for the two-year term of the commissioner. The two-year position is not able to be voted on until the term is up and it begins as a full term of three years. The position must be appointed by the new commission board to fill the third position for a term of one year each year until it is again able to be added to the ballot.

Moderator Dow: This is more of a housekeeping item since the position is not up for re-election until 2024. Mr. Klumb, former selectman, and commissioner informed Jamie that since the position being filled by Allison Marks was by appointment, the appointments are only allowed for one year and she would have needed to be reappointed if she were to wish to stay. The district will vote on one commissioner and the board then will appoint the second commissioner for a term of one year.

**The Moderator read the Amended Article 1:** The article will now read: Commissioner for a term of three years; Moderator for a term of one year; Clerk for a term of one year; and Treasurer for a term of one year.

At this time, those seeking office can now introduce themselves and speak to why they are interested in the positions.

(Each person on the ballot spoke a few minutes.)

(Current Board then introduced themselves to the audience)

**The moderator read Article 2.** To see if the district will vote to raise and appropriate \$44,950 for the operating expenses for the district:

Commissioners Stipends	\$9000
Clerk Stipend	\$1000
Treasurer Stipend	\$6000
Moderator Stipend	\$50
Auditor	\$10,000
Legal Fees	\$50
Building Maintenance	\$1000
Property- Plowing/Mowing	\$3500
Insurance	\$4500
Office Expenses	\$3500
Permit to Operate Dam	\$400
Parks and Recreation	\$500
Property Maintenance - equipment	\$500
Electricity	\$2000
Gas	\$2000
Water	\$950
Total Article 2	\$44,950

Moderator opened for Discussion:

Joe Pawlowski asked if the gas listed was for heating. He was answered by Treasurer Doherty that yes, it was propane. Mr. Pawlowski then reminded the board that the town had tripled their request for heating oil and vehicle fuel due to the rising prices and that he did not believe that we would be able to afford enough gas at the current request of \$2,000. The moderator asked if this was a motion.

**MOTION #1**

Mr. Pawlowski motioned on Article 2 to increase the line item for gas from \$2,000 to \$4,000, for the club house. 2nd Dave Klumb

Discussion: Julie Cragg asked the actual gas cost for 2021? Treasurer Doherty - \$981.37

Moderator: Vote to accept the article with an increase of \$2,000 to the gas line and a new total of \$46,950.

**Majority was in favor – Motion passes**

David Klumb stated that looking through the financials it did not seem that the district would be able to operate without a short-term loan from the town of Webster and wanted to add back in the TAN from prior years budgets.

**MOTION #2** to add back into the budget the \$10 for TAN so that if needed the district can take a loan out from the town of Webster until the tax revenue is received. 2<sup>nd</sup> Joe Pawlowski

Vote to accept the article with adding the \$10 to the total which now would equal \$46, 960.  
**Majority was in favor - Motion Passes**

Robert Porter wished to discuss the increase of the commissioner stipend, noting that the stipend has increased by triple the amount on this year's budget. Mr. Porter wishes to know when the individual receives the stipend, at the end or beginning of the commitment period and what happens if the individual does not complete their commitment.

Answer – paid quarterly

Mr. Porter believes that the job of the commissioner has decreased due to a lot of people leaving the water system. There seems to be not a lot of work left since there are less individuals on the water and with the increase in cost of billing, is this really the time to triple the stipends? Mr. Porter stated that there was not really any notice of this increase and that it was just put onto the budget.

Moderator asked Chairperson Robinson to speak to this item.

Chair- This was discussed at the annual budget meeting and was listed on the website for the proposed after the meeting in January. The reason that we brought the amount up is the lack of interest in the board positions. Looking at the ballot, there are only four names on it and how many people are at this meeting. Being on this board now for 2 years, I have a bigger respect for those who have served before me. This is a much bigger job than can be realized. This is taking time out of your normal job, everyday job. This is the middle of the night when the water is out, evenings and weekends. The reason why to get more people to come and help and we need to make it worth their time. The select board receives \$3,000 and they have a full staff. We must do the readings, the billings, we must change the filters, go to the pump houses every day. In order to get people to do the work, it needs to be worth it for them.

Mr. Porter the thanked the commissioners for donating their stipends over the past year back to the district.

Rhonda Lara spoke and asked that any changes in the operating budget be taken away from the commissioners' stipends. Moderator asked if this is a motion.

**MOTION** by Rhonda Lara to bring the budget back to the initial \$44,950 and to cut the increases from the commissioners and treasurer to allow for the additional \$2,000 and \$10 amendments. Treasurer Doherty questioned if Ms. Lara wanted the \$2010 to come out of the commissioners' stipend or equally. Ms. Lara said that it should come from the commissioners' stipends.

Julie Cragg recommended that the stipends stay the same and not be touched. She then questioned the accounting of the gifts and proper accounting of the donations of the stipends. Moderator clarified that the board did not understand to the proper way to donate

back their stipends. After more discussion it was found that the district is not able to accept personal property and that after the new board is in place, they will discuss the process to fix the accounting of the donations.

Moderator requested we go back to the motion, Brandon Doherty 2<sup>nd</sup> the motion by Ms. Lara.

**Majority voted no, - motion failed**

Moderator then brought the final amendments to the article totaling \$46,960 to vote.

**Majority was in favor – motion passed.**

David Klumb motioned to restrict Article 2, Joe Pawlowski 2<sup>nd</sup>

**Majority was in favor – motion passes.**

**Moderator read Article 3.** To see if the district will vote to raise and appropriate the sum of \$27,978 for the Water Filtration SRF Loan Payment for 2022. Final Payment will be on 06/01/2028 (Commissioners Recommend)

Discussion:

Chair stated this is a loan payment that is the same each year.

Motion to accept the article: David Klumb, 2<sup>nd</sup> Lisa Robinson

**The majority were in favor. Article 3 passes.**

Moderator read Article 4. To see if the district will vote to raise and appropriate \$120,000 for the purpose of operating the water department. (Estimated 30% is to come from taxation) (Commissioners Recommend)

Water Distribution & Treatment

Electricity	\$15,000
Gas	\$1,500
Licensed Operator Service	\$30,600
Telephone	\$1,400
Water Meter Software	\$2,500
System Maintenance	\$66,500
Water Testing	\$2500

Total Article 4 \$120,000

Chair Robinson motion to Amendment the article explaining that the new Aquamen contract was received, and the rates have slightly increased. Commissioner Robinson requests an amendment after reading to the Licensed Operator Service increasing it an additional \$1,200 to cover the new costs. Also, Aquamen has added a fuel charge to any visits that are in place outside of the weekly maintenance that is covered in the new contract. Commissioner Robinson will be requesting that the System maintenance be increased to cover this fuel charge and an additional \$10/hr. for the Aquamen new rate for outside of service contract

visits \$3,500.

**Chair Commissioner Robinson Motions** to increase the total of the article to \$124,700 to include an increase to the Licensed operator line to \$31,800 and System Maintenance to \$70,000. Debbie Grotheer 2<sup>nd</sup>.

**Majority was in favor – motion passed.**

Commissioner Goodwin motioned to increase the line item of gas from the initial \$1,500 to \$3,000 since it is propane for heat in the water budget. New total \$126,200. 2<sup>nd</sup> Donna Kenney

**Majority was in favor – motion passes**

Gary French asked about the split on the percentage of the cost from 60/40 to 70/30. Chair informed that the split was approved in the prior year.

**Moderator read Article 5.** To see if the district will vote to raise and appropriate the sum of \$25,969 for the Dam Repair Bond payment for 2022. It is anticipated that \$10,000 will come from the Town of Webster. Should the town's article not pass, the entire amount will come from taxation. This article is non-lapsing until 12/31/2023. Final payment will be on 01/15/2028 (Commissioners Recommend)

Motion to amend by Chair to make total \$24,318. 2<sup>nd</sup> Gary French

**Majority in favor – motion passes.**

**Moderator read Article 6.** To see if the district will vote to raise and appropriate the sum of \$2500 to be added to the Deweeding Capital Reserve Fund. (Commissioners Recommend)

Questions:

Joe Pawlowski asked when the last chemical deweeding was completed. Moderator stated it was a few years ago. Mr. Pawlowski then asked what the total of the account held at this time. The total if passed will be \$10,000 in the account. Mr. Pawlowski stated that it will be

**Motion** to amend the article to bring the total from \$2,500 to \$10,000 if it is for chemical deweeding. No second if it is stipulated.

Mr. Pawlowski then removed the stipulation and motioned to have the article increased to \$10,000 with no additional stipulations. 2<sup>nd</sup> by Allison Marks

**Hand counted Yes 36 out of 62 registered voters, motion passes.**

**Moderator read Article 7.** To see if the district will vote to raise and appropriate the sum of \$25,000 to be used for the purchase of playground equipment and landscape materials for the purpose of rebuilding the playground. And to authorize the municipal officials to apply for, obtain and accept any Grants or other forms of aid and assistance which may be available for said project. This article is non-lapsing until 12/31/25. (Commissioners Recommend)

Discussion:

Sue McGinnis wanted to know what the plan is to keep the playground from being vandalized by individuals. Treasurer Doherty stated that our insurance carrier deemed that

our structures were not safe, and that the money would be going towards commercial equipment purchases.

Robert Porter reminded that we are part of the town of Webster and asked why the residents needed a playground when there was a perfectly good one at the elementary school. Mr. Porter stated that asking for \$25,000 for a playground when the commission was made to run the water department and he feels the money should be going to something with the water. The commission was formed for the water district and not the amusement district. Why can't the grants take care of the purchase with us only putting a minimal amount. Mr. Porter then asked if we could bring it down to \$5,000. He did not make an official motion.

Chair explained that the grants available were matching grants to the total that was raised. We also need to do work on the grounds for safety purposes for the insurance.

Julie Cragg wanted to go on record that the playground is a necessary part of the community. And asked if there was any money held at this time in an account for the playground.

Chair stated that \$2,000 was currently in the account. After discussion, it was found in prior minutes where the funds were put into a District Trust fund for the specific use only for the playground. The article as written is specifically for purchasing playground equipment and landscape materials and does not expire until 12/31/2025.

Moderator brought it to vote.

**The majority were in favor – Article 7 passes**

Moderator read Article 8. To see if the district will vote to raise and appropriate the sum of \$2000 to be added to the Land Survey Capital Reserve Fund. (Commissioners Recommend)

Motion to Accept: Joe Pawlowski, 2nd Gary French

**The majority were in favor – Article 8 passes**

Motion by David Klumb to restrict Articles 3, 4, 5, 6, 7 and 8. 2nd by Donna Kenney

**The majority were in favor – Motion passes**

**Moderator read Article 9.** To see if the district will vote to raise and appropriate the sum of \$30,000 for repairs to the clubhouse. This article is non-lapsing until 12/31/25. (Commissioners Recommend)

Discussion

Commissioner Marks discussed the inspection report that we are not allowed to utilize the building as intended, we are currently only permitted to use the top floor at this time due to repairs needed on the building.

No more discussion.

Moderator brought to vote

**The majority were in favor – Article 9 passes**

**Moderator read Article 10.** To raise and appropriate \$40,000 for the purchase and construction of a new well for the water system. And to authorize the municipal officials to apply for, obtain and accept any Grants or other forms of aid and assistance which may be available for said project (It is anticipated that 40% will come from grant money). article is non-lapsing until 12/31/25.

Motion to amend by Chair Robinson: DEC has informed Commissioner Robinson that in order to qualify for the full 40% grant against the new well installation, the request must be increased to the full amount of the well. They are recommending that the commission request \$100,000 on the new well which will allow the water system to be able to qualify for up to \$40,000 in grant money to offset expenses. Commissioner Robinson will be asking for the article to be amended from \$40k to \$100k. This will get rid of Wells 5 and 6 which will negate the \$100 a week for filters, the arsenic tanks at \$8,000 each and we have four. With the state's new levels allowed for the manganese and arsenic it is making the system not able to keep it at these levels. This new well would allow us to build the well and pipe it to Franklin Pierce.

**Motion by Chair Commissioner Robinson** to amend the article to increase the amount from \$40,000 to \$100,000. 2nd by David Klumb.

Discussion:

David Klumb asked why this could not be a bond issue since \$100,000 in one year would be on our taxation.

Moderator re-read the article with the amendment.

**The majority were Not in favor- motion failed.**

Moderator re-read original article.

**The majority were not in favor – motion failed.**

**Motion** to restrict articles 9 & 10 from further consideration by David Klumb, 2nd Brandon Doherty.

**The majority were in favor – motion passes**

Article 11. To transact any other business that may come before this meeting.

### Results of voting

Article 1

**Commissioner: Debbie Grotheer**

**Treasurer: Jamie Dow**

**Clerk: Gary French**

**Moderator: by write in Ray Scott**

**Mr. Scott was asked if he would accept the moderator position and he agreed.**

After the meeting Chair Commissioner Robinson swore in Debbie Grotheer, Jamie Dow, Gary French, Ray Scott.

Chair Commissioner Robinson and Commissioner Grotheer immediately agreed to appoint Andrew Pomeroy as third commissioner for a term of one year.

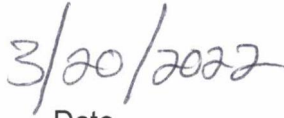
Chair Commissioner Robinson then swore in Andrew Pomeroy.

**Moderator adjourned the meeting at 7:39pm.**

Respectfully Submitted,



Debbie Grotheer  
Interim Clerk, PLVD



Date