

Request for Use of Plantations Community Association Parks

Instructions: Use this form to request the use of PCA park facilities. Provide all requested information, and any additional pertinent information. Submit the form at least 2 weeks prior to the first date of requested use. Organized groups using the Club View Park main field will be charged \$20 per use, with a 2-hour time limit per day. Cleated footwear is not allowed.

Requested Facilities:

Club View Park:

<input type="checkbox"/> Pavilion	<input type="checkbox"/> Electric in Pavilion Area	<input type="checkbox"/>
<input type="checkbox"/> Fenced Court Area	<input type="checkbox"/> Basketball Court	<input type="checkbox"/> Main Field (\$20 for two hours)

Requested Dates of Use: Write the date of use at top of column; write times of use under each date, in correct row.

Day Of Week	(sample)							
	16 Jun							
Mon								
Tue								
Wed	4 ³⁰ to 6 ⁰⁰ PM							
Thu								
Fri								
Sat								
Sun								

Day Of Week								
Mon								
Tue								
Wed								
Thu								
Fri								
Sat								
Sun								

Nature of Use: _____

of Participants: Adults Youth

Additional Details of Use: (For example, some park resources needed only on certain dates; requests to bring special equipment to park)

Use Agreement: I, the undersigned, certify that I am authorized to sign this contract on behalf of the using group. I have read and I understand the park rules on page 2 of this form, and I understand that my use of PCA facilities is contingent on all participants following these rules.

Name of Requestor: _____
 Signature & Date: _____
 Address: _____
 Phone #'s: _____
 E-Mail Address: _____

Name of Group: _____
 Group's Address: _____

 Phone #'s: _____
 Certificate of Liability Insurance Available: Yes No

Standard Park Rules

- Parks are open from dawn until dusk unless otherwise authorized by the PCA.
- Pets must be on a leash at all times, and must not be left unattended. You must immediately pick up feces dropped by your pet.
- Tennis and basketball courts have a one-hour time limit when others are waiting.
- Bikes, trikes, roller blades, roller skates, and skateboards are prohibited on the tennis court.
- It is prohibited to damage, to deface, or to remove any PCA property.
- Household and/or commercial garbage dumping is prohibited.
- All fireworks are prohibited.
- Illegal substances are prohibited on PCA property.
- All grills and open flames are prohibited, except by permit from the PCA.
- Profanity, loud music, bad behavior, and recklessness are prohibited.
- This park is not supervised. Engage in activities at your own risk.
- "Drop In" groups must vacate reserved areas when a group with a PCA permit arrives.

Additional Rules for Groups Reserving Club View Park Facilities

- You must have your approved PCA park permit with you during your activity.
- Your permit will identify the areas that have been reserved for your group. You may not prevent other individuals or groups from using park facilities that are not reserved for your group.
- Motorized vehicles are not allowed on grassed areas, or on playground areas.
- Parking for all participants and visitors to your activity must be on the park-side of the street, not on the side where residences exist. Overflow parking is on Log House Road and Bush Hill Road.
- No ground fires. Grills using propane or charcoal are allowed if listed on your permit, and attended.
- All special equipment must be listed on your permit (e.g., grill, generator, portable toilet, moon-bounce).
- Do not place large amounts of trash in the cans at the park. Please bring trash bags with you, and take overflow trash with you.
- Cleated footwear is not allowed on the playing field.

<u>For PCA Use Only:</u>			
Date Application was Received:		Received By:	
Certificate of Insurance Required?	Yes / No	Certificate Rcvd?	Yes / No
Application Approved:	Yes / No	Reviewer #1:	
Processing Date:		Reviewer #2:	
<u>Special Conditions of Approval:</u>			