

Pillsbury Lake Village District
Budget Planning Session
1/27/2025

Attendance: Acting Chairman Michael Melacha, Commissioner Andrew Pomeroy, Commissioner Susan Lawrence, Treasurer Jamie Dow, Clerk Alison Scott (on Zoom) John Maraganis and Marylou Maraganis

Meeting called to order at 5:00pm

Action items

- Sit down with Sandy to review the clubhouse rental income and expenses, and determine how to properly account for and allocate any excess funds.
- Investigate the cost of moving the generator from the peninsula to the Franklin Pierce cluster, and plan to include that as a separate budget item for next year.
- Determine the statutory deadline for candidates to file for the upcoming election, and communicate that information to the community.
- Email Lisa regarding the incorrect information about Jeff's water bill.

Discussion on Budget Allocations and Expenditures

Commissioner Andrew discusses the need to extend expenditures similarly to how they collect money, recommending donating to a specific cause. Treasurer Jamie emphasizes the importance of specifying donations, like donating to the playground. Acting Chairman Michael confirms an increased budget for the playground, mentioning a specific amount.

Legal and Office Expenses

Treasurer Jamie explains the need to budget \$1,000 for legal fees, mentioning a recent bill for \$345. There was discussion on the inclusion of various expenses in the office expenses category, such as permits and subscriptions.

Building Maintenance and Insurance

Treasurer Jamie discusses the need to budget for building maintenance, including repairs and renovations. She confirms the need to budget for building maintenance separately from improvements. Jamie explains the importance of budgeting for insurance, including workers' compensation and property liability. She explains that the insurance is split between the general fund and the water system fund.

Clubhouse and Parks and Rec Budget

Treasurer Jamie discusses the need to budget for clubhouse maintenance and rentals.

Acting Chairman Michael questions, the budget for electricity and propane, and Jamie confirms the need to track these expenses. Jamie explains the need to budget for clubhouse rentals and donations, and how these funds should be used.

There was discussion on the need to budget for Parks and Rec activities, including playground equipment and maintenance, this will be put out to the taxpayers as a separate warrant article.

Water System and Legal Trust Fund

Treasurer Jamie discusses the need to budget for water system maintenance and upgrades. Chairman Michael suggests budgeting for moving the generator from the peninsula to Franklin Pierce. Jamie explains the need to budget for water testing and legal fees. There was discussion on the need to budget for the dam and water filtration, including non-lapsing funds.

Emergency and Capital Reserve Funds

Treasurer Jamie discusses the need to budget for emergency expenditures and the legal trust fund. Chairman Michael suggests establishing a water system capital reserve fund for maintenance and improvements. Jamie explains the need to budget for the Farmer Jeff Memorial Park and boat launch. There was discussion on the need to budget for the Parks and Rec capital reserve fund and the emergencies expendable trust fund.

Finalizing Budget and Next Steps

Jamie discusses the need to finalize the budget and send it out for review.

Chairman Michael suggests setting a deadline for filing nominations for the upcoming election. Jamie confirms the need to update the budget with the final numbers and send it out for review. There was discussion on the need to budget for the Q1 read of water usage and the average usage rate.

Meeting closed adjourned at 6:19pm