



www.halcyondance.com  
2315 E Fort Union Blvd. Cottonwood Heights, UT 84121  
(385) 490 -9413 | [info@halcyondance.com](mailto:info@halcyondance.com)

## **PAYMENT POLICIES**

### **TUITION/PAYMENTS:**

- Halcyon Dance Studio accepts all major credit cards, as well as ACH payments (direct payments from bank account. This is our preferred method! It's like a check, without using an actual check)! All billing and enrollment is managed through the Parent Portal ([insert link to DSP](#))
- Monthly tuition will be directly withdrawn on the 1st of every month September 2026 - June 2027.
- After setting up your Dance Studio Pro (DSP) account, all payments will be processed through scheduled automatic payments aka auto pay.
- All tuition payments will be automated on the 1st of each month, September 2026 - June 2027.
- Option to request paying in full is available.
- Dancers joining mid-season will receive prorated monthly tuition depending on the time of enrollment proceeding their free trial week.

### **ACH:**

- I agree to and understand that no prior-notification will be provided unless the date or amount changes, in which case you will receive notice from us at least 10 days prior to the payment being collected.
- I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Halcyon Dance Studio in writing of any changes in or to my account information or termination of this authorization at least one month prior to the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand that Halcyon Dance Studio may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$25 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment.
- To withdraw, you must inform the front desk staff AND complete a withdrawal form provided by the front desk. We DO NOT refund any tuition payments that have already been made. Please visit our website or ask at the front office if you have questions about this or would like to see an example.
- I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.

### **FEES:**

- There is a one time \$75 registration fee, due at time of registration. Max charge two per family, every family member student after that has \$0.00 registration fee.

- Monthly fees will be directly withdrawn on the 15th of every month.
- There is a \$250 early exit fee for withdrawing before the season ends, unless waived by the studio owners, Kristen/Derek Bailey.

#### **Late Fees:**

- If card payments are declined, you will be notified via text, and a \$25 late fee will be applied.
- If tuition is not completed within two weeks of the original due date, dancer will be dismissed from programming.

#### **Costumes:**

- An email with information will be sent regarding items, pricing and payment dates.
- Amounts will be posted to your DSP account and automatically charged.
- Halcyon Costumes will try to be minimal and as inexpensive as we can make them. We keep it as simple and inexpensive as we can, finding reasonable pricing & mix/match with items from home all while presenting a clean, polished and professional look.

#### **Performance:**

- There will be a predetermined performance fee that will be added to your account and communicated to you before hand. This will be due at the same time as the costume fees for each show.

#### **Participation in External Conventions, Competitions & Productions:**

- Halcyon Dance Students are allowed and encouraged to participate in external Conventions, Competitions & Productions. (Eg. Thriller, Nutcracker, Competitions, Summer Intensives).
- Competition Choreographers must be pre-approved by the studio owners, Kristen/Derek Bailey.
- The choreographer/studio owner will register your competition pieces and/or convention classes.
- There will be a \$25 registration fee per competition piece and per workshop.

#### **BY SIGNING BELOW, I UNDERSTAND THAT:**

1. I HAVE READ THROUGH AGREE AND UNDERSTAND THAT HALCYON DANCE STUDIO IS NOT RESPONSIBLE FOR ANY BODILY INJURY, DEATH OR PROPERTY DAMAGE THAT MAY OCCUR DURING THE 2026-2027 SEASON.
2. I UNDERSTAND AND AGREE THAT HALCYON DANCE STUDIO AND IT'S STAFF IS NOT RESPONSIBLE FOR ANY POTENTIAL HEALTH CONFLICTS OR SICKNESS THAT MAY BEFALL THE STUDENT/S THROUGHOUT THE 2026-2027 SEASON.
3. I GIVE CONSENT FOR MY STUDENT TO BE PHOTOGRAPHED AND/OR FILMED FOR PROMOTIONAL AND SOCIAL MEDIA PURPOSES. **(PLEASE COMMUNICATE WITH US OTHERWISE IN ORDER FOR US TO CATER TOWARDS YOUR SPECIFIC NEEDS). \*SEE ALSO PHOTOGRAPHY AND SOCIAL MEDIA POLICY**
4. I HAVE READ THROUGH, UNDERSTAND AND AGREE TO FULFILL A FULL SEASON WITH HALCYON DANCE STUDIO, INCLUDING COMPLETED PAYMENTS FROM SEPTEMBER 2026-JUNE 2027, OTHERWISE PAYING THE EARLY EXIT FEE of \$250.
5. I UNDERSTAND AND AGREE THAT HALCYON DANCE STUDIO HAS THE RIGHT TO DISMISS ANY STUDENT/S OR FAMILY AT ANYTIME IF THE BEHAVIOR OF THE STUDENT/S OR FAMILY DOES NOT ALIGN WITH THE CODE OF CONDUCT OR STUDIO CULTURE.

DANCER FULL NAME PRINTED:

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DANCER PREFERRED NAME (IF DIFFERENT THAN ABOVE) PRINTED:

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DANCER'S AGE:

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GUARDIAN FULL NAME PRINTED:

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GUARDIAN SIGNATURE:

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DATE:

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